



**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**Wednesday, August 13, 2025, 6:00 pm**  
**138 S. Brandon Rd., Fallbrook, CA 92028**  
**Administrative Office, 1<sup>st</sup> Floor Community Room**  
*\*All meetings are hybrid unless otherwise noted.*

\*Please contact the Board clerk for language translation services 48 hours in advance of the meeting.  
In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

**BOARD MEMBERS:**

**Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Secretary Anabel Canseco, Member Cindy Acosta**

**A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE**

Chair Jennifer Jeffries called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance.  
In attendance: Directors Jennifer Jeffries, Sally DeVito, Howard Salmon, Anabel Canseco, General Counsel Aleks Giragosian Staff members: CEO Rachel Mason, Chief Administrative Officer Judith Oswald, CPO Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams. Members of the public: Tom Frew, Roy Mossa  
Director Cindy Acosta was absent

**B. APPROVAL OF THE AGENDA -**

**Action:** It was moved by Director Salmon, seconded by Director DeVito to approve the agenda as presented.

**Motion carried (4-0)**

Director Canseco. Aye  
Director DeVito...Aye  
Director Salmon...Aye  
Director Jeffries....Aye

**C. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS -**

None

**D. PRESENTATION -**

Presentation from Executive Assistant/Board Clerk Raquel Williams on Participating in 2025 Headache on the Hill in Washington D.C. for The Alliance for Headache Disorders Advocacy – EA/Board Clerk Raquel Williams shared about her experience in Washington DC

**E. CONSENT ITEMS -**

- E1. Minutes of July 9, 2025, Board of Directors Meeting**  
(Staff Recommendation: Approve minutes of July 9, 2025, meeting)
- E2. Minutes of July 9, 2025, Foundation Board of Directors Meeting**  
(Staff Recommendation: Approve minutes of July 9, 2025, meeting)
- E3. Minutes of July 16, 2025, Strategic Planning Committee Meeting**

(Staff Recommendation: Approve minutes of the July 16, 2025, meeting)

E4. **Chief Programs Officer Report – Theresa Geracitano**

(Staff Recommendation: Receive and file report)

E5. **Chief Administrative Officer Report – Judith Oswald**

(Staff Recommendation: Receive and file report)

E6. **Chief Executive Officer Report – Rachel Mason**

(Staff Recommendation: Receive and file report)

**Action:** It was moved by Director Salmon, seconded by Director DeVito to approve the Consent Items as presented.

**Motion carried (4-0)**

Director Canseco. Aye

Director DeVito...Aye

Director Salmon...Aye

Director Jeffries....Aye

**F. DISCUSSION ITEMS-**

F1. **Minutes of August 6, 2025, Finance Committee Meeting**

(Staff Recommendation: Approve minutes of August 8, 2025, Finance Meetings)

Treasurer Howard Salmon shared the Finance Committee Report with the Board of Directors and expenses at the CH&WC are below budget and the Districts' investments are gaining and steady for now.

F2. **Consideration of Resolution 471- Providing Workers' Compensation Coverage for Interns and Volunteers**

(Staff Recommendation: Receive and Adopt Resolution 471) – Board Chair Jennifer Jeffries

appreciates that the District is being proactive on these important formalities that we need to have. CEO Rachel Mason shared with the Board that this is a new issue that arose with the UCSD, we are hoping to have interns/volunteers work at the Community Health & Wellness Center.

**Action:** It was moved by Director Salmon, seconded by Director Canseco to Adopt Resolution 471.

**Motion carried (4-0)**

Director Canseco. Aye

Director DeVito...Aye

Director Salmon...Aye

Director Jeffries....Aye

F3. **Consideration and Approval of Accounts Payable Records Destruction 2024-2025**

(Staff Recommendation: Receive and Approve Accounts Payable Records Destruction 24/25)

**Action:** It was moved by Director DeVito, seconded by Director Canseco to approve the Accounts Payable Records Destruction.

**Motion carried (4-0)**

Director Canseco. Aye

Director DeVito...Aye

Director Salmon...Aye

Director Jeffries....Aye

F4. **Review of FY 25.26 Strategic Priorities**

(Staff Recommendation: Review and File FY 25.26 Strategic Priorities)- Board Chair Jennifer Jeffries



Asked the Board for discussion on the bullet items. Director Canseco inquired about offerings for the family, and she has input that she would like to share. The list is attached to the minutes.

F5. **Employee Health Insurance Benefits – CalPERS/SDRMA**

(Staff Recommendation: Receive and File Employee Health Insurance Benefits)- CEO Rachel Mason opened the discussion informing the Board of Directors that this is the first time in 20 years the District needed to change Health Insurance Benefits from CalPERS. This has been an ongoing review by CAO Judith Oswald. We have diligently researched and run the numbers and found that the Special Districts Risk Management Agency (SDRMA) health insurance program will be the best option for us in the long term.

F6. **Consideration and Approval of Amendment to the CEO Contract**

(Staff Recommendation: Receive and Approve Amendment to the CEO Contract)

**Action:** It was moved by Director Canseco, seconded by Director DeVito to approve the CEO Contract as presented.

**Motion carried (4-0)**

Director Canseco. Aye  
Director DeVito...Aye  
Director Salmon...Aye  
Director Jeffries....Aye

F7. **Consideration and Approval of the FY 25.26 Youth Fitness Grant Applications Awarding \$20,000.00**

(Staff Recommendation: Approve FY 25.26 Youth Fitness Grant Applications)-

**Action:** It was moved by Director Salmon, seconded by Director DeVito to approve funding for FY 25.26 Youth Fitness Grant Applications each applicant will receive \$5,000.00.

**Motion carried (4-0)**

Director Canseco. Aye  
Director DeVito...Aye  
Director Salmon...Aye  
Director Jeffries....Aye

F8. **Consideration and Approval of Estimate Proposal for the Community Health & Wellness Center ADA Sidewalk and Ramps Project**

(Staff Recommendation: Approve Estimate Proposal for the Community Health & Wellness Center ADA Sidewalk and Ramps Project)

**Action:** It was moved by Director DeVito, seconded by Director Salmon to approve the estimate from LC Paving for the ADA Sidewalk and Ramps Project.

**Motion carried (4-0)**

Director Canseco. Aye  
Director DeVito...Aye  
Director Salmon...Aye  
Director Jeffries....Aye

**G. CLOSED SESSION-**

Conference with Real Property Negotiator (Gov. Code § 54956.8)  
Property Address: 617 East Alvarado Street, Fallbrook, California 92028  
District Negotiator: Rachel Mason, CEO  
Negotiating Party: Graydon Skeoch, M.D.  
Under Negotiation: Price and Terms

**G1. REPORT OUT OF CLOSED SESSSION-**

The matter will be discussed in open session at next month's Board of Directors Meeting.

**H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -**

**Announcements for upcoming events:**

See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>

**Finance Committee meets on the 1<sup>st</sup> Wednesday of the month at 10:00 am**

**Facilities Committee meets on the 2<sup>nd</sup> Wednesday of the month at 5:00 pm**

**Government & Public Engagement Committee meets this month on the 3<sup>rd</sup> Wednesday at 5:30 pm**

**Saturday, August 23, 2025, Speak to Save: NARCAN IN ACTION – In English & Spanish**

**English- 9:00 am to 10:30 am Spanish- 11:00 am to 12:30 pm**

**Saturday, August 23, 2025, Age Well, Drive Smart Hosted by Senator Brian Jones**

**10:30 am to 1:00 pm**

**Next Board of Directors Meeting Wednesday, September 10, 2025, at 6:00 pm**

**I. ADJOURNMENT-**

There being no further business, the meeting was adjourned at 6:53 pm.

*Raquel A. Williams*

Executive Assistant / Board Clerk