



**MINUTES
FACILITIES COMMITTEE**

**Friday, January 17, 2020 at 10:30 A.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Committee Chair Bill Leach called the meeting to order at 10:32 a.m.

In attendance: Committee Members Bill Leach and Barbara Mroz

Executive Director: Rachel Mason

Staff Members: Linda Bannerman and Pam Knox. Consultant: Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Elder St. Sidewalk Project

Final paperwork (Notice of Completion) is at the County of San Diego today.

b. Major Use Permit

i. Review Technical Studies Proposal: Air Quality, Noise and Traffic for FRHD MUP Modification Project – Rincon Consultants, Inc.

Discussion ensued regarding the studies required by San Diego County. J. Whalen had referred these studies to Rincon Consultants, Inc. and Rachel Mason reported that she reviewed their proposal for the studies and forwarded it to legal for review.

Discussion ensued.

Recommendation: The Facilities Committee recommended moving this proposal to the next regular meeting of the Board, pending input and approval by legal counsel.

ii. Review Professional Services Contract – Rincon Consultants, Inc.

Rachel Mason forwarded this contract to legal for review. It will be taken to the Board following review and input from legal counsel.

Discussion ensued regarding the property on E. Alvarado Street.

Recommendation: The Facilities Committee recommended that a discussion item regarding the E. Alvarado Street property be placed on the regular meeting agenda in February.

4. Property Manager Update

Property Manager Roy Moosa provided update on the following items:

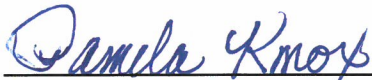
- The dead Pine trees on the S. Brandon Road property have been removed. Staff is requesting that Crestwood Behavioral Health remove the tree(s) on their property as well.
- Also, on the S. Brandon Road property, a drainage pipe was installed on the south side of Admin building to remove rainwater to the road. In addition, a retaining wall was added. He said there will be additions to the retaining wall.
- Ground cover is recommended for the S. Brandon Road property.
- The drainage issue on the E. Mission Road property has been resolved and landscaping is in process.
- Expecting certificates of completion from A.D. Magellan for the roof projects on E. Alvarado and Brandon Road. Monday will begin the final roofing replacement on E. Mission Road.

5. Adjournment

There being no further business, the meeting was adjourned at 10:47 a.m.



Bill Leach, Chair



Board Secretary/Clerk