



**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**Wednesday, December 10, 2025, 6:00 pm**  
**138 S. Brandon Rd., Fallbrook, CA 92028**  
**Administrative Office, 1<sup>st</sup> Floor Community Room**  
*\*All meetings are hybrid unless otherwise noted.*

\*Please contact the Board clerk for language translation services 48 hours in advance of the meeting  
In accordance with California Government Code Section 54956 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

**BOARD MEMBERS:**

**Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Secretary Anabel Canseco, Member Cindy Acosta**

**A. CALL MEETING TO ORDER | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE**

Chair Jennifer Jeffries called the meeting to order at 6:02 p.m. and asked Tom Frew to lead the Pledge of Allegiance. In attendance: Directors Jennifer Jeffries, Sally DeVito, Howard Salmon, Anabel Canseco, Cindy Acosta, General Counsel Aleks Giragosian. Staff members: Chief Executive Officer Rachel Mason, Chief Administrative Officer Judith Oswald, Chief Programs Officer Theresa Geracitano, CPA Susan Woodward, Executive Assistant/Board Clerk Raquel Williams. Members of the public: Tom Frew, Roy Moosa, Chris Shaw

**B. ANNUAL ORGANIZATION MEETING-**

**B1. Nomination and Election of Officers of the Board**

General Counsel Aleks Giragosian conducted the election of officers. Director Howard Salmon nominated Jennifer Jeffries as Board Chair. Uncontested. Board Chair Jennifer Jeffries nominated Director Sally DeVito for Vice Chair and Director Anabel Canseco for Secretary. Uncontested.

**Action:** It was moved by Director Salmon, seconded by Director Canseco to approve the slate of officers as nominated.

**Motion carried (5-0) – unanimous vote**

**B2. Appointment of the Treasurer (Chair) – Board Chair Jennifer Jeffries nominated Director Howard Salmon as Treasurer and he has happily accepted.**

**B3. Committee Assignments – Board Chair Jennifer Jeffries asked the Board if the committee assignments were acceptable, they will remain the same as last year. Meeting days and times to be announced.**

Finance Committee- Treasurer Howard Salmon & Vice Chair Sally DeVito

Facilities Committee- Chair Howard Salmon & Director Anabel Canseco

Strategic Planning Committee- Chair Jennifer Jeffries & Director Cindy Acosta



Government & Public Engagement Committee – Chair Jennifer Jeffries & Director Anabel Canseco

**C. APPROVAL OF THE AGENDA –**

**Action:** It was moved by Director Howard Salmon, seconded by Director Sally DeVito to approve the agenda as presented.

**Motion carried (5-0) – unanimous vote**

**D. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS – None**

**E. CONSENT ITEMS -**

- E1. **Minutes of November 12, 2025, Facilities Committee Meeting**  
(Staff Recommendation: Approve minutes of November 12, 2025, Facilities Committee meeting)
- E2. **Minutes of November 12, 2025, Board of Directors Meeting**  
(Staff Recommendation: Approve Minutes of November 12, Board of Directors Meeting)
- E3. **Minutes of November 21, Strategic Planning Committee Meeting**  
(Staff Recommendation: Approve Minutes of November 21, Strategic Planning Committee)
- E4. **Chief Programs Officer Report – Theresa Geracitano**  
(Staff Recommendation: Receive and file report)
- E5. **Chief Administrative Officer Report – Judith Oswald**  
(Staff Recommendation: Receive and file report)
- E6. **Chief Executive Officer Report – Rachel Mason**  
(Staff Recommendation: Receive and file report)

**Action:** It was moved by Director DeVito, seconded by Director Canseco to approve the consent items as presented.

**Motion carried (5-0) – unanimous vote**

**F. DISCUSSION ITEMS-**

- F1. **Minutes of December 3, 2025, Finance Committee Meeting**  
(Staff Recommendation: Approve Minutes of the December 3, 2025, Finance Committee Meeting)

**Action:** It was moved by Director Salmon, seconded by Director Acosta to approve minutes of December 3, 2025, Finance Committee Meeting

**Motion carried (5-0) – unanimous vote**

- F2. **San Diego County Local Agency Formation Commission (LAFCO) Call for Ballots | Election to Special Districts Advisory Committee-**  
(Staff Recommendation: Receive Ballots from Board of Directors for the Election to Special Districts Advisory Committee) – The Board asked CEO Rachel Mason for her recommendation and to proceed with her choices, she will submit the ballots on behalf of the District.  
**Action:** It was moved by Director Salmon, seconded by Director Acosta to accept the slate of officers for LAFCO Special Districts Advisory Committee.  
**Motion carried (5-0) – unanimous vote**
- F3. **FY 26/27 Community Needs Assessment – RFP Review**  
(Staff Recommendation: Receive and Approve RFP for FY 26/27 Community Needs Assessment)- Board Chair Jennifer Jeffries opened the discussion on the process of the Community Needs Assessment and thanked CEO Rachel Mason for drafting the proposal. Upon review from General Counsel Aleks Giragosian it will then be made public.  
**Action:** It was moved by Director DeVito, seconded by Director Acosta to approve the RFP for FY 26/27 Community Needs Assessment.  
**Motion carried (5-0) – unanimous vote**
- F4. **Updated Community Health Contracts Grants Policy**  
(Staff Recommendation: Receive and Approve Community Health Contracts Grant Policy) CEO Rachel Mason shared that the trust-based model in grant making is more focused on the whole agency instead of individual programs. This model allows for more partnership with the grantees and provides more flexibility with the funds that are awarded. Mr. Roy Moosa commended the District for this new model in grant making and hopes that it will inspire other grantors to do the same.  
**Action:** It was moved by Director Salmon, seconded by Director DeVito to approve the Updated Community Health Contracts Grant Policy.  
**Motion carried (5-0) – unanimous vote**
- F5. **Update on Administration Office Solar Project and Boundary Adjustment –**  
(Staff Recommendation: Receive and Approve Administration Office Solar Project and Boundary Adjustment) – CEO Rachel Mason opened the discussion about the resurveying of the property that will be an additional \$3500.00 and that the potential lot line adjustment will not leave enough room for the solar array to be installed. After lengthy discussions with SiteLogiQ Project Manager Greg Olson, they found that architecture may be revised and additional surveying would be necessary and presuming that Dr. Skeoch will accept the new terms as presented the project may go forward. CEO Rachel Mason discussed the SiteLogiQ contract with General Counsel Aleks Giragosian, and she has determined that this project is no longer feasible. At this point it is not a smart return on investment, it will be in the best interest of the District to not proceed with the solar project, lot line adjustment and go back to status quo. Director Cindy Acosta asked if the District still had to pay the additional property taxes that Dr. Skeoch was requesting.



General Counsel Aleks Giragosian informed the Board that the concessions that were made to Dr. Skeoch in previous discussions are now void, and there is nothing preventing Dr. Skeoch from making the lot line adjustment on his own and relieving himself of the additional tax liabilities.

**Action:** It was moved by Director Acosta, seconded by Director Salmon to not proceed with the boundary adjustment and cancel the Solar Project with SiteLogiQ.

**Motion carried (5-0) – unanimous vote**

**G. CLOSED SESSION-**

**G1. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE § 54957)**

Title: General Counsel

**H. RETURN TO OPEN SESSION-**

**I. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -**

**Announcements for upcoming events:**

See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>

District Offices will be closed for Christmas on Thursday, December 25 & Friday, December 26, 2025

District Offices will be closed for New Years Day on Thursday, January 1, 2026

**J. ADJOURNMENT-**

There being no further business, the meeting was adjourned at 6:48 pm

*Raquel A. Williams*

Executive Assistant/Board Clerk