



MINUTES

FACILITIES COMMITTEE MEETING

Wednesday, June 10, 2026, at 5:00 pm

**Administrative Office, 1st Floor Community Room
138 S. Brandon Rd., Fallbrook CA 92028**

In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar

Committee Members: Chair Howard Salmon and Director Anabel Canseco

- 1. CALL MEETING TO ORDER/ROLL CALL** - In attendance: Chair Howard Salmon, Director Anabel Canseco, Chief Executive Officer Rachel Mason, Chief Programs Officer Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams, Property Manager Roy Moosa
- 2. PUBLIC COMMENTS – ANNOUNCEMENT** – None
- 3. DISCUSSION ITEMS-**
Ongoing/Completed Projects at the Community Health & Wellness Center
 - a.) Building A: Room 2 - Encinitas Design Group Updates | Demonstration Kitchen Project – CEO Rachel Mason shared with the committee that the County is still in a holding pattern on the minor deviation. The signage is done and we are just waiting for them to make their decision.
 - b.) Building A: Room 1- Develop RFP for Renovation- CEO Rachel Mason shared with the committee that since building A is going to be partially under construction with the kitchen project it is a good time to close the whole building down and renovate both sides of the building at the same time. Architect consult will be needed next and a secondary contract for room 1 will be requested as well.
 - c.) Building C – Concept and Redevelopment timeline – CEO Rachel Mason conveyed her working ideas for the house and informed the committee that it is not being used as much due to the ADA issues that have not been addressed. An RFP for Architectural services will be needed to move forward with this project.
 - d.) Partnership with Mission Resource Conservation District & FRHD for Educational Pollinator Preserve - CEO Rachel Mason shared the Pollinator Preserve Proposal



from Mission Resource Conservation District the proposal included a project timeline as well, and MRCD will also be donating some portion of the plant materials to the project. The budget total is \$37,900.00. The committee approves and accepts the proposal.

- e.) West Coast Arborists Maintenance Agreement & Proposal – CEO Rachel Mason shared with the committee that there are 200 plus trees on the CH&WC property and many of them need trimming and or removal. The proposal is for 48 trees to be pruned, 8 trees and stumps to be removed and to provide clearance for structures and walkways. The proposal is for \$23,400.00. The committee approves and accepts the proposal.

4. BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS- None

5. ADJOURNMENT –

There being no further business, the meeting was adjourned at 5:32 pm.

Raquel A Williams

Executive Assistant/Board Clerk