

MINUTES

FACILITIES COMMITTEE MEETING

Wednesday, September 9, 2026, at 5:00 pm

**Administrative Office, 1st Floor Community Room
138 S. Brandon Rd., Fallbrook CA 92028**

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

Committee Members: Chair Sally DeVito and Director Anabel Canseco

- 1. CALL MEETING TO ORDER/ROLL CALL** - In attendance: Chair Sally DeVito, Director Anabel Canseco, Chief Executive Officer Rachel Mason, Chief Programs Officer Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams, Property Manager Roy Moosa
- 2. PUBLIC COMMENTS – ANNOUNCEMENT** – None
- 3. DISCUSSION ITEMS-**

Ongoing/Completed Projects at the Community Health & Wellness Center

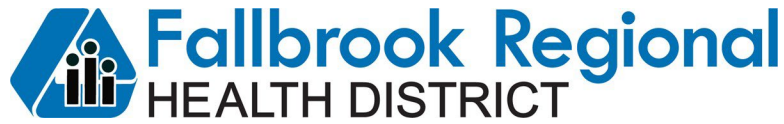
- a.) Proposals for Development of Buildings A1 and C – CEO Rachel Mason opened the discussion with the proposal from Encinitas Design Group for Building A-1, and the estimated project total is: \$50,250.00

The work of this proposal includes the architectural and engineering design through construction services for the renovation of the Center's existing chapel/community room Building A.1, including the renovation and development of the building's exterior, addition of doors and windows, create private outdoor spaces and refocusing the A.1 building entry to be combined with building A.2 the entry at the wellness center.

Building C the estimated project total is: \$39,750.00

The work of this proposal includes architectural and engineering design through construction services for the renovation and repurposed use of the Center's - Building C, an existing single-family home, to an additional facility resource office the wellness center. Structural Engineering for the building remodel – to be determined.

Reconfiguring entry, bathrooms, interior offices and existing kitchen area.



ADA site accessibility upgrades as required to meet the current path of travel to the area of improvement.

b.) Privacy Fencing Building B – CEO Rachel Mason shared with the committee that after the trees and shrubs were trimmed away, they exposed the unsightly areas of the neighbor's yards and vice versa. A privacy fence is needed to mitigate the issue. Three estimates were provided from MPMC, Inc. Classic Handyman Services. Option 1- 6' high Dog-Eared Cedar fence at \$32,054.41. Option 2 – 6' high Dog-Eared Redwood fence. \$32,888.16. Option 3 – Chain Link Privacy fence \$34,291.85. Additional estimates are being requested for this project.

4. **BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS-** Director Anabel Canseco inquired about the pollinator garden and it is on hold until the hotter months are over.
5. **ADJOURNMENT -** There being no further business the meeting was adjourned at 5:38 pm.

Raquel A Williams

Executive Assistant/Board Clerk