



AGENDA
BOARD OF DIRECTORS MEETING
Wednesday, July 9, 2025, 6:00 pm
Community Health & Wellness Center
1636 E. Mission Road, Fallbrook, CA 92028
Administrative Office, 1st Floor Community Room
**All meetings are hybrid unless otherwise noted.*

*Please contact the Board clerk for language translation services 48 hours in advance of the meeting.
In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Members of the public will be able to participate by webinar by using the following link: <https://us02web.zoom.us/j/84996606237?pwd=8g8qoAFVIYbfSYHgRnvjkgEy70AvsP.1>
Meeting ID: 849 9660 6237. Passcode: 261246 Participants will need to download the Zoom app onto their mobile device. Members of the public will also be able to participate by telephone using the following number:
[+1-669-900-6833](tel:+16699006833) Meeting ID: 849 9660 6237. Passcode: 261246

BOARD MEMBERS:

Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Secretary Anabel Canseco, Member Cindy Acosta

A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE

B. APPROVAL OF THE AGENDA -

C. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS -

Members of the public may address the Board regarding any item listed on the Agenda at the time the item is being considered. Members of the public may also speak on any item not listed on the Agenda which falls within the subject matter jurisdiction of the District immediately prior to Board Comments & Items for Subsequent Meetings section below. Members of the public attending in-person need to fill-out a "Request to Speak" card and those attending by webinar need to raise their hand at this time and identify the Agenda item they would like to speak on. The Board has a policy limiting any speaker to not more than five minutes.

D. PRESENTATION -

D1. FY 25/26 Community Health Contracts BIG CHECK Presentation

E. CONSENT ITEMS -

- E1. Minutes of June 11, 2025, Facilities Committee Meeting
(Staff Recommendation: Approve minutes of the June 11, 2025, meeting)
- E2. Minutes of June 11, 2025, Board of Directors Meeting
(Staff Recommendation: Approve minutes of June 11, 2025, meeting)
- E3. Minutes of June 18, 2025, Government & Public Engagement Committee Meeting
(Staff Recommendation: Approve minutes of the June 18, 2025, Meeting)

- E4. Chief Programs Officer Report – Theresa Geracitano
(Staff Recommendation: Receive and file report)
- E5. Chief Administrative Officer Report – Judith Oswald
(Staff Recommendation: Receive and file report)
- E6. Chief Executive Officer Report – Rachel Mason
(Staff Recommendation: Receive and file report)

F. DISCUSSION ITEMS-

- F1. Minutes of July 2, 2025, Finance Committee Meeting
(Staff Recommendation: Approve minutes of July 2, 2025, Finance Meeting)
- F2. Consider and Approve Board of Directors Policy BOD-11, Title: MEETING COMPENSATION
(Staff Recommendation Consider and Approve)
- F3. Consider and Approve MOU/Grant 2025-1 Hospice of the Valleys Bereavement Support
(Staff Recommendation Consider and Approve)

**G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -
Announcements for upcoming events:**

See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>

Finance Committee meets on the 1st Wednesday of the month at 10:00 am

Facilities Committee meets on the 2nd Wednesday of the month at 5:00 pm

Strategic Planning Committee meets this month on the 3rd Wednesday at 5:30 pm

Next Board of Directors Meeting Wednesday, August 13, 2025, at 6:00 pm

H. CLOSED SESSION

- H1. Public Employee Performance Evaluation (Government Code Section 54957(b)(1))
Title: Chief Executive Officer

I. ADJOURNMENT-

NOTE: I certify that on Wednesday, July 2, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. *If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187. **Please contact the Board clerk for language translation services 48 hours before the meeting. "The purpose of the Board meeting is to conduct District business. All demonstrations which disrupt, interrupt, or obstruct the Board's ability to conduct District business are prohibited. Members of the public that behave in a manner that disrupts, interrupts, or obstructs the Board's ability to conduct District business may be asked to leave the meeting. No signs, posters or other large objects shall be brought into the Board Conference Room or other meeting place if doing so would disrupt, interrupt, or obstruct the orderly course of the meeting."

Raquel A Williams

Executive Assistant / Board Clerk

BIG CHECK PRESENTATIONS
COMMUNITY HEALTH CONTRACTS
FY 25/26



MINUTES

FACILITIES COMMITTEE MEETING

Wednesday, June 11, 2025, at 5:00 pm

Administrative Office, 1st Floor Community Room
138 S. Brandon Rd., Fallbrook CA 92028

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

1. CALL MEETING TO ORDER/ROLL CALL-

In attendance- Chair Howard Salmon, Director Cindy Acosta, CEO Rachel Mason, CPO Theresa Geracitano, EA/Board Clerk Raquel Williams

2. PUBLIC COMMENTS – ANNOUNCEMENT- None

3. DISCUSSION ITEMS-

Ongoing/Completed Projects at the Community Health & Wellness Center

- a.) SiteLogiQ Update – CEO Mason opened the discussion on the Solar & EV charging at the CH&WC they are working and in use. We are waiting for the truncated domes to be installed for this project to be signed off. The administration building project remains on hold due to the lot line adjustment. There have been complications Legal Counsel Aleks Giragosian is in talks with the Doctors legal counsel.
- b.) Building A: Room 2 - Encinitas Design Group Update- Architectural Drawings- Electrical Room Reworking Plans- CEO Mason informed the committee that this is also on hold due to the SiteLogiQ project but will have some movement within the next few weeks.
- c.) Building B: Education Rooms 3-6 Conversion and Exterior Restrooms- Arch 5 design Update- Holding Pattern- CEO Mason was able to explore other contractors thanks to the UPCCAA program that we recently applied for, the process will be able to be expedited
- d.) ADA Ramps & Sidewalks- Request for Proposal (RFPs) were sent out and none were accepted due to the nature of the project. Two Walkthroughs and One



Estimate have been done, and this project may be able to move forward by the end of the summer.

4. **BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS-** Chair Howard Salmon inquired about the .ca.gov for our District and CFO Judith Oswald informed the committee that it is still in process.

5. **ADJOURNMENT – There being no further business the meeting was adjourned at 5:30 pm.**

Raquel A Williams
Executive Assistant/Board Clerk

DRAFT



MINUTES
BOARD OF DIRECTORS MEETING
Wednesday, June 11, 2025, 6:00 pm
138 S. Brandon Rd., Fallbrook, CA 92028
Administrative Office, 1st Floor Community Room
**All meetings are hybrid unless otherwise noted.*

*Please contact the Board clerk for language translation services 48 hours in advance of the meeting.
In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

BOARD MEMBERS:

Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Interim Secretary Anabel Canseco, Member Cindy Acosta

- A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE –**
Vice- Chair Sally DeVito called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance.
In attendance: Directors Sally DeVito, Howard Salmon, Anabel Canseco, Cindy Acosta, General Counsel Aleks Giragosian Staff members: CEO Rachel Mason, Chief Administrative Officer Judith Oswald, CPO Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams. Members of the public: Tom Frew, Fallbrook Band Boosters Angela & Diego Leonardo, North County Fire Protection District Brian McMillan & Mary Murphy.
Chair Jennifer Jeffries was absent
- B. APPROVAL OF THE AGENDA –**
Action: It was moved by Director Salmon, seconded by Director Canseco to approve the agenda as presented.
Motion carried (4-0)
Director Canseco. Aye
Director DeVito...Aye
Director Salmon...Aye
Director Acosta....Aye
- C. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS – None**
- D. PRESENTATIONS -**
- D1. Presentation from the Award-Winning Fallbrook Band Boosters – Mrs. Angela Leonardo and her son Diego presented the Board with a signed photo of the Fallbrook Band. They thanked the Board for the Youth Fitness Grant funds that have provided much needed band supplies and equipment.
- D2. Presentation from North County Fire Protection District – Deputy Fire Chief Brian McMillan and Medical Officer Mary Murphy shared new numbers on the emergency calls and response times in the District. They also brought the New Ambulance to share with the Board and staff.
- E. CONSENT ITEMS -**

- E1. Minutes of May 7, 2025, and June 4, 2025, Finance Committee Meeting
(Staff Recommendation: Approve minutes of May 7 and June 4, 2025, Finance Meetings)
- E2. Minutes of May 14, 2025, Board of Directors Meeting
(Staff Recommendation: Approve minutes of May 14, 2025, meeting)
- E3. Minutes of May 21, 2025, Strategic Planning Committee Meeting
(Staff Recommendation: Approve minutes of the May 21, 2025, meeting)
- E4. Minutes of June 4, 2025, Special Board of Directors Meeting
(Staff Recommendation: Approve minutes of the June 4, 2025, meeting)
- E5. Chief Programs Officer Report – Theresa Geracitano
(Staff Recommendation: Receive and file report)
- E6. Chief Executive Officer Report – Rachel Mason
(Staff Recommendation: Receive and file report)

Action: It was moved by Director Salmon, seconded by Director Acosta to approve the consent items except for E1.

Motion carried (4-0)

Director Canseco. Aye
 Director DeVito...Aye
 Director Salmon...Aye
 Director Acosta....Aye

Action: It was moved by Director Salmon, seconded by Director Canseco to receive and approve the engagement letter from Nigro & Nigro to proceed with the audit.

Motion carried (4-0)

Director Canseco. Aye
 Director DeVito...Aye
 Director Salmon...Aye
 Director Acosta....Aye

Board Treasurer Howard Salmon shared the June 4th Finance report with the Board and expressed that the Finances of the District are very good, the team is doing an excellent job. The Finance Report will be communicated for the meetings moving forward for the benefit of the public.

Action: It was moved by Director Salmon, seconded by Director Acosta to approve consent item E1.

Motion carried (4-0)

Director Canseco. Aye
 Director DeVito...Aye
 Director Salmon...Aye
 Director Acosta....Aye

F. DISCUSSION ITEMS-

- F1. Consideration and Approval of Administrative Records Destruction 2024-2025
(Staff Recommendation: Receive and Approve Administrative Records Destruction 24/25
 CEO Rachel Mason shared with the Board the process of records destruction and conveyed that we will be shredding records this year and that this is part of the process.

Action: It was moved by Director Acosta, seconded by Director Salmon to receive and approve the Administrative Records Destruction 24/25.

Motion carried (4-0)

Director Canseco. Aye
Director DeVito...Aye
Director Salmon...Aye
Director Acosta....Aye

- F2. Consider and Approve Special District Risk Management Authority (SDRMA) Workers' Compensation Program
(Staff Recommendation: Receive and Approve Special District Risk Management Authority (SDRMA) Workers' Compensation Program)

CEO Rachel Mason informed the Board that after many years the District will be changing workers compensation insurance companies from BETA to SDRMA.

Action: It was moved by Director Salmon, seconded by Director Canseco to Receive and Approve Special District Risk Management Authority (SDRMA) Workers' Compensation Program Approving Resolutions 469 and 470.

Motion carried (4-0)

Director Canseco. Aye
Director DeVito...Aye
Director Salmon...Aye
Director Acosta....Aye

G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -

Announcements for upcoming events:

See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>

Finance Committee meets on the 1st Wednesday of the month at 10:00 am

Facilities Committee meets on the 2nd Wednesday of the month at 5:00 pm

Government & Public Engagement Committee meets this month on the 3rd Wednesday at 5:30 pm

Next Board of Directors Meeting Wednesday, July 9, 2025, at 6:00 pm

District Offices will be CLOSED in observance of Juneteenth June 19, 2025

H. ADJOURNMENT-

There being no further business the meeting was adjourned at 7:01 pm

Raquel A. Williams

Executive Assistant / Board Clerk



MINUTES

GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE

Wednesday, June 18, 2025, at 6:00 P.M.

1st Floor Community Room,
138 S. Brandon Rd., Fallbrook, CA 92028

In accordance with California Government Code Section 54953, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

Committee Members- Chair Jennifer Jeffries and Director Anabel Canseco

1. Call to Order/Roll Call- In attendance Chair Jennifer Jeffries and Director Anabel Canseco, CEO Rachel Mason, CPO Theresa Geracitano, EA/Board Clerk Raquel Williams

2. Public Comments – Announcement – None

3. Discussion Items –

Community Health & Wellness Center Programming Update Report from Chief Programs Officer Theresa Geracitano- The discussion was opened by CPO Theresa Geracitano on the Diabetes Prevention Program (DPP) with Skinny Genes in October we will be launching our first cohort in Spanish. The District also received a \$30,000.00 grant from the J. Moss Skinny Genes Foundation for the Family DPP coming soon this will ensure that the district will have a 3-tier approach for the DPP to target the whole family. Spanish programming is being ramped up we are reaching out to the local churches and businesses to find Spanish speaking clientele. Youth Fitness Grant window will be opening in July \$20,000.00 is the budget.

4. Board Comments and Future Agenda Items –

Chair Jennifer Jeffries inquired about the AED & CPR training for organizations needing updated information. Community needs assessment for the District.

5. Adjournment – There being no further business the meeting was adjourned at 6:45 pm.

Raquel A Williams

Executive Assistant/Board Clerk

Monthly Overview

June was a busy month exploring new partnerships to expand our programs and troubleshoot some existing partners who have lost funding. Our partners who provided Mental Health First Aid classes and Type 2 Diabetes Education have been affected by the current environment. We will be able to offer the Mental Health First Aid classes scheduled for the remainder of this year. We have several potential partners to provide the programs moving forward.

Programming:

- June was a strong month for both classes offered in Spanish and topics for families:
 - Youth Empowerment Day (a series of 4 substance abuse workshops and Narcan distribution)- English & Spanish
 - Mindful Family Moments – English & Spanish
 - Wellness Wednesday Screenings – English & Spanish
- We continue to search for partners to grow our Spanish language programming and outreach.

Facilities:

- We anticipate our construction projects beginning in the early fall and continue to monitor construction timelines to ensure access to core programming during remodeling.

Wellness Center 2025	JAN	FEB	MAR	APR	MAY	JUNE
Mental Health First Aid	0	0	4	22	12	16
CCHW	0	16	38	11	15	14
Wellness Wednesday- Health Screening, workshop, resources	18	30	6	29	13	15
Disease Specific Education (including Lifestyle Change)	33	65	99	127	115	106
Partner Health & Wellness activities	156	198	244	355	230	130
Support Groups	74	68	86	60	61	58
Affiliate	7	23	5	11	35	44
FRHD Yoga	124	112	93	133	114	113
Community Safety	0	19	0	0	0	19
Club/ Organizational meetings	87	236	318	242	282	159
District Special Events	0	0	0	134	27	
Youth Activity	0	0	0	0	0	
Private Party/Event	0	0	0	0	0	96
Total Wellness Center Visits	499	767	893	1124	904	770

Number of Events 2025	JAN	FEB	MAR	APR	MAY	JUNE
Private events	21	31	20	16	15	22
Public Events	33	43	70	74	94	63
Total Events	54	74	90	90	109	85
Events held by Grantees	11	8	18	13	18	11
Private Health Event/Rental	0	0	0	0	0	1

CHIEF ADMINISTRATIVE OFFICER REPORT – JUNE 2025

Staff Development & Operations

- **STAFF DEVELOPMENT** Jessalyn Lopez successfully completed her 90-day orientation as Administrative Assistant, demonstrating exceptional initiative, technical proficiency, and adaptability. Her integration strengthens our administrative capacity and supports improved service delivery to the Fallbrook community.
- **AUDIT PREPARATION** Documentation preparation for the mid-July interim audit is on schedule, with all required materials submitted through the e-portal system to ensure compliance and transparency in our financial stewardship.
- **WC INSURANCE TRANSITION** Completed the transition from BETA to SDRMA workers' compensation coverage, ensuring continuous coverage for District staff and assuring it aligns better with our administrative processes.

Technology & Infrastructure Upgrades

- **REVENUE COLLECTION COMPLETED** Integration of the ChargePoint system with Banc of California now enables automated monthly revenue collection from the charging stations at CHWC
- **IT SECURITY & COMPLIANCE** District-wide deployment of Windows 11 is complete, ensuring all systems meet current cybersecurity standards and identifying legacy hardware for future replacement.
- **DOCUMENT MANAGEMENT SYSTEMS** Researched and identified best method for automated tracking for expiring operational documents (licenses, contracts, insurance) met with Jess to discuss the next steps for implementation.
- **DOMAIN NAME REGISTRATION** After an 18-month process with the California Department of Technology, both requested domain names—fallbrookhealth.ca.gov and FRHD.ca.gov—were denied, concluding the current registration effort without approval.
- **VERKADA SENSOR TESTING** Completed initial testing of Verkada environmental sensors. A full implementation strategy is currently under review.

Professional Development & Compliance

- **RETIREMENT PLAN ADMINISTRATION** Reached the halfway point in CPSP (Certified Plan Sponsor Professional) training to support our upcoming transition from SIMPLE IRA to 401(k) plans. This serves as a refresher to confirm no regulatory changes have occurred since 2018.



- **PUBLIC INVESTMENT TRAINING** Completed CDIAC InvestEd series to build foundational knowledge in public sector investment strategies and regulatory requirements.
- **PREVAILING WAGE COMPLIANCE** Completed CSDA training on prevailing wage requirements and provided internal education to staff, reinforcing compliant vendor contracting practices.

CHIEF EXECUTIVE OFFICER'S REPORT – JULY



Community Health & Wellness Center:

- Facility construction updates
 - Arch5 – Bldg B – We are awaiting a contract with a maintenance contractor and a previous vendor for their estimates.
 - ADA Ramps & Sidewalk. I have done three walk throughs and received two estimates. I am awaiting one more, and will seek a recommendation to award at the August Facilities meeting.
 - EDG – Demonstration Kitchen – We have already finished the overall kitchen layout design and have begun work on the architectural drawings that will be used for the construction RFP. However, the electrical room and the SiteLogIQ connection may require some reworking of the initial plans. We'll bring these changes to Facilities – still pending.
 - SiteLogIQ – CHWC: Solar and EV charging are working and in use.
 - Admin. – We are still awaiting the boundary adjustment documents. Still awaiting Dr Skeoch's documents.
- We had the old 5-ton defunct HVAC units removed from Building A. We will also be replacing the old roof top HVAC unit on Bldg B replace with the same style units that were there previously – obviously they are new version. This is expected to occur in late July, however, there may be a delay as the equipment is delayed due to tariffs and such.
- The County grant request for water bottle refilling stations at the CHWC was placed in the wrong category, I have resubmitted. Still pending – I expect we may be in the hold until next fiscal year pile at this point.

Clinical Care Option – Pending additional info

- Still awaiting some follow up conversation among Tri-City Medical Center and Graybill Medical Group to discuss potential options for expanded clinical and urgent care services.

Administrative Projects:

- Judith and I are still working with consultants at CSDA and CalPERS to better understand the District's current contract for employee health benefits. Our current contract was written in 2000 and has vague language and terms that will need to be updated. Additionally, we are researching better employee retirement plans. We have a Simple IRA plan in place now, but it is extremely limited and may not serve a younger workforce. – Still being reviewed and will be coming to Aleks for guidance.
- I've returned from the CSDA General Manager Summit with a TON of great ideas and some wonderful potential vendor options for our review of a new bank and potential vendor for our Community Needs Assessment.

Fallbrook Regional Health District

Financial Statements and Analysis
Period Ended May 31, 2025



Business Overview

Fallbrook Regional Health District (FRHD) is a government entity under California Local Health Care District Law. The District serves residents of the Bonsall, De Luz, Fallbrook, and Rainbow areas of northern San Diego County. FRHD focuses its efforts on providing community health and wellbeing services through programming at the Community Health and Wellness Center, grant funding to nonprofit community organizations, and collaborative partnerships. FRHD has invested in direct care services to address illnesses related to lifestyle and empower self-advocacy in pursuit of available resources.

Board of Directors

Jennifer Jeffries
Sally DeVito
Howard Salmon
Anabel Canseco
Cindy Acosta

Staff

Rachel Mason
Raquel Williams
Judith Oswald
Jasmine Thomas
Jess Lopez
Theresa Geracitano
Bianca Heyming
Katia Marquez
Patty Taylor

Entity Type	Tax Basis	Financial Year	State of Incorporation
Special District	Accrual	Fiscal (July to June)	California

Fallbrook Regional Health District

Financial Statements and Analysis

Period Ended May 31, 2025



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13. Report #5 Cal TRUST Statement
14. Report #6 CLASS Statement
16. Report #7 Check Detail
22. Umpqua Statement/First Bank Statement
25. Report #9 Community Development Disbursements

Treasurer's Report – May 2025

Report 1 Summary

Balance Sheet Summary:

The Balance Sheet Comparison for Fallbrook Regional Health District as of May 31, 2025, provides a snapshot of financial position relative to the prior month. Total assets amounted to \$13,269,221.51, reflecting a 1.86% decrease from April. These assets included current assets such as cash in bank accounts and receivables, fixed assets like land and improvements, and other assets held in investment funds. Total liabilities were \$94,557.83, a slight increase from April, with outstanding balances including payroll-related payables and credit card liabilities. Equity stood at \$13,174,663.68, consisting of community development disbursements, retained earnings, the unrestricted operations fund, and current net income. The report details percentage changes across all categories month-over-month.

Report 2 Summary

Profit & Loss Summary:

The Profit and Loss report for Fallbrook Regional Health District for May 2025 and the fiscal year-to-date (July 2024 through May 2025) details revenue, expenses, and net financial results. Income for May totaled \$13,342.24, contributing to a year-to-date income of \$2,628,086.09, including property tax revenue, rental income, and event rental revenue. Total expenses for May were \$256,484.46, with cumulative year-to-date expenses of \$2,215,529.25. These covered a range of operational categories including community health contracts, payroll, office expenses, legal and accounting services, and utilities. Other income sources, such as interest, grants, and investment activity, contributed \$444,102.85 year-to-date. Other expenses, including depreciation and community development disbursements, totaled \$1,032,437.93 for the year. The resulting net income was \$174,874.49 for May and \$1,889,097.62 for the fiscal year to date.

Report 3 Summary

Budget vs. Actuals: Admin Report Administrative Class

The Budget vs. Actuals report for Fallbrook Regional Health District's administrative operations from July 2024 through May 2025 provides a comprehensive breakdown of income, expenses, and net results against budget projections. Total income was \$2,625,466.09, exceeding the budget of \$2,404,498.86, primarily due to higher-than-expected property tax revenue. Total expenses amounted to \$1,662,356.24, slightly above the budgeted \$1,591,601.54, with line items such as advertising, education, medical records, and software expenses running over budget, while several others, including insurance and employee benefits, remained under or close to budget. Community health contracts totaled \$716,477.56, matching the planned budget. Additional revenue sources included grants, interest and dividend income, and unrealized gains, totaling \$444,102.85 in other income. Other expenses included \$1,092,766.55 in community development disbursements and \$16,290.12 in depreciation. The net result was a total net income of \$2,483,689.13, significantly higher than the budgeted \$939,440.56.

Budget vs. Actuals: Wellness Center Report Wellness Center Class

The Budget vs. Actuals report for the Fallbrook Regional Health District's Wellness Center from July 2024 through May 2025 compares actual financial performance against budgeted figures. Total income was \$2,620.00, significantly below the budgeted \$7,500.00. Actual expenses totaled \$553,173.01, which was under the projected budget of \$720,586.08. Expense categories included payroll, office operations, direct care services, education, utilities, and legal fees. Payroll expenses were closely aligned with budget, while most other categories, such as district-sponsored events, legal services, and office equipment, came in under budget. Depreciation for the period was \$44,038.50. The resulting net income was -\$594,591.51, which was better than the budgeted net loss of -\$713,086.08.

Report 9 Summary:

The Community Development Disbursements report for Fallbrook Regional Health District from July 2024 through May 2025 outlines project-related expenditures totaling \$748,076.68. Of this amount, \$20,835.00 was allocated to administrative improvements on S. Brandon Road, including painting, engineering, and title services. The remaining \$727,241.68 was designated for enhancements to the Wellness Center on E. Mission Road. These expenses included architectural and planning services, engineering, construction work, restroom improvements, and furnishing additions such as sign-in tables. Disbursements occurred across several months and involved multiple vendors contributing to ongoing facility development.

COMPLIANCE REPORT SUMMARY

This summary covers several financial reports from Fallbrook Regional Health District, spanning **July to May 2025**. It provides a detailed view of assets, liabilities, income, expenses, and budget performance.

The Fallbrook Regional Health District continues to balance its operations effectively, controlling costs and relying on tax revenue and investments. The district's financial health remains stable, with significant support allocated to community health programs and services. Despite some operational losses, the district ends the reporting period with a positive net income, largely driven by strong investment returns. The district operates under conservative financial management, with expenses consistently under budget. Payroll remains the largest expense category, followed by community health contracts and services. Investment income and unrealized gains on investments helped offset operating losses.

LOCAL AGENCY INVESTMENT FUND (LAIF)

Through the Pooled Money Investment Account (PMIA), the State Treasurer invests taxpayers' money to manage the State's cash flow and strengthen the financial security of local governmental entities. PMIA policy sets as primary investment objectives safety, liquidity, and yield.

The District's month-end balance was \$398,724.12. This represents 4.96% of the District's portfolio. The Average Monthly Effective Yield was 4.272%. The District reported \$0.00 in quarterly earnings.

CalTRUST

The CalTRUST Board works closely with the investment manager, State Street Global Advisors, to ensure that public dollars are managed securely and efficiently and are in full compliance with California Law. The primary objective is to safeguard the preservation of principal.

The district is invested in two CalTRUST Funds: Medium Term Fund and Liquidity Fund. The District's closing Net Asset Value was \$6,209,055.30. This represents 77.13% of the District's investment portfolio.

The District earned \$21,050.01 in dividend income and reported \$31,108.04 in unrealized gains. The One Year Yield on the Medium-Term Fund was 4.24% and the One Year Yield on the Liquidity Fund was 4.98%.

California CLASS

The California Cooperative Liquid Assets Securities System (California CLASS) is a pooled investment option that invests in high-quality, short-to-medium-term securities that prioritizes principal preservation. The California CLASS management has appointed Public Trust Advisors, LLC to serve as the Investment Advisor and Administrator. The District's month-end balance was \$1,441,676.23. This represents 17.91% of the District's investment portfolio.

The District reported \$4,171.17 in earnings. The 30-day yield was 4.3524%.

The investments of the District are in compliance with the District's 2024-2025 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next twelve (12) months.

Fallbrook Regional Health District

Report #1 - Balance Sheet Comparison

As of May 31, 2025

	TOTAL		
	AS OF MAY 31, 2025	AS OF APR 30, 2025 (PP)	% CHANGE
ASSETS			
Current Assets			
Bank Accounts			
Banc of California - Checking	1,344,336.17	1,419,481.51	(5.29 %)
Five Star Bank Account	244,814.09	192,814.09	26.97 %
Petty Cash	0.00	0.00	
Total Bank Accounts	\$1,589,150.26	\$1,612,295.60	(1.44 %)
Other Current Assets			
Interest Receivable - LAIF	0.00	0.00	
Loan Receivable - FRHD Foundation	24,670.00	24,670.00	0.00 %
Prepaid Expenses	0.00	0.00	
Prepaid Insurance	3,049.49	6,099.01	(50.00 %)
Reimbursement Receivable - CDD	(1,569.02)	(957.01)	(63.95 %)
Tax Apportionment Receivable	12,587.24	137,905.38	(90.87 %)
Total Other Current Assets	\$38,737.71	\$167,717.38	(76.90 %)
Total Current Assets	\$1,627,887.97	\$1,780,012.98	(8.55 %)
Fixed Assets			
Accumulated Depreciation - All Buildings	(353,874.40)	(349,281.40)	(1.31 %)
Construction in Progress	442,206.52	442,206.52	0.00 %
E. Mission Road	1,441,539.86	1,441,539.86	0.00 %
E. Mission Road - Improvements	1,144,818.64	1,144,818.64	0.00 %
E. Mission Road - Land	360,629.00	360,629.00	0.00 %
Total E. Mission Road	2,946,987.50	2,946,987.50	0.00 %
Equipment	85,471.17	85,471.17	0.00 %
Equipment - Depreciation	(74,343.66)	(73,452.24)	(1.21 %)
S. Brandon Road	161,578.00	161,578.00	0.00 %
S. Brandon Road - Improvements	254,190.76	254,190.76	0.00 %
S. Brandon Road - Land	129,662.00	129,662.00	0.00 %
Total S. Brandon Road	545,430.76	545,430.76	0.00 %
Total Fixed Assets	\$3,591,877.89	\$3,597,362.31	(0.15 %)
Other Assets			
California Class	1,441,676.23	1,095,093.06	31.65 %
CalTrust - Liquidity Fund	1,079,934.82	1,075,917.82	0.37 %
CalTrust - Medium Term Fund	5,129,120.48	5,143,195.51	(0.27 %)
LAIF	398,724.12	828,724.12	(51.89 %)
Note Receivable - East Alvarado Street	0.00	0.00	
Total Other Assets	\$8,049,455.65	\$8,142,930.51	(1.15 %)
TOTAL ASSETS	\$13,269,221.51	\$13,520,305.80	(1.86 %)

Fallbrook Regional Health District

Report #1 - Balance Sheet Comparison

As of May 31, 2025

	TOTAL		
	AS OF MAY 31, 2025	AS OF APR 30, 2025 (PP)	% CHANGE
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
Five Star Bank - CC	4,232.63	185.66	2,179.77 %
Umpqua Bank - Credit Card	0.00	0.00	
Total Credit Cards	\$4,232.63	\$185.66	2,179.77 %
Other Current Liabilities			
Payroll - Tax Payable	9,908.90	10,274.06	(3.55 %)
Payroll - Vacation & Sick Payable	50,964.10	50,964.10	0.00 %
Payroll - Wages Payable	23,948.99	25,756.55	(7.02 %)
Refundable Deposits - Rental Security	480.00	480.00	0.00 %
Simple IRA Plan - Payable	5,023.21	5,022.81	0.01 %
Total Other Current Liabilities	\$90,325.20	\$92,497.52	(2.35 %)
Total Current Liabilities	\$94,557.83	\$92,683.18	2.02 %
Total Liabilities	\$94,557.83	\$92,683.18	2.02 %
Equity			
Community Development Disbursement	8,391,943.70	8,821,943.70	(4.87 %)
Opening balance equity	0.00	0.00	
Retained Earnings	192,483.07	192,483.07	0.00 %
Unrestricted Operations Fund	2,871,722.00	2,871,722.00	0.00 %
Net Income	1,718,514.91	1,541,473.85	11.49 %
Total Equity	\$13,174,663.68	\$13,427,622.62	(1.88 %)
TOTAL LIABILITIES AND EQUITY	\$13,269,221.51	\$13,520,305.80	(1.86 %)

Fallbrook Regional Health District

Report #2 - Profit and Loss & Fiscal YTD

May 2025

	TOTAL	
	MAY 2025	JUL 2024 - MAY 2025 (YTD)
Income		
Property Tax Revenue	12,587.24	2,618,566.09
Rental Income	680.00	8,670.00
Wellness Center Income - Event/Space Rental	75.00	850.00
Total Income	\$13,342.24	\$2,628,086.09
GROSS PROFIT	\$13,342.24	\$2,628,086.09
Expenses		
Advertising & Promotions	2,012.55	11,954.99
Ask My Accountant		0.00
Auto Expenses	203.21	2,369.62
Community Health Contracts		
Bonsall/Fallbrook Little League		5,000.00
Boys & Girls Club No County - Fitness Grant		5,000.00
Boys & Girls Club of North County	10,122.39	62,199.56
Boys Warriors Soccer Booster, Inc.		5,000.00
D'Vine Path	12,750.00	51,000.00
Fallbrook Band Boosters		5,000.00
Fallbrook Food Pantry	21,250.00	85,000.00
Fallbrook Senior Citizens	12,500.00	50,000.00
Foundation for Senior Care	24,862.50	99,450.00
NC Fire JPA (Ambulance)		200,000.00
Palomar Family Counseling	12,207.00	48,828.00
Reins Therapeutic Horsemanship Program	6,250.00	25,000.00
San Diego Children's Discovery Museum	5,000.00	20,000.00
Vista Community Clinic	10,000.00	40,000.00
Voices for Children	3,750.00	15,000.00
Total Community Health Contracts	118,691.89	716,477.56
District Direct Care Services		
District Sponsored Events	32.30	8,874.16
Health Services & Clinics	20,487.51	151,250.73
Total District Direct Care Services	20,519.81	160,124.89
Dues & Subscriptions	135.00	19,944.15
Education & Conferences	3,714.99	48,126.16
Equipment Lease	1,592.55	17,897.72
General Insurance	2,668.36	29,351.96
IT Services	600.00	6,600.00
Legal & Accounting services		
Accounting	3,500.00	38,500.00
Independent Audit		18,500.00

Fallbrook Regional Health District

Report #2 - Profit and Loss & Fiscal YTD

May 2025

	TOTAL	
	MAY 2025	JUL 2024 - MAY 2025 (YTD)
Legal	4,070.00	20,054.50
Total Legal & Accounting services	7,570.00	77,054.50
Medical Records Expense	3,139.27	42,154.20
Meeting Expenses	142.46	3,783.64
Office Expenses		
General Office Expenses	622.08	12,493.42
Maintenance & Repairs	6,425.22	70,231.34
Office Equipment & Fixtures	296.29	5,424.04
Office Supplies	563.27	9,533.64
Postage & Shipping	191.17	1,236.12
Software & Website	472.80	25,040.09
Total Office Expenses	8,570.83	123,958.65
Other Tax and Licenses	6.00	6.00
Payroll Expenses		
Board Stipends	1,433.25	19,844.00
Employee Benefits	7,342.85	94,358.35
Payroll Processing Fees	383.04	3,984.50
Payroll Taxes	5,088.56	56,611.16
Salaries	64,986.01	696,371.89
Simple IRA Match	1,750.17	18,396.75
Vacation & Sick Leave		10,756.49
Workers Compensation	381.16	3,151.76
Total Payroll Expenses	81,365.04	903,474.90
Property Management Fees	712.50	1,537.50
Utilities		
Cell Phones	429.66	4,729.28
General Utilities	2,763.34	32,023.03
Internet/Telephone	1,647.00	13,960.50
Total Utilities	4,840.00	50,712.81
Total Expenses	\$256,484.46	\$2,215,529.25
NET OPERATING INCOME	\$ (243,142.22)	\$412,556.84
Other Income		
Credit Card Rebate		401.63
Grants - Other Income		52,699.89
Interest/Dividend Income	25,221.18	324,767.22
Other Income		1,080.90
Unrealized Gain/Loss - LAIF		4,987.03
Unrealized Gain/Loss CalTrust - Medium Term	(31,108.04)	60,166.18
Total Other Income	\$ (5,886.86)	\$444,102.85

Fallbrook Regional Health District

Report #2 - Profit and Loss & Fiscal YTD

May 2025

	TOTAL	
	MAY 2025	JUL 2024 - MAY 2025 (YTD)
Other Expenses		
Community Development Disbursements Expense	(429,387.99)	(1,092,766.55)
Depreciation Expense		
Depreciation Expense - Brandon Road	1,480.92	16,290.12
Depreciation Expense - Mission Road	4,003.50	44,038.50
Total Depreciation Expense	5,484.42	60,328.62
Total Other Expenses	\$ (423,903.57)	\$ (1,032,437.93)
NET OTHER INCOME	\$418,016.71	\$1,476,540.78
NET INCOME	\$174,874.49	\$1,889,097.62

Fallbrook Regional Health District

Report #3 - Budget vs. Actuals: FY 24-25 - Administration

July 2024 - May 2025

	Administrative			
	Actual	Budget	over Budget	% of Budget
Income				
Property Tax Revenue	2,618,566.09	2,393,999.86	224,566.23	109.38%
Rental Income	6,800.00	10,499.00	(3,699.00)	64.77%
Wellness Center Income - Event/Space Rental	100.00		100.00	
Total Income	\$ 2,625,466.09	\$ 2,404,498.86	\$ 220,967.23	109.19%
Gross Profit	\$ 2,625,466.09	\$ 2,404,498.86	\$ 220,967.23	109.19%
Expenses				
Advertising & Promotions	5,050.95	2,450.00	2,600.95	206.16%
Ask My Accountant	0.00		0.00	
Auto Expenses	1,487.70	1,112.79	374.91	133.69%
Community Health Contracts			0.00	
Bonsall/Fallbrook Little League	5,000.00	5,000.00	0.00	100.00%
Boys & Girls Club No County - Fitness Grant	5,000.00	5,000.00	0.00	100.00%
Boys & Girls Club of North County	62,199.56	62,199.56	0.00	100.00%
Boys Warriors Soccer Booster, Inc.	5,000.00	5,000.00	0.00	100.00%
D'Vine Path	51,000.00	51,000.00	0.00	100.00%
Fallbrook Band Boosters	5,000.00	5,000.00	0.00	100.00%
Fallbrook Food Pantry	85,000.00	85,000.00	0.00	100.00%
Fallbrook Senior Citizens	50,000.00	50,000.00	0.00	100.00%
Foundation for Senior Care	99,450.00	99,450.00	0.00	100.00%
NC Fire JPA (Ambulance)	200,000.00	200,000.00	0.00	100.00%
Palomar Family Counseling	48,828.00	48,828.00	0.00	100.00%
Reins Therapeutic Horsemanship Program	25,000.00	25,000.00	0.00	100.00%
San Diego Children's Discovery Museum	20,000.00	20,000.00	0.00	100.00%
Vista Community Clinic	40,000.00	40,000.00	0.00	100.00%
Voices for Children	15,000.00	15,000.00	0.00	100.00%
Total Community Health Contracts	\$ 716,477.56	\$ 716,477.56	\$ -	100.00%
District Direct Care Services			0.00	
District Sponsored Events	7,881.55	2,000.00	5,881.55	394.08%
Health Services & Clinics	63,496.60		63,496.60	
Total District Direct Care Services	\$ 71,378.15	\$ 2,000.00	\$ 69,378.15	3568.91%
Dues & Subscriptions	19,434.62	26,793.96	(7,359.34)	72.53%
Education & Conferences	32,160.05	18,952.66	13,207.39	169.69%
Equipment Lease	9,064.83	9,130.00	(65.17)	99.29%
General Election		0.00	0.00	
General Insurance	14,675.98	16,841.00	(2,165.02)	87.14%
IT Services	3,300.00	3,850.00	(550.00)	85.71%
Legal & Accounting services			0.00	
Accounting	38,500.00	38,500.00	0.00	100.00%
Independent Audit	18,500.00	15,500.00	3,000.00	119.35%
Legal	19,548.08	18,000.00	1,548.08	108.60%

Total Legal & Accounting services	\$ 76,548.08	\$ 72,000.00	\$ 4,548.08	106.32%
Medical Records Expense	42,154.20	32,757.27	9,396.93	128.69%
Meeting Expenses	3,259.81	1,603.29	1,656.52	203.32%
Office Expenses			0.00	
General Office Expenses	6,928.67	9,914.43	(2,985.76)	69.88%
Maintenance & Repairs	40,313.21	42,750.00	(2,436.79)	94.30%
Office Equipment & Fixtures	3,324.04		3,324.04	
Office Supplies	4,273.75	3,625.00	648.75	117.90%
Postage & Shipping	1,213.71	375.00	838.71	323.66%
Software & Website	19,074.54	9,597.57	9,476.97	198.74%
Total Office Expenses	\$ 75,127.92	\$ 66,262.00	\$ 8,865.92	113.38%
Other Tax and Licenses	6.00		6.00	
Payroll Expenses			0.00	
Board Stipends	19,844.00	41,250.00	(21,406.00)	48.11%
Employee Benefits	37,071.54	80,135.00	(43,063.46)	46.26%
Payroll Processing Fees	3,290.51	1,685.00	1,605.51	195.28%
Payroll Taxes	37,839.83	34,059.66	3,780.17	111.10%
Salaries	451,285.80	425,745.25	25,540.55	106.00%
Simple IRA Match	11,929.95	12,772.37	(842.42)	93.40%
Vacation & Sick Leave	5,897.18		5,897.18	
Workers Compensation	1,055.38	2,541.00	(1,485.62)	41.53%
Total Payroll Expenses	\$ 568,214.19	\$ 598,188.28	\$ (29,974.09)	94.99%
Property Management Fees	1,537.50	2,200.00	(662.50)	69.89%
Utilities			0.00	
Cell Phones	2,639.64	2,200.00	439.64	119.98%
General Utilities	12,042.83	13,117.73	(1,074.90)	91.81%
Internet/Telephone	7,796.23	5,665.00	2,131.23	137.62%
Total Utilities	\$ 22,478.70	\$ 20,982.73	\$ 1,495.97	107.13%
Total Expenses	\$ 1,662,356.24	\$ 1,591,601.54	\$ 70,754.70	104.45%
Net Operating Income	\$ 963,109.85	\$ 812,897.32	\$ 150,212.53	118.48%
Other Income				
Credit Card Rebate	401.63		401.63	
Grants - Other Income	52,699.89		52,699.89	
Interest/Dividend Income	324,767.22	126,543.24	198,223.98	256.65%
Other Income	1,080.90		1,080.90	
Unrealized Gain/Loss - LAIF	4,987.03		4,987.03	
Unrealized Gain/Loss CalTrust - Medium Term	60,166.18		60,166.18	
Total Other Income	\$ 444,102.85	\$ 126,543.24	\$ 317,559.61	350.95%
Other Expenses				
Community Development Disbursements Expense	(1,092,766.55)		(1,092,766.55)	
Depreciation Expense			0.00	
Depreciation Expense - Brandon Road	16,290.12		16,290.12	
Total Depreciation Expense	\$ 16,290.12	\$ -	\$ 16,290.12	
Total Other Expenses	\$ (1,076,476.43)	\$ -	\$ (1,076,476.43)	
Net Other Income	\$ 1,520,579.28	\$ 126,543.24	\$ 1,394,036.04	1201.63%
Net Income	\$ 2,483,689.13	\$ 939,440.56	\$ 1,544,248.57	264.38%

Fallbrook Regional Health District

Report #3 - Budget vs. Actuals FY 24-25 - Wellness Center

July 2024 - May 2025

	Wellness Center			
	Actual	Budget	over Budget	% of Budget
Income				
Program Fees		6,250.00	(6,250.00)	0.00%
Rental Income	1,870.00		1,870.00	
Wellness Center Income - Event/Space Rental	750.00	1,250.00	(500.00)	60.00%
Total Income	\$ 2,620.00	\$ 7,500.00	\$ (4,880.00)	34.93%
Gross Profit	\$ 2,620.00	\$ 7,500.00	\$ (4,880.00)	34.93%
Expenses				
Advertising & Promotions	6,904.04	9,166.63	(2,262.59)	75.32%
Auto Expenses	881.92	715.00	166.92	123.35%
District Direct Care Services			0.00	
District Sponsored Events	992.61	7,500.00	(6,507.39)	13.23%
Health Services & Clinics	87,754.13	166,061.63	(78,307.50)	52.84%
Total District Direct Care Services	\$ 88,746.74	\$ 173,561.63	\$ (84,814.89)	51.13%
Dues & Subscriptions	509.53	1,445.00	(935.47)	35.26%
Education & Conferences	15,966.11	34,100.00	(18,133.89)	46.82%
Equipment Lease	8,832.89	8,767.00	65.89	100.75%
General Insurance	14,675.98	16,500.00	(1,824.02)	88.95%
IT Services	3,300.00	3,850.00	(550.00)	85.71%
Legal & Accounting services			0.00	
Legal	506.42	11,500.00	(10,993.58)	4.40%
Total Legal & Accounting services	\$ 506.42	\$ 11,500.00	\$ (10,993.58)	4.40%
Meeting Expenses	523.83	550.00	(26.17)	95.24%
Office Expenses			0.00	
General Office Expenses	5,564.75	14,150.00	(8,585.25)	39.33%
Maintenance & Repairs	29,918.13	60,500.00	(30,581.87)	49.45%
Office Equipment & Fixtures	2,100.00	10,000.00	(7,900.00)	21.00%
Office Supplies	5,259.89	5,500.00	(240.11)	95.63%
Postage & Shipping	22.41	200.00	(177.59)	11.21%
Software & Website	5,965.55	10,895.88	(4,930.33)	54.75%
Total Office Expenses	\$ 48,830.73	\$ 101,245.88	\$ (52,415.15)	48.23%
Payroll Expenses			0.00	
Employee Benefits	57,286.81	64,108.00	(6,821.19)	89.36%
Payroll Processing Fees	693.99	1,350.00	(656.01)	51.41%
Payroll Taxes	18,771.33	19,204.60	(433.27)	97.74%
Salaries	245,086.09	240,057.25	5,028.84	102.09%
Simple IRA Match	6,466.80	7,342.00	(875.20)	88.08%
Vacation & Sick Leave	4,859.31		4,859.31	
Workers Compensation	2,096.38	2,079.00	17.38	100.84%
Total Payroll Expenses	\$ 335,260.71	\$ 334,140.85	\$ 1,119.86	100.34%
Utilities			0.00	
Cell Phones	2,089.64	1,650.00	439.64	126.64%
General Utilities	19,980.20	17,730.96	2,249.24	112.69%

Internet/Telephone	6,164.27	5,663.13	501.14	108.85%
Total Utilities	\$ 28,234.11	\$ 25,044.09	\$ 3,190.02	112.74%
Total Expenses	\$ 553,173.01	\$ 720,586.08	\$ (167,413.07)	76.77%
Net Operating Income	\$ (550,553.01)	\$ (713,086.08)	\$ 162,533.07	77.21%
Other Expenses				
Depreciation Expense			0.00	
Depreciation Expense - Mission Road	44,038.50		44,038.50	
Total Depreciation Expense	\$ 44,038.50	\$ -	\$ 44,038.50	
Total Other Expenses	\$ 44,038.50	\$ -	\$ 44,038.50	
Net Other Income	\$ (44,038.50)	\$ -	\$ (44,038.50)	
Net Income	\$ (594,591.51)	\$ (713,086.08)	\$ 118,494.57	83.38%

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

June 02, 2025

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

DISTRICT ADMINISTRATOR
138 SOUTH BRANDON ROAD
FALLBROOK, CA 92028

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

May 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
5/16/2025	5/15/2025	RW	1773797	1734382	RACHEL A. MASON-RUNNELLS	-430,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	828,724.12
Total Withdrawal:	-430,000.00	Ending Balance:	398,724.12



CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

05/01/2025 through 05/31/2025

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on May 31 (\$)	Value on May 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund	██████████	520,194.775	9.86	5,129,120.48	5,205,663.41	(76,542.93)
CalTRUST Liquidity Fund	██████████	1,079,934.820	1.00	1,079,934.82	1,079,934.82	0.00
Portfolios Total value as of 05/31/2025				6,209,055.30		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		FALLBROOK REGIONAL HEALTH DISTRICT					Account Number: ██████████	
CalTRUST Medium Term Fund								
Beginning Balance	05/01/2025			518,467.289	9.92	5,143,195.51		
Accrual Income Div Reinvestment	05/30/2025	17,033.01	1,727.486	520,194.775	9.86	5,129,120.48	0.00	0.00
Change in Value						(31,108.04)		
Closing Balance as of	May 31			520,194.775	9.86	5,129,120.48		
		FALLBROOK REGIONAL HEALTH DISTRICT					Account Number: ██████████	
CalTRUST Liquidity Fund								
Beginning Balance	05/01/2025			1,075,917.820	1.00	1,075,917.82		
Accrual Income Div Reinvestment	05/30/2025	4,017.00	4,017.000	1,079,934.820	1.00	1,079,934.82	0.00	0.00
Change in Value						0.00		
Closing Balance as of	May 31			1,079,934.820	1.00	1,079,934.82		



Summary Statement

May 31, 2025

Page 1 of 3




0000078-0000337 PDF 786605

Fallbrook Regional Health District
138 South Brandon Road
Fallbrook, CA 92028

California CLASS

California CLASS

Average Monthly Yield: 4.3524%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
	FRHD_CLASS_Prime	1,095,093.06	342,412.00	0.00	4,171.17	19,893.47	1,139,544.36	1,441,676.23
TOTAL		1,095,093.06	342,412.00	0.00	4,171.17	19,893.47	1,139,544.36	1,441,676.23



Account Statement

May 31, 2025

Page 2 of 3

Account Number: [REDACTED]

FRHD_CLASS_Prime

Account Summary

Average Monthly Yield: 4.3524%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	1,095,093.06	342,412.00	0.00	4,171.17	19,893.47	1,139,544.36	1,441,676.23

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2025	Beginning Balance			1,095,093.06	
05/28/2025	Contribution	342,412.00			11028
05/31/2025	Income Dividend Reinvestment	4,171.17			
05/31/2025	Ending Balance			1,441,676.23	

Fallbrook Regional Health District

Report #7 - Check Detail

May 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
Banc of California - Checking				
05/01/2025	Check	14930	U.S. Department of Education	(437.50) 437.50
05/01/2025	Check	14931	Department of Education - MOHELA	(437.50) 437.50
05/02/2025	Expense		ADP, LLC	(10,274.06) (10,274.06)
05/02/2025	Expense		ADP, LLC	(25,756.55) (25,756.55)
05/05/2025	Expense		CalPERS	(7,419.27) 5,748.74 1,670.53
05/06/2025	Bill Payment (Check)	14932	Iron Mountain	(3,102.33) (3,102.33)
05/06/2025	Bill Payment (Check)	14933	Colantuono, Highsmith & Whatley, PC	(4,070.00) (4,070.00)
05/06/2025	Bill Payment (Check)	14934	Juana Diaz	(200.00) (200.00)
05/06/2025	Bill Payment (Check)	14935	Portero Services	(2,000.00) (2,000.00)
05/06/2025	Bill Payment (Check)	14936	Amazon Capital Services	(168.10) (168.10)
05/06/2025	Bill Payment (Check)	14937	Rachel Mason	(180.04) (180.04)
05/06/2025	Bill Payment (Check)	14938	Jessalyn Lopez	(14.70) (14.70)
05/06/2025	Bill Payment (Check)	14939	Culligan of Escondido	(66.44) (66.44)
05/06/2025	Bill Payment (Check)	14940	Five Star Bank - CC	(4,808.88) (4,808.88)
05/06/2025	Bill Payment (Check)	14941	UMPQUA Bank	(227.18)

Fallbrook Regional Health District

Report #7 - Check Detail

May 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
				(227.18)
05/06/2025	Bill Payment (Check)	14942	Culligan of San Diego	(32.95) (32.95)
05/06/2025	Bill Payment (Check)	14943	Knight Security & Fire Systems	(44.00) (44.00)
05/06/2025	Bill Payment (Check)	14944	Fowler Pest Control, Inc.	(158.00) (158.00)
05/06/2025	Bill Payment (Check)	14945	Susan Woodward	(1,500.00) (1,500.00)
05/06/2025	Bill Payment (Check)	14946	Jasmine Thomas	(12.32) (12.32)
05/06/2025	Bill Payment (Check)	14947	SDRMA	(474.71) (474.71)
05/06/2025	Bill Payment (Check)	14948	Spectrum - Mission	(538.75) (538.75)
05/06/2025	Bill Payment (Check)	14949	Spectrum Business-Brandon	(326.25) (326.25)
05/06/2025	Bill Payment (Check)	14950	Springston Design LLC	(600.00) (600.00)
05/06/2025	Check	14951	Boys & Girls Club of North County	(10,122.39) 10,122.39
05/06/2025	Check	14952	D'Vine Path	(12,750.00) 12,750.00
05/06/2025	Check	14953	Fallbrook Food Pantry	(21,250.00) 21,250.00
05/06/2025	Check	14954	Fallbrook Senior Citizens Service Club	(12,500.00) 12,500.00
05/06/2025	Check	14955	Foundation for Senior Care	(24,862.50) 24,862.50
05/06/2025	Check	14956	Palomar Family Counseling Service Inc.	(12,207.00)

Fallbrook Regional Health District

Report #7 - Check Detail

May 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
				12,207.00
05/06/2025	Check	14957	REINS Therapeutic Horsemanship Program	(6,250.00) 6,250.00
05/06/2025	Check	14958	San Diego Children's Discovery Museum	(5,000.00) 5,000.00
05/06/2025	Check	14959	Vista Community Clinic	(10,000.00) 10,000.00
05/06/2025	Check	14960	Voices for Children	(3,750.00) 3,750.00
05/06/2025	Check	14961	Secretary of State - Special Filings Unit	(6.00) 6.00
05/06/2025	Expense		American Funds Investment	(6,945.97) (6,945.97)
05/06/2025	Expense		Fallbrook Waste & Recycling - E. Mission	(345.79) 345.79
05/06/2025	Expense		Pitney Bowes - Purchase Power	(150.00) 150.00
05/08/2025	Expense		FPUD - 7720-003 - E. Mission Rd.	(419.31) 419.31
05/08/2025	Expense		FPUD - 7720-001	(205.16) 205.16
05/08/2025	Expense		FPUD - 7721-000	(52.48) 52.48
05/08/2025	Expense		FPUD - 7720-002 - E. Mission Rd.	(52.48) 52.48
05/09/2025	Expense		ADP, LLC	(211.52) 126.91 84.61
05/12/2025	Check	14973	FRHD - Five Star Bank	(342,412.00) 342,412.00

Fallbrook Regional Health District

Report #7 - Check Detail

May 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
05/12/2025	Expense		SDG&E - 5971 - E. Mission	(1,032.38) 1,032.38
05/12/2025	Expense		SDG&E - 6994 - Brandon	(655.74) 655.74
05/13/2025	Bill Payment (Check)	14962	24 Hour Elevator Inc.	(917.28) (917.28)
05/13/2025	Bill Payment (Check)	14963	America's Janitorial Service	(940.00) (940.00)
05/13/2025	Bill Payment (Check)	14967	Juana Diaz	(200.00) (200.00)
05/13/2025	Bill Payment (Check)	14970	Safe and Sound Security	(75.87) (75.87)
05/13/2025	Bill Payment (Check)	14965	Fallbrook Chamber of Commerce	(25.00) (25.00)
05/13/2025	Bill Payment (Check)	14969	Raquel Williams	(25.76) (25.76)
05/13/2025	Bill Payment (Check)	14964	Anabel Canseco	(819.97) (819.97)
05/13/2025	Bill Payment (Check)	14966	Fowler Pest Control, Inc.	(88.00) (88.00)
05/13/2025	Bill Payment (Check)	14968	Palomar Family Counseling Service Inc.	(4,680.00) (4,680.00)
05/13/2025	Bill Payment (Check)	14971	Sarah DeVito	(703.49) (703.49)
05/13/2025	Check	14972	FRHD - Five Star Bank	(52,000.00) 52,000.00
05/15/2025	Check	14980	Skinny Gene Project	(4,200.00) 4,200.00
05/19/2025	Expense			(9,790.17) (9,790.17)

Fallbrook Regional Health District

Report #7 - Check Detail

May 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
05/19/2025	Expense			(22,792.53) (22,792.53)
05/20/2025	Bill Payment (Check)	14977	LDC Always Green Landscape	(1,440.00) (1,440.00)
05/20/2025	Bill Payment (Check)	14979	Sun Realty	(712.50) (712.50)
05/20/2025	Bill Payment (Check)	14975	Fallbrook Rooter & Drain Service	(1,565.00) (1,565.00)
05/20/2025	Bill Payment (Check)	14976	Juana Diaz	(200.00) (200.00)
05/20/2025	Bill Payment (Check)	14978	Michelle's Place Cancer Resource Center	(3,541.66) (3,541.66)
05/20/2025	Bill Payment (Check)	14974	Ahrend Studios	(247.83) (247.83)
05/27/2025	Bill Payment (Check)	14981	Rotary Club of Fallbrook Village	(35.00) (35.00)
05/27/2025	Bill Payment (Check)	14982	Fallbrook Printing Corporation	(113.14) (113.14)
05/27/2025	Bill Payment (Check)	14983	Fallbrook Rooter & Drain Service	(211.16) (211.16)
05/27/2025	Bill Payment (Check)	14984	Juana Diaz	(200.00) (200.00)
05/27/2025	Bill Payment (Check)	14985	Amazon Capital Services	(181.29) (181.29)
05/27/2025	Bill Payment (Check)	14986	Impact Marketing & Design, Inc.	(1,735.85) (1,735.85)
05/27/2025	Bill Payment (Check)	14987	Leslie Salmon	(900.00) (900.00)
05/27/2025	Expense		Equip Financing	(1,592.55) 796.27 796.28

Fallbrook Regional Health District

Report #7 - Check Detail

May 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
05/30/2025	Expense		ADP, LLC	(171.52)
				102.91
				68.61



ACCOUNTS PAYABLE

Account Number: [REDACTED]

ACCOUNT SUMMARY	
Credit Limit	\$15,000.00
Credit Available	\$10,907.00
Statement Closing Date	May 31, 2025
Days in Billing Cycle	31
Previous Balance	\$4,808.88
- Payments & Credits	\$4,831.33
+ Purchases & Other Charges	\$4,069.42
+ Cash Advances	\$0.00
+ Finance Charges	\$0.00
= New Balance	\$4,046.97
Questions?	Call Cardmember Services 1-855-401-4743
Or Write:	PO Box 332509 Murfreesboro, TN 37133-2509
Or visit:	MyApexCard.com

PAYMENT INFORMATION	
New Balance	\$4,046.97
Minimum Payment Due	\$4,046.97
Payment Due Date	June 25, 2025

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			TOTAL [REDACTED]	\$4,808.88-
05/16	05/16	85593254800XSZ7TN	PAYMENT - THANK YOU	4,808.88-
		JUDITH OSWALD	TOTAL [REDACTED]	\$1,341.33
04/30	05/01	55432863R5VYXVRQB	VBS*VONAGE BUSINESS 866-901-0242 GA	392.36
05/03	05/03	57540243VLXBSH1QP	ADOBE *ADOBE 4085366000 CA	149.93
05/05	05/05	82305093XEHN1VVV	COURSERA*512092909 MOUNTAIN VIEW CA	49.00
05/09	05/09	15270214100XVYGHX	MICROSOFT*STORE MSBILL.INFO WA	99.00
05/17	05/17	15270214900LW4VJZ	MICROSOFT*STORE MSBILL.INFO WA	99.00
05/21	05/21	05436844D8PKWQ2NQ	WALMART.COM 8009256278 BENTONVILLE AR	22.45
05/21	05/21	55506294DA2MG84RM	AED SUPERSTORE WOODRUFF WI	140.08
05/23	05/23	55432864F60QH4EKW	WALMART.COM 800-925-6278 AR	22.32
05/28	05/28	05436844L8R5AYTPF	WALMART.COM 8009256278 BENTONVILL CREDIT	22.45-
05/30	05/30	55432864N62R6FK1M	VBS*VONAGE BUSINESS 866-901-0242 GA	389.64
		JASMINE THOMAS	TOTAL [REDACTED]	\$1,376.04
04/30	05/01	55432863R5VVWEAGL	FACEBK *8FB4RMYH42 FB.ME/ADS CA	50.55
05/08	05/08	5543286415W3RZMYQ	SOUTHWES 5262343049417 800-435-9792 TX	360.60

Transactions continued on next page

Please detach bottom portion and submit with payment using enclosed envelope



Cardmember Services
PO BOX 332509
Murfreesboro TN 37133

Payment Information

Account Number:	[REDACTED]
Payment Due Date	June 25, 2025
New Balance	\$4,046.97
Minimum Payment Due	\$4,046.97
Past Due Amount	\$0.00

Make Check
Payable to:

Amount Enclosed: \$ [REDACTED]

ACCOUNTS PAYABLE
FALLBROOK REGIONAL HD
138 S BRANDON RD
FALLBROOK CA 92028-2205



Cardmember Services
PO BOX 306005
Nashville TN 37230-6005



ACCOUNTS PAYABLE

Account Number: [REDACTED]

TRANSACTIONS (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			THOMAS/JASMINE LATRESE	
		06/16/25 1	SAN DIEGO SACRAMENTO	
		06/18/25 2	SACRAMENTO SAN DIEGO	
05/08	05/08	75306374155QXBHER	CAPIO - CA ASSOCIATION CHICO CA	380.00
05/12	05/12	75306374554Q480E2	CAPIO - CA ASSOCIATION CHICO CA	425.00
05/21	05/21	57540244DLPD1WHWV	FACEBK *KNRB5PCH42 6505434800 CA	113.00
05/30	05/30	55432864N62M4LF9K	FACEBK *MXS6HQ4J42 FB.ME/ADS CA	46.89
		RACHEL MASON-RUNNELLS	TOTAL [REDACTED]	\$1,044.78
04/29	05/01	22303793R053ZBN7F	82518 - ALADDIN AIRPOR SAN DIEGO CA	92.00
04/30	05/01	82305093REHN8EBX8	LYFT *1 RIDE 04-29 SAN FRANCISCO CA	76.63
04/30	05/01	82305093TEHMH2234	SD CHAPTER OF CSDA CHULA VISTA CA	80.00
04/30	05/01	02305373R2X76PLD1	TST* BEECHER'S HANDMAD SEATTLE WA	18.78
05/01	05/01	55546503Y9KF2TVWH	SMARTSIGN BROOKLYN NY	44.47
05/02	05/02	52653843SLTGF9T2M	GREAT BIG CANVAS 3039511343 CO	296.29
05/07	05/07	05436843Z8PKT6MSJ	WALMART.COM 8009256278 BENTONVILLE AR	233.06
05/14	05/14	821175546EHME2S7H	KFANONPROFIT.COM JOHNSON CITY TN	7.00
05/15	05/15	05436844800QDDAP3	STARBUCKS 25590 FALLBROOK CA	25.00
05/22	05/22	55546504LA9S2D2XT	SMARTSIGN BROOKLYN NY	42.02
05/22	05/22	82711164FEHMAFA9D	VOICEOFSANDIEGO.ORG SAN DIEGO CA	10.53
05/27	05/27	75418234K6NBG1W23	EIG*CONSTANTCONTACT.C WALTHAM MA	119.00
		RAQUEL WILLIAMS	TOTAL [REDACTED]	\$97.05
05/09	05/09	02305374200KX9D40	USPS PO 0525920028 FALLBROOK CA	9.68
05/15	05/15	05436844800QDDB1M	DOLLAR TREE FALLBROOK CA	10.54
05/15	05/15	051404847MHEB7WAK	GROCERY OUTLET OF FA FALLBROOK CA	52.92
05/20	05/20	65187424D0001511L	WINCHELLS DONUT HOUSE FALLBROOK CA	23.91
		THERESA GERACITANO	TOTAL [REDACTED]	\$187.77
05/23	05/23	55432864F60AQKSFD	WWW COSTCO COM 800-955-2292 WA	26.92
05/23	05/23	55432864F60GV2L03	WWW COSTCO COM 800-955-2292 WA	18.30
05/23	05/23	55432864F60HVJJZK	WWW COSTCO COM 800-955-2292 WA	63.55
05/28	05/28	87021304LEHMMATQB	FALLBROOK* CA FALLBROOK CA	79.00

INTEREST CHARGE CALCULATION

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Expiration Date	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	23.99% (v)	-	\$0.00	31	\$0.00
Cash Advances	21.00% (f)	-	\$0.00	31	\$0.00

(v) = variable (f) = fixed

**Account Summary**




Billing Cycle		05/30/2025
Days In Billing Cycle		30
Previous Balance		\$227.18
Purchases	+	\$0.00
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$227.18-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$0.00**

Credit Summary

Total Credit Line	\$12,000.00
Available Credit Line	\$12,000.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

-  Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
-  Go to www.umpquabank.com
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	\$0.00
MINIMUM PAYMENT	\$0.00
PAYMENT DUE DATE	06/25/2025

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

				TOTAL CORPORATE ACTIVITY	\$227.18-
Trans Date	Post Date	Reference Number	Transaction Description	Amount	
05/12	05/12	██████████	PAYMENT - THANK YOU	\$227.18-	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
 PO BOX 35142 - LB1181
 SEATTLE WA 98124-5142



Account Number

████████████████████

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
05/30/25	\$0.00	\$0.00	06/25/25

\$



BL ACCT ██████████
 FALLBROOK REG HEALTH DIST
 138 SOUTH BRANDON ROAD
 FALLBROOK CA 92028

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
 PO BOX 35142 - LB1181
 SEATTLE WA 98124-5142

Statement

**Fallbrook Regional Health District Report #9 - Community Development Disbursements
July - May 2025**

Date	Num	Name	Memo/Description	Split	Amount
Administration					
10/07/2024	Quote #2201	Vivify Painting		S. Brandon Road:S. Brandon Road - Improvements	15,000.00
12/15/2024	121684	Nasland Engineering		S. Brandon Road:S. Brandon Road - Improvements	4,835.00
01/07/2025	Cust 06243-AD13821333	First American Title Company	Administration	S. Brandon Road:S. Brandon Road - Improvements	1,000.00
Total for Administration					\$ 20,835.00
Wellness Center					
07/08/2024	726	Arch 5 Design	CDD - SF Studios as-built measure	E. Mission Road:E. Mission Road - Improvements	1,800.00
07/11/2024		County of San Diego Planning Services	CDD	E. Mission Road:E. Mission Road - Improvements	2,672.71
07/11/2024		County of San Diego Planning Services	CDD	E. Mission Road:E. Mission Road - Improvements	2,667.48
07/30/2024		SitelogIQ		E. Mission Road:E. Mission Road - Improvements	49,000.00
July					\$ 56,140.19
08/26/2024	754	Arch 5 Design		E. Mission Road:E. Mission Road - Improvements	2,500.00
08/29/2024	7116	KARN Engineering & Surveying		E. Mission Road:E. Mission Road - Improvements	400.00
August					\$ 2,900.00
				E. Mission Road:E. Mission Road - Improvements	
09/01/2024	1755	Kuhlman Scott Architecture			6,032.52
09/24/2024		SitelogIQ		E. Mission Road:E. Mission Road - Improvements	164,138.62
09/30/2024	09302024-2	Five Star Bank - CC		E. Mission Road:E. Mission Road - Improvements	1,946.88
September					\$ 172,118.02
10/25/2024	792	Arch 5 Design		E. Mission Road:E. Mission Road - Improvements	2,700.00
10/31/2024	340764908	Dodge Construction Network	CDD - CHWC Bldg B Construction Notice	E. Mission Road:E. Mission Road - Improvements	625.00
October					\$ 3,325.00
11/01/2024	1781	Kuhlman Scott Architecture	CDD - Rendering Views	E. Mission Road:E. Mission Road - Improvements	2,593.79
November					\$ 2,593.79
12/30/2024	PUBCAL	SitelogIQ	CDD - Rendering Views	Split	61,607.07
December					\$ 61,607.07
01/01/2025	1805	Kuhlman Scott Architecture		E. Mission Road:E. Mission Road - Improvements	3,084.42
01/13/2025	63208	Christian Wheeler Engineering		E. Mission Road:E. Mission Road - Improvements	1,305.00
January					\$ 4,389.42
02/15/2025	PUBCAL 005320	SitelogIQ		E. Mission Road:E. Mission Road - Improvements	423,826.17
02/25/2025	2252025	Rachel Mason		-Split-	172.40
February					\$ 423,998.57
March					\$ 0.00
04/14/2025	2501	Blue Miles Construction	CDD - Sign-in tables for WC rooms	Office Expenses:Office Equipment & Fixtures	2,100.00
April					2,100.00
May					0.00
Total for Wellness Center					\$ 729,172.06
Grand Total					\$ 750,007.06

MINUTES
FINANCE COMMITTEE MEETING

Wednesday, July 2, 2025, at 10:00 am
138 S. Brandon Road, Fallbrook, CA 92028
1st floor Conference room

**All meetings are hybrid unless otherwise noted*

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

Finance Committee Members- Treasurer/Chair Howard Salmon & Director Sally DeVito

1. Call to Order/Roll Call

In attendance Treasurer/Chair Howard Salmon & Director Sally DeVito, CEO Rachel Mason, CAO Judith Oswald, CPO Theresa Geracitano, CPA Susan Woodward, EA/Board Clerk Raquel Williams

2. Public Comments – Announcement- None

3. Review of Financial Statements for May 2025

Report 1 – Balance Sheet of **May 2025**

Report 2 – Income Statement for the Month Ended **May 2025 & FY to Date**

Report 3 – Profit & Loss Actual vs YTD Budget – **May 2025**

Report 4 – Local Agency Investment Fund (LAIF) Statement **May 2025**

Report 5 – CalTrust Statement – **May 2025**

Report 6 – California CLASS Statement- **May 2025**

FRHD Compliance Report

Report 7 - Check Detail Report as of **May 2025**

Report 8 – VISA Credit Card Statements– **May 2025**

Report 9 – Community Development Disbursement as of **May 2025**

4. Discussion Possible Action Items-

CEO Rachel Mason opened the discussion with Report 1 and 2, the committee is happy with the reports. CEO Rachel Mason fortunately this is not a complicated budget, it's been consistent the Community Health & Wellness Center has more unknowns. We are hoping for clinical services this fiscal year.

5. **Board Member Comments and Future Agenda Item-** Treasurer Howard Salmon inquired as to why it is called the compliance report? What are we complying with? CEO Rachel Mason informed the committee that we are complying with the auditors' demands and the Special District codes.

Next Finance Committee Meeting Wednesday, August 6, 2025, at 10:00 am.

6. **Adjournment-** There being no further business the meeting was adjourned at 10:45 am.

Raquel A Williams

Executive Assistant/Board Clerk



FALLBROOK REGIONAL HEALTH DISTRICT	Policy #: BOD-11	Page 1 of 3
	Title: MEETING COMPENSATION GUIDELINES	
Policies and Procedures Manual	Latest Revision Date: <u>07/10/2024</u>	

The Local Healthcare District Law authorizes the payment to Board members of \$110.25 per meeting, as adjusted annually by 5% pursuant to Water Code 20203 not to exceed six (6) meetings per month, provided that if the District compensates its Board member for more than five (5) meetings per month, the Board may annually adopt a written policy based on findings supported by substantial evidence why more than five (5) meetings are necessary for the effective operation of the District. In accordance with Health & Safety Code section 32103, the Board finds that the following facts substantiates the increase from five (5) to six (6) compensable meetings and constitutes meetings and occasions in performance of official duties for which a Board member may receive payment.

1. The Fallbrook Regional Health District (District) has a service area of approximately 110 square miles in Northern San Diego County and serves a population of almost 60,000 residents.
2. The Board of Directors is responsible for insuring that the unmet health care needs of the District residents are addressed, including providing approximately \$1 million annually to support community healthcare programs and services.
3. In addition to regularly monthly Board meetings, the Board holds Special Meetings to focus on more specific community needs and projects.
4. Board members also serve on at least four (4) standing committees ranging from the Finance, Strategic Planning, Government & Public Engagement, and the Facilities Committee. The Chair also appoints Ad hoc committees.
5. In addition to Board and committee meetings, Board members, on behalf of the District, attend meetings, and educational conference workshops of organizations in which the District is a member including the Association of California Healthcare District and the California Special District Association.
6. In addition to attendance at mandatory ethics and harassment training, Board members also conduct inspection meetings of District Grantee's and attend meetings of non-political community groups that extend specific invitation to attend and which Board members actively participate in the programs and meetings.

Board member may receive payment for attendance at the following:

Attendance at Regular Board meetings, Special Board meetings, Standing and Ad Hoc Committee meetings and Board sanctioned meetings when attending as a representative of the District and for trainings/educational activities which are required by law of members of a board of directors of a local agency in compliance with state mandated ethics training

FALLBROOK REGIONAL HEALTH DISTRICT	Policy #: BOD-11	Page 2 of 3
	Title: MEETING COMPENSATION GUIDELINES	
Policies and Procedures Manual	Latest Revision Date: <u>07/10/2024</u>	

(Government Code 53232.1) and harassment training (Government Code 53237.1). Also attendance at training for Brown Act, legislative updates and webinars that constitute the performance of official duties.

Sanctioned meetings also include:

- Events sponsored by other local, county, or state government agencies at which District is expected and/or invited to be represented and officially participate in, on behalf of District;
- Meetings and/or events of agencies of which District is a member or subscribing participant and where District is expected and/or invited to be represented. For example: Association of California Healthcare Districts (ADHD); California Special Districts Association (CSDA); San Diego Chapter of CSDA;

and include occasions that constitute the performance of official duties, such as:

- District sponsored special events such as Community Collaborative Events (example:, Community Collaborative for Health and Wellness , Wellness Wednesday monthly meetings and Grant Workshops);
- Activities promotional of special events of District such as information booths, parades, distribution of information and/or materials for events;
- Conducting review and/or inspections of CEO coordinated site visits of grant program applicants and/or recipients.

Each representative attendance to be compensated at the rate of \$110.25 per meeting, with limit of six (6) meetings a month, as provided in Health and Safety Code Section 32103. Request for compensation for attendance at sanctioned meeting(s) must be presented on Request for Compensation (Form 2040B) in accord with SOP Administration Policy 2040.

Each member of the Board shall be allowed his or her actual necessary and reasonable traveling and incidental expenses in the performance of official business of the District. Travel expense (Form 2030A) or Request for Reimbursement (Form 2040A) forms must be completed and submitted to the Administrator for payment to be generated.

A Director, at his or her discretion, may decline acceptance of compensation for Regular Board meetings, Special Board meetings and/or Standing Committee meetings and may decline to present Request for Compensation (Form 2040B) for sanctioned meetings.

FALLBROOK REGIONAL HEALTH DISTRICT	Policy #: BOD-11	Page 3 of 3
	Title: MEETING COMPENSATION GUIDELINES	
Policies and Procedures Manual	Latest Revision Date: <u>07/10/2024</u>	

Non-compensable meetings:

1. Informal meetings with other Board members or with District staff or General Counsel, regardless of the topic(s) addressed.
2. Meetings of a political nature, whether partisan or non-partisan, regardless of the topic(s) addressed.
3. Meetings for which payment of a stipend or honorarium is provided by the host organization.
4. Meetings of other public bodies, unless invited as a participant by the host body or sent as a delegate by the District Board.
5. Meetings of organizations in which the member holds an individual membership or the primary purpose of which is to receive continuing professional educational credits.
6. Charity fund raising events.

In addition, each member of the Board shall be allowed his or her actual necessary traveling and incidental expenses in the performance of official business of the District in accordance with Government Code section 53232.2.

Any questions regarding interpretation of these guidelines should be addressed to the District's General Counsel.

GRANT AGREEMENT

This Grant Agreement (“Agreement”) is entered into by and between the Fallbrook Regional Health District, a California independent special district (“District”), and Hospice of the Valleys (“Grantee”).

RECITALS

- A. Under Health and Safety Code 32121, subdivision (m), the District is authorized “To establish, maintain, and operate, or provide assistance in the operation of, free clinics, diagnostic and testing centers, health education programs, wellness and prevention programs, rehabilitation, aftercare, and any other health care services provider, groups, and organizations that are necessary for the maintenance of good physical and mental health in the communities served by the district”;
- B. Grantee provides bereavement support groups, with no less than 35 group sessions per grant year. Each session is expected to last one- and one-half hours. Participation cannot be limited to any one referring agency or from the Grantee agency exclusively (“Services”);
- C. District desires to support Grantee’s Services through an award of a grant, and Grantee desires to accept a grant in furtherance of the Services subject to this Agreement’s conditions.

AGREEMENT

- I. **Grant.**
- a. District will award Grantee a total of \$9,108.00 to be paid via quarterly installments (“Grant”).
 - b. Grantee will provide District invoice installments – July, November, February and May, and District will pay the invoice within 30 days of receipt.
 - c. District may reduce, suspend, or terminate the payment or amount of the Grant if Grantee does not meet the objectives of the Grant or the conditions of this Agreement, as determined in the sole discretion of the District.
 - d. Upon request by the District, Grantee will make available evidence of other sources of funding obtained to provide the Services.
- II. **Services.** The Services provided by Grantee will include no less than 35 group sessions per grant year. Each session is expected to last one- and one-half hours. Participation cannot be limited to any one referring agency or from the Grantee exclusively. Grantee will cover the cost of all materials and will provide the District with liability insurance coverage as described in the District’s Facility Use form. The dates and times of the sessions must be coordinated through the District’s Program’s Coordinator.
- III. **Term & Termination.** This Agreement will take effect upon the date of the last signature below and remain in effect until:
- a. July 1, 2027;
 - b. District provides 30 days’ written notice of termination for any reason;

- c. Grantee provides District written notice of a breach of a term of this Agreement, and the breach remains uncured for a period of 60 days.
- IV. **Work Plan.** Use of the Grant will be consistent with the goals and objectives outlined in the Work Plan, attached hereto as Exhibit A.
- V. **Monitoring & Evaluation.**
 - a. Grantee will cooperate in efforts undertaken by the District to monitor and evaluate the effectiveness and use of the Grant.
 - b. Grantee will participate in and comply with all on-site evaluations and monitoring procedures, including interviews with Grantee's employees or agents.
 - c. Upon request by the District, Grantee will provide written and/or oral status reports in a format provided and schedule defined by the District.
- VI. **Accounting & Records.**
 - a. Grantee will maintain an accounting system that accurately reflects and documents all fiscal transactions for which the Grant is used.
 - b. All records of Grantee pertaining to the use of the Grant shall be maintained at Grantee's main local office for at least five years following the year in which funds are awarded.
 - c. Upon request, District will have the right to review all of Grantee's records related to the performance of this Agreement.
- VII. **Authorization to Use Name, Image, Logo, & Likeness.** Grantee understand that District may utilize Grantee's name, image, logo, or likeness in District's promotional materials designed to publicize the District's mission and service to the community. Grantee hereby grants the District permission and license to utilize Grantee's name, image, logo, and likeness, including photos and videos, displaying Grantee's premises, operations, activities, employees, or agents.
- VIII. **Indemnity.** Grantee agrees to indemnify, defend, and hold harmless District and its officers, agents, and employees from any and all personal or property related claims and losses accruing to any person or business resulting from or related to the performance of this Agreement, except for those claims and losses caused by the reckless or intentional actions of the District.
- IX. **Independent Contractor.** The relationship between the District and Grantee in the performance of this Agreement will be one of an independent contractor. Neither Grantee nor its agents, employees, or subcontractors will be considered officers, employees, or agents of the District.
- X. **Compliance with Laws.**
 - a. The Parties will comply with all local, state, and federal laws in performing their obligations under this Agreement.
 - b. Grantee will be responsible for obtaining all permits, licenses, and other approvals necessary to perform the obligations under this Agreement.

- XI. **Assignment.** This Agreement will be binding upon and will be to the benefit of the respective successors, heirs, and assigns of each party. No party may assign its respective rights or obligations under this Agreement without prior written consent of the other party.
- XII. **Amendments.** This Agreement may not be modified, nor may compliance with any of its terms be waived, except by written instrument executed and approved in the same manner as this Agreement.
- XIII. **Severability.** If any provision of this Agreement is determined by any court to be invalid, illegal, or unenforceable to any extent, then that provision will be severed from the rest of the Agreement, and the remainder will be construed as if the invalid, illegal, or unenforceable provision had never been included.
- XIV. **Entire Agreement.** This Agreement constitutes the entire understanding and agreement of the parties. It integrates all the terms and conditions mentioned herein or incidental thereto and supersedes all negotiations or previous agreements between the parties with respect to all or any part of the subject matter hereof.
- XV. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement.
- XVI. **Notice.** In the event notice is required to be provided, said notice may be sent by regular mail or electronic mail to the following address:

If to District

Rachel Mason
Chief Executive Officer
Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, California 92028
RMason@FallbrookHealth.org

If to Consultant

Leslee B. Cochrane, M.D.
[Executive Medical Director
25240 Hancock Ave., #120
Murrieta, CA 92562
lcochrane@hovsc.org

With courtesy copy to:

Aleks R. Giragosian, Esq.
General Counsel
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd., Ste. 850
Pasadena, Angeles, CA 91101
AGiragosian@chwlaw.us

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“District”
Fallbrook Regional Health District

“Grantee”
Hospice of the Valleys

Signature: _____

Signature: _____

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest:

Signature: _____

Printed: _____

Title: _____

Date: _____

Approved as to form:

Signature: _____

Printed: _____

Title: General Counsel

Date: _____

EXHIBIT A**WORK PLAN**

The District will provide a session sign in sheet that the Grantee will complete for each session. The Grantee will provide quarterly reports (October, January, April and July) that includes: the number of attendees per session, a satisfaction survey provided by the District to be completed by group participants, and an Impact Story that illustrates the benefit that participants receive through their attendance with this group. While a photo if the participant is desired it is not required. It is understood that the Impact Story and any accompanying photo may be used by the District in our promotional materials. The release for any photo will be acquired by the grantee.