



MINUTES

FACILITIES COMMITTEE MEETING

Wednesday, February 12, 2025, at 5:00 pm

Administrative Office, 1st Floor Community Room

138 S. Brandon Rd., Fallbrook CA 92028

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

CALL MEETING TO ORDER/ROLL CALL-

In attendance: Director Howard Salmon, Chief Executive Officer Rachel Mason, Chief Administrative Officer Judith Oswald, Chief Programs Officer Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams

Property manager: Roy Moosa

Director Bill Leach was absent

1. PUBLIC COMMENTS – ANNOUNCEMENT- NONE

3. DISCUSSION ITEMS

Ongoing/Completed Projects at the Community Health & Wellness Center

- a.) SiteLogiQ Update – CEO Mason opened the discussion with the walkthrough that took place on 2/12 at the Community Health & Wellness Center there were only a few minor things left on the punch list and per contract funds will be released for payment energizing of the new EV charging stations is in process. Admin building project on hold due to the lot line adjustment. Legal Counsel has been made aware of the situation and is contact with Dr. Skeoch.
- b.) Building A: Room 2 - Encinitas Design Group Update – Demonstration Kitchen Project is on hold until the electrical project is completed, will be circling back to them in the coming weeks.
- c.) Building B: Education Rooms 3-6 Conversion and Exterior Restrooms- Arch 5 design Update- Bidders for the RFP have been unsuccessful. Another bidder's process will be March 12.
- d.) ADA Sidewalk & Ramps- Sidewalk project is being designed to connect buildings A & B and keep the public from having to walk through the parking lot. Request for Proposal has been submitted, and we are looking for contractors.

CEO Mason informed the committee that there was a small leak that occurred from the water heater pan being overfilled at the Community Health & Wellness Center it has been taken care of, and remediation measures have been put in place. It is being monitored. Property Management Roy Moosa asked if the water heater is being moved? CEO Mason informed the committee that since this portion of the CH&WC is still being renovated it can be addressed during the remodel.

4. BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS-

None

5. ADJOURNMENT -

There being no further business, the meeting was adjourned at 5:21 pm.

Raquel A Williams

Executive Assistant/Board Clerk