



**MINUTES  
REGULAR BOARD MEETING  
Wednesday, August 12, 2020, 6:00 p.m.**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

**A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

Board Chairman Howard Salmon called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Jennifer Jeffries, and Kate Schwartz-Frates. Bill Leach was absent.  
Legal Counsel Jeffrey Scott and Chief Executive Officer Rachel Mason. Accountant Susan Woodward and staff members Linda Bannerman, Mireya Banuelos, Tracy Rosalee and Pamela Knox. In addition, members of the public were present.

**B. APPROVAL OF THE AGENDA**

Action: It was moved by Director Jeffries, seconded by Director Schwartz-Frates, to approve the agenda as posted.

**Motion carried:** By the following roll call vote.

Director Salmon.....	Aye
Director Mroz.....	Aye
Director Jeffries.....	Aye
Director Schwartz- Frates.....	Aye
Director Leach.....	Absent

**C. PUBLIC COMMENTS**

None

**D. PRESENTATIONS**

D1. JPA - NCFPD Update – Kevin Mahr, Operations Division Chief and Jen Koester, Social Media Specialist/Customer Service  
Kevin Mahr and Jen Koester of North County Fire Protection District provided a synopsis of activities under the Joint Powers Agreement with Fallbrook Regional Health District. Kevin shared photos of Pre-COVID activities, CPR classes, COVID testing and reviewed the accomplishments of Mary Murphy, Senior Medical Services Officer. Jen reviewed social media postings on Facebook and Instagram. In addition, refurbishment of an older ambulance was made possible in lieu of purchasing a new ambulance with the project coming in under budget. The addition of the Senior Medical Services Officer and Social Media Specialist have made possible new collaborations and both Districts agree that the services and activities provided under the JPA serve our communities well. Several members of the Board thanked Jen Koester for the quality of social media services she provides to both Districts.

**E. CONSENT ITEMS**

- E1. Approval of June 2020 Financial Statements
- E2. Minutes of July 1, 2020 Finance Committee Meeting
- E3. Minutes of July 8, 2020 Special Board Meeting
- E4. Minutes of July 8, 2020 Regular Board Meeting
- E5. Minutes of July 15, 2020 Strategic Planning Committee Meeting
- E6. Minutes of July 24, 2020 Special Board Meeting

There was no request to pull any Consent Item(s) for further discussion.

**Action:** It was moved by Director Mroz, seconded by Director Jeffries to approve the Consent Items as presented.

**Motion carried:** By the following roll call vote:

Director Salmon .....	Aye
Director Mroz .....	Aye
Director Jeffries.....	Aye
Director Schwartz-Frates .....	Aye
Director Leach .....	Absent

**F. REPORTS/POSSIBLE ACTION**

- F1. Finance Committee – Directors Jeffries and Mroz  
 Committee Chair Jennifer Jeffries reviewed the financial reports through June of 2020. The above listed reports were reviewed and discussed. Included in the June financial statements is the transfer of \$1,200,000 from our CalTRUST account to LAIF to comply with Resolution 429, which does not allow more than 75% of the total of all investment funds to be in one account. Since LAIF cannot accept a direct transfer, the funds went to our Operating Account first and were then transferred into LAIF. Also, of note is a return of unused funds in the amount of \$19,854 from the Fallbrook Smiles Project. Regarding MedPlus Urgent Care, the pandemic has negatively impacted visits this year compared with last year. (See attached)

**Recommendation:** That the board approve the transfer of \$192,000 from the LAIF (Community Investment Fund) account to the Operating account to reimburse the Operating account.

**Action:** It was moved by Director Mroz, seconded by Director Schwartz-Frates to approve the transfer of \$192,000 from the LAIF account (Community Investment Fund) to the Operating Account to reimburse the Operating Account.

**Motion carried:** By the following roll call vote:

Director Salmon .....	Aye
Director Mroz .....	Aye
Director Jeffries.....	Aye
Director Schwartz-Frates.....	Aye
Director Leach .....	Absent

**Recommendation:** That the board approve the transfer of \$232,000 from the LAIF (Community Investment Fund) account to the Operating account to cover expenses of the Catalyst contract.

**Action:** It was moved by Director Jeffries, seconded by Director Schwartz-Frates, to approve the transfer of \$232,000 from the LAIF Account (Community Investment Fund) to the Operating Account to cover expenses of the Catalyst contract.

**Motion carried:** By the following roll call vote:

Director Salmon .....	Aye
Director Mroz .....	Aye
Director Jeffries.....	Aye
Director Schwartz-Frates.....	Aye
Director Leach .....	Absent

- F2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Mroz  
 Committee Chair Schwartz-Frates reviewed the federal, state, county, and local COVID-19 updates, noting information is available on the District's website. She reviewed current state legislation in process. Efforts are ongoing for better outreach to the Latino population, i.e., agricultural workers, as that community has experienced a high rate of COVID-19 cases.  
 Committee member Barbara Mroz said the Community Collaborative on Health & Wellness has resumed meetings, via ZOOM due to the pandemic. She said in lieu of meetings, a monthly newsletter is being sent to Woman of Wellness participants. Drive up COVID-19 testing has been ongoing at the District's site on East Mission Road, with future testing scheduled in August on the 18<sup>th</sup> and 25<sup>th</sup>. Safe Reopening Kits for local businesses are still available from the District.  
 Mireya Banuelos, Community Health Coordinator, provided the social media update with examples of postings in both English and Spanish. She works closely with Jen Koester, Social Media Specialist of NCFPD to provide information and advertising via social media (Facebook and Instagram). This joint effort through the JPA with NCFPD has been very effective, especially during the pandemic.  
 Discussion ensued regarding sharing positive photos and stories about our grantees and the good work being accomplished. People appreciate positive news during this time.
- F3. Facilities Committee – Directors Leach and Mroz  
 Committee member Barbara Mroz asked Property Manager Roy Moosa to update the Board regarding ongoing facilities maintenance. Mr. Moosa reported that at the East Mission Road property two large leaning pines trees were removed and six palm trees were trimmed. A metal divider in one of the restrooms had fallen due to poor installation and has now been correctly installed. Near the house, the irrigation system has been repaired so that all sprinklers and timers will work properly.  
 Director Mroz reported the upstairs is currently being painted and new carpet will be installed next week at the administrative office on South Brandon Road.
- F4. Strategic Planning Committee – Directors Salmon and Jeffries  
 Committee Chair Howard Salmon said the proposed Vision Statement had been presented to the full board at the July regular meeting and accepted on an interim basis, sending it back to Strategic Planning requesting it be more definitive. The Strategic Planning Committee will consider this next week. Catalyst, consultant for the East Mission Road property, is nearly ready to report to the Steering Committee and a meeting is scheduled for August 28<sup>th</sup>.
- F5. Chief Executive Officer – Rachel Mason  
 Ms. Mason provided an update regarding COVID-19 testing in Fallbrook. Since testing began at our East Mission Road site in June, more than 1,000 tests have been performed. August 18<sup>th</sup> and 25<sup>th</sup> are upcoming testing dates.  
 Final upgrades to the South Brandon Road Administrative Office are nearly complete (painting and carpet installation upstairs). A property condition assessment is the final step to identify areas and systems requiring significant maintenance expense (HVAC, parking lot paving/sealing and water seepage issue).  
 Ms. Mason is in communication with SDSU School of Public Health and their health promotion class will be working with some of our grantees in creating stronger measurement and reporting tools. Data from this collaboration should help assist the District in seeing where gaps in service exist and/or how we can better report the impact of the grant funding back to the community.
- F6. General Counsel – Jeffrey Scott  
 Mr. Scott provided an update on an important legal case and seismic legislation. In the case of *City and County of San Francisco v. All Persons Interested in the Matter of Proposition C* (2020) 51 Cal.App.5<sup>th</sup>, the court held that local tax proposals that are placed on the ballot via the initiative process (unique to California) require a majority vote to pass.

Currently, general obligation bond measures, which are used to fund construction projects and improvements for healthcare districts, are typically placed on the ballot by action of the board of directors of the district and, under the law, require a 2/3 approval by the voters to pass. This threshold has become more and more difficult in recent years to obtain approval. In this case, the court made a clear distinction between special tax initiatives, which are placed on the ballot by voter initiatives, and special tax measures, which are placed on the ballot by county board supervisors, city councils and board of directors of special districts. There is one remaining question related to whether the initiative process applies to California healthcare districts. Legal counsel will keep the Board apprised.

SB 758 (Portantino) would extend the deadline for acute care hospitals to be fully operational after an earthquake by seven years from January 1, 2030 to January 1, 2037. This bill passed the Assembly Health Committee on August 5, 2020, 12-0 and has been referred to the Assembly Appropriations Committee for hearing.

Lastly, Mr. Scott congratulated Barbara Mroz and Stephanie Ortiz who are the only candidates running in their zones for the FRHD Board of Directors. This saves the cost of an election for the District, yet each candidate (unopposed) will be considered elected.

**G. DISCUSSION/POSSIBLE ACTION ITEMS**

G1. Consideration of Biennial Review and Re-adoption of Conflict of Interest Code  
 Legal Counsel Scott said very minor changes are included in the Biennial Review of the Conflict of Interest Code. The amount allowed for gifts received has increased from \$470 to \$500. Rather than sending the completed Form 700 to the County Board of Supervisors, they will be filed at the District office.

**Action:** It was moved by Director Mroz, seconded by Director Schwartz-Frates to approve the Conflict of Interest Code as amended. He recommended approval.

**Motion carried:** By the following roll call vote:

Director Salmon .....	Aye
Director Mroz .....	Aye
Director Jeffries.....	Aye
Director Schwartz-Frates .....	Aye
Director Leach .....	Absent

G2. Consideration of Use of FRHD Financial Resources, including projected costs of East Mission Road planning process, investment of the Urgent Care building proceeds and source of funds for construction of East Mission Road property.”  
 Chairman Salmon asked Director Jeffries to lead the discussion for this item. Director Jeffries said the document in the packet is the result of discussions in both the Finance Committee and the Strategic Planning Committee regarding finite resources and growing need following the sale of the hospital building and subsequent purchase and development of property on East Mission Road. The last page of the document asks questions which eventually need to be answered. Director Jeffries said she placed target dates which are fluid. She asked that the appropriate committees of the Board discuss these items and provide input. Staff will place these items on the committee agendas and the committees will report to the full Board.

**H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**

- H1. Other Director/Staff discussion items
  - H1a. Item(s) for future board agendas  
 Director Schwartz-Frates suggested further discussion on future agendas regarding Urgent Care services.
  - H1b. Announcements of upcoming events:
    - **COVID-19 Testing – Tuesday, August 18<sup>th</sup> and 25<sup>th</sup> 9:00am-2:00pm, FRHD Wellness Center, 1636 E. Mission Rd., Fallbrook**

- **Community Collaborative for Health & Wellness Committee (CCH&W)** meeting – 3<sup>rd</sup> Wednesday, **August 19**, 10:30am-noon, Virtual Meeting (See [fallbrookhealth.org/calendar](http://fallbrookhealth.org/calendar))
- **Strategic Planning Committee** meeting – 3<sup>rd</sup> Wednesday, **August 19**, 5:00pm, Virtual Meeting
- **Facilities Committee** meeting – 3<sup>rd</sup> Friday **August 21**, 10:30am, Virtual Meeting
- **Gov't and Public Engagement Committee** meeting – 4<sup>th</sup> Friday **August 28**, 10:00am, Virtual Meeting
- **Finance Committee** meeting – 1<sup>st</sup> Wednesday, **September 2**, 4:30 Virtual Meeting
- **POSTPONED Woman of Wellness** – September 3
- **Labor Day, September 7– District Holiday**
- **ACHD's 68<sup>th</sup> Annual Meeting** – September 23-25, Virtual Meeting. Early Bird Registration Deadline: 8/21.
- **CSDA's Special District Leadership Academy** – September 27-30, South Lake Tahoe. Early Bird Registration Deadline: 8/28.

CEO Rachel Mason said the ACHD Annual Meeting will be virtual this year.  
Chairman Salmon announced the new CEO of the Association of California Hospital Districts (ACHD) is Cathy Martin.

H2. Next Regular Board meeting – Wednesday, September 9, 2020, 6:00pm, Virtual Meeting

**I. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:40 p.m.

  
Howard Salmon, Chairman  
Board of Directors

  
Bill Leach, Secretary,  
Board of Directors