



MINUTES
BOARD OF DIRECTORS MEETING
Wednesday, May 14, 2025, 6:00 pm
138 S. Brandon Rd., Fallbrook, CA 92028
Administrative Office, 1st Floor Community Room

**All meetings are hybrid unless otherwise noted.*

*Please contact the Board clerk for language translation services 48 hours in advance of the meeting. In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

BOARD MEMBERS:

Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Interim Secretary Anabel Canseco, Member Cindy Acosta

A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE-

Chair Jennifer Jeffries called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance.

In attendance: Chair Jeffries, Directors Howard Salmon, Sally DeVito, Anabel Canseco, Cindy Acosta, General Counsel Aleks Giragosian, and Accountant Susan Woodward.

Staff members: CEO Rachel Mason, Chief Administrative Officer Judith Oswald, Programs Coordinator Bianca Heyming, Executive Assistant/Board Clerk Raquel Williams. Members of the public.

B. APPROVAL OF THE AGENDA -

Action: It was moved by Director DeVito, seconded by Director Canseco to approve the agenda as presented.

Motion carried (5-0)

Director Canseco. Aye

Director DeVito...Aye

Director Jeffries...Aye

Director Salmon...Aye

Director Acosta.....Aye

C. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS - NONE

D. PRESENTATION -

- D1. Bianca Heyming, Programs Coordinator
Initial Feedback and Results from Chair Yoga Program – 1st year
Bianca thanked the Board of Directors for the opportunity to provide this report and is delighted to share the highlights of the program. It has been a phenomenal year for the program and the community has shown that they like it very much. Report attached to the minutes.

E. CONSENT ITEMS -

- E1. Minutes of April 2, 2025, Finance Committee Meeting
(Staff Recommendation: Approve minutes of April 2, 2025, meeting)
(Recommendation of May 7, 2025, Finance Committee Meeting to transfer \$430,000 from LAIF to the Operating Account to reimburse for capital improvements)
- E2. Minutes of April 9, 2025, Board of Directors Meeting
(Staff Recommendation: Approve minutes of April 9, 2025, meeting)

- E3. Minutes of April 16, Government & Public Engagement Committee Meeting
(Staff Recommendation: Approve minutes of the April 16, 2025, meeting)
- E4. Minutes of April 30, Special Board of Directors Meeting
(Staff Recommendation: Approve minutes of the April 30, 2025, meeting)
- E5. Chief Executive Officer Report – Rachel Mason
(Staff Recommendation: Receive and file report)

Chair Jeffries asked that Treasurer Salmon give a summary report on the Finance Committee Report.

Action: It was moved by Director Salmon, seconded by Director DeVito to approve the consent items except the Finance Committee Report

Motion carried (5-0)

Director Canseco. Aye
 Director DeVito...Aye
 Director Jeffries...Aye
 Director Salmon...Aye
 Director Acosta...Aye

F. DISCUSSION ITEMS-

- F1. Consideration and Discussion of District Fiscal Year 2025-2026 Budget
(Staff Recommendation: Receive and Adopt FY 25/26 Budget)
 CEO Mason gave her presentation on FY 25/26 Budget, there is larger growth in new legal counsel costs as now they are more on par with what legal services should cost.
Action: It was moved by Director Salmon, seconded by Director DeVito to Accept and Adopt the FY 25/26 Budget as presented.
Motion carried (5-0)
 Director Canseco. Aye
 Director DeVito...Aye
 Director Jeffries...Aye
 Director Salmon...Aye
 Director Acosta...Aye

- F2. Consideration of Resolution 468 – Electing to be Subject to The Uniform Public Construction Cost Accounting Procedures and amending Policy #FIN-09 of the Board Policies and Procedures Manual titled “Purchasing and Property Control”
(Staff recommendation: Receive and Adopt Resolution 468)
 General Counsel Aleks Giragosian gave a lesson on The Uniform Public Construction Cost Accounting Procedures that streamline and improve the ways to hire and contract general contractors, auditors, etc. GC Giragosian proposes that the Board adopt this Resolution to make the CEO’s job easier when it comes to these types of public works projects.
Action: It was moved by Director Salmon, seconded by Director to receive and adopt Resolution 468 as presented.
Motion carried (5-0)
 Director Canseco. Aye
 Director DeVito...Aye
 Director Jeffries...Aye
 Director Salmon...Aye
 Director Acosta...Aye

- F3. Call for Nominations: San Diego County Local Agency Formation Commission (LAFCO) Consolidated Redevelopment Oversight Board
(Staff Recommendation: Nominate a San Diego County Local Agency Formation Commission(LAFCO)Consolidated Redevelopment Oversight Board Member)

G. PUBLIC HEARING -

- G1. Public Hearing regarding Staff Vacancy Reporting per Government Code Section 3502.3 (AB 2561)
(Staff recommendation: Receive and file Staff Vacancy Report per Government Code Section 350.3 -AB 2561)

H. **CLOSED SESSION** –

“Public Employee Performance Evaluation (Gov. Code. Sec. 54957)
Title: Chief Executive Officer”

RECONVENE FROM CLOSED SESSION-

The Board met in a closed session to discuss the CEO’s performance evaluation. No reportable action was taken

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

I. **BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS** - None
Announcements for upcoming events:

See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>

Finance Committee meets on the 1st Wednesday of the month at 10:00 am
Facilities Committee meets on the 2nd Wednesday of the month at 5:00 pm
Strategic Planning Committee meets this month on the 3rd Wednesday at 5:30 pm
Ribbon Cutting Ceremony at the Community Health & Wellness Center May 20, 2025, from 10:00 – 11:00 am
District Offices will be CLOSED Monday, May 26, 2025, in observance Memorial Day
Next Board of Directors meeting Wednesday, June 11, 2025, at 6:00 pm

J. **ADJOURNMENT-**

There being no further business, the meeting was adjourned at 6:54 pm.


Executive Assistant / Board Clerk