

# Fallbrook Regional HEALTH DISTRICT

## MINUTES FACILITIES COMMITTEE Friday, June 26, 2020 at 10:30 A.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Co-chair Barbara Mroz called the meeting to order at 10:30 a.m.

In attendance: Committee Member Barbara Mroz; Executive Director: Rachel Mason  
Property Manager: Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Update on Installation of Gate by Lobby and Trash Cans

A security gate near the front door to the administrative office has been installed. Additional landscaping is planned to discourage foot traffic to the north and east of the parking lot.

b. Bids – Carpet for Brandon Road Property 2<sup>nd</sup> Story

The same company having provided carpeting downstairs has submitted a bid for the 2<sup>nd</sup> story carpeting that falls within the limits of approval by the Facilities Committee. Discussion ensued.

**Recommendation:** The Facilities Committee recommended that the bid from Langdon Floor Covering be accepted as the total cost is within the guidelines for acceptance by the Facilities Committee.

c. Bids – Painting of Brandon Road Property 2<sup>nd</sup> Story

The vendor providing the painting services downstairs submitted a bid for the upstairs and if recommended by the Facilities Committee, would be on the agenda for full board approval as it is slightly over the amount allowed for Facilities Committee approval. Discussion ensued.

**Recommendation:** The Facilities Committee recommended that the bid from Vivify Painting be placed on the agenda for full board consideration at the next regular meeting.

d. Update of Use of East Mission Road Property for COVID-19 Testing Site on 6/15 & 6/30

Rachel Mason reported that all of the appointments for this testing on June 30<sup>th</sup> were filled and the District and North County Fire Protection District contacted Cal Fire (the entity in charge of the testing for unincorporated areas) and they reopened the availability for appointments. If/when that fills, there will be 300 appointments and others trying to get tested without appointments. All testing will be performed as "drive through" nasal swab. The Sheriff's Department has been contacted to facilitate traffic control. Efforts are also

underway to schedule testing in Rainbow or De Luz for the Spanish speaking migrant community.

The Rock Rose school is reopening under CDC guidelines in a limited way and is aware of the COVID-19 testing dates so they will not be there at that time.

Regarding the noise and traffic studies required for the E. Mission property, the studies have been completed and submitted to J. Whalen (project manager) and the County. We will be notified when the County Board of Supervisors will consider our permit.

e. Consideration of Property Condition Assessment

Rachel Mason said the Finance Committee had recommended that the District develop a 3-5-year plan. In order to do that, a property condition assessment needs to be done for the Brandon Street property. The Executive Director said she will obtain a couple of bids for this project and bring it back to the Facilities Committee.

4. Update from Property Manager

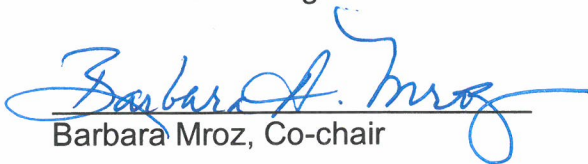
Property Manager Roy Moosa said he met with four landscaping companies asking for bids for maintenance of the properties on S. Brandon Road and E. Mission Road. He said he visited both properties with the landscapers to discuss what will be required. Mr. Moosa recommended Gonzales Landscaping for the E. Mission property; however, he said it would cost \$1,300 to initially clean up the property and \$660 per month thereafter. Ramirez Landscaping has been maintaining the property and charges \$700 per month. Mr. Moosa questioned why the property was not already cleaned up by Ramirez. Discussion ensued. Mr. Moosa was instructed to talk with Ramirez Landscaping to ask if he can explain why a clean-up was deemed necessary, and if he can step up to compete with the bid from Gonzales Landscaping. Otherwise, it was recommended to contract with Gonzales Landscaping. The removal of the dead palm tree branches can be accomplished by Modesto Landscaping, and two pine trees that lean toward a building could be done by Esteban Landscaping for reasonable costs. It was agreed to move forward with those companies for those projects. Regarding landscaping of the hillside on Brandon Road, the best, most complete bid appears to have come from Gonzales Landscaping. Both Ramirez and Gonzales Landscaping companies bid on maintenance for this property at \$400 per month. Lastly, a water leak occurred behind the house on the E. Mission property. Mr. Moosa said he believes the lines had been capped and too much pressure built up causing the leak. He will do an assessment of the water lines with Ramirez Landscaping.


5. Board comments and future agenda items

None

6. Adjournment

There being no further business, the meeting was adjourned at 11:08 a.m.

  
Barbara Mroz, Co-chair

  
Board Secretary/Clerk