



AGENDA

BOARD OF DIRECTORS MEETING

Wednesday, May 14, 2025, 6:00 pm
138 S. Brandon Rd., Fallbrook, CA 92028
Administrative Office, 1st Floor Community Room

**All meetings are hybrid unless otherwise noted.*

*Please contact the Board clerk for language translation services 48 hours in advance of the meeting. In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Members of the public will be able to participate by webinar by using the following link:
<https://us02web.zoom.us/j/84996606237?pwd=8g8qoAFVIYbfSYHgRnvjkgEy70AvsP.1>
Meeting ID: 849 9660 6237. Passcode: 261246 Participants will need to download the Zoom app onto their mobile device. Members of the public will also be able to participate by telephone using the following number:
+1-669-900-6833 Meeting ID: 849 9660 6237. Passcode: 261246

BOARD MEMBERS:

Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Interim Secretary Anabel Canseco, Member Cindy Acosta

A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE

B. APPROVAL OF THE AGENDA -

C. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS -

Members of the public may address the Board regarding any item listed on the Agenda at the time the item is being considered. Members of the public may also speak on any item not listed on the Agenda which falls within the subject matter jurisdiction of the District immediately prior to Board Comments & Items for Subsequent Meetings section below. Members of the public attending in-person need to fill-out a "Request to Speak" card and those attending by webinar need to raise their hand at this time and identify the Agenda item they would like to speak on. The Board has a policy limiting any speaker to not more than five minutes.

D. PRESENTATION -

- D1. Bianca Heyming, Programs Coordinator
Initial Feedback and Results from Chair Yoga Program – 1st year

E. CONSENT ITEMS -

- E1. Minutes of April 2, 2025, Finance Committee Meeting
(Staff Recommendation: Approve minutes of April 2, 2025, meeting)
 - (Recommendation from the Finance Committee to transfer \$430,000 from LAIF to the Operating Account to reimburse for capital improvements)
- E2. Minutes of April 9, 2025, Board of Directors Meeting
(Staff Recommendation: Approve minutes of April 9, 2025, meeting)
- E3. Minutes of April 16, Government & Public Engagement Committee Meeting
(Staff Recommendation: Approve minutes of the April 16, 2025, meeting)
- E4. Minutes of April 30, Special Board of Directors Meeting
(Staff Recommendation: Approve minutes of the April 30, 2025, meeting)
- E5. Chief Executive Officer Report – Rachel Mason
(Staff Recommendation: Receive and file report)

F. DISCUSSION ITEMS-

- F1. Consideration and Discussion of District Fiscal Year 2025-2026 Budget
(Staff Recommendation: Receive and Adopt FY 25/26 Budget)
- F2. Consideration of Resolution 468 – Electing to be Subject to The Uniform Public Construction Cost Accounting Procedures and amending Policy #FIN-09 of the

Board Policies and Procedures Manual titled "Purchasing and Property Control"
(Staff recommendation: Receive and Adopt Resolution 468)

- F3. Call for Nominations: San Diego County Local Agency Formation Commission (LAFCO)
Consolidated Redevelopment Oversight Board
(Staff Recommendation: Nominate a San Diego County Local Agency Formation Commission
(LAFCO)Consolidated Redevelopment Oversight Board Member)

G. PUBLIC HEARING -

- G1. Public Hearing regarding Staff Vacancy Reporting per Government Code Section 3502.3
(AB 2561)
(Staff recommendation: Receive and file Staff Vacancy Report per Government Code Section
350.3 -AB 2561)

H. CLOSED SESSION -

"Public Employee Performance Evaluation (Gov. Code. Sec. 54957)
Title: Chief Executive Officer"

RECONVENE FROM CLOSED SESSION

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly
report any reportable action taken in closed session and the vote or abstention on that action of
every member present.

**I. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -
Announcements for upcoming events:**

See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>

Finance Committee meets on the 1st Wednesday of the month at 10:00 am
Facilities Committee meets on the 2nd Wednesday of the month at 5:00 pm
Strategic Planning Committee meets this month on the 3rd Wednesday at 5:30 pm
Ribbon Cutting Ceremony at the Community Health & Wellness Center May 20, 2025, from
10:00 – 11:00 am
District Offices will be CLOSED Monday, May 26, 2025, in observance Memorial Day
Next Board of Directors meeting Wednesday, June 11, 2025, at 6:00 pm

J. ADJOURNMENT-

NOTE: I certify that on Friday, May 9, 2025 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. *If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187. **Please contact the Board clerk for language translation services 48 hours before the meeting. "The purpose of the Board meeting is to conduct District business. All demonstrations which disrupt, interrupt, or obstruct the Board's ability to conduct District business are prohibited. Members of the public that behave in a manner that disrupts, interrupts, or obstructs the Board's ability to conduct District business may be asked to leave the meeting. No signs, posters or other large objects shall be brought into the Board Conference Room or other meeting place if doing so would disrupt, interrupt, or obstruct the orderly course of the meeting."

Raquel A. Williams
Executive Assistant / Board Clerk

Community Health & Wellness Center
Programs Coordinator
Bianca Heyming

Fallbrook Regional Health District
Chair Yoga Program Report
Date Range: April 16, 2024 – April 9, 2025

Program Overview

The FRHD Chair Yoga Program launched in April 2024. Classes are held twice weekly (Tuesdays and Fridays) in 10-week cohorts. While pre-registration is encouraged, walk-ins are accepted based on space availability. The class enrollment has ranged from 16 (first class) to 31 (most recent class). Not all participants' schedules allow them to attend both days, so the average class size is typically around 16. To date, no one has been turned away and 55 individuals have participated in the program.

A physical evaluation is conducted during the first week of each session to assess baseline ability and guide instruction. This evaluation also empowers participants to monitor their progress. As part of the physical evaluation, blood pressure is taken to identify individuals who may need referral or caution during exercise, support mindfulness by providing measurable indicators of stress reduction, and increasing participants awareness of their own health metrics.

Leslie Salmon, a dedicated and insightful instructor, who leads the program with compassion and adaptability. She emphasizes that the program's influence goes far beyond the mat, touching participants home life, family relationships, and personal confidence.

Based on survey responses collected from current and returning participants, the program shows high satisfaction, marked physical and emotional improvement, and increasing demand. Participants report increased flexibility, improved balance, reduced pain, and mental clarity, while many shared heartfelt stories of social support within the group.

Survey Methodology

Participant feedback was collected from both new and returning participants using a standardized survey. While early cohorts completed a version focused on open-ended reflections, later versions included scaled ratings. In total, 42 participants provided responses between April 16, 2024, and April 9, 2025.

Quantitative Findings

Of the participants surveyed, 45% had attended 1–2 sessions, 25% had attended 2–3 sessions, and 30% had participated in more than 3 sessions

Survey includes 42 total responses, 32 included quantitative ratings (1 to 5 scale).

By directing resources to community nonprofits and engaging highly skilled staff, partners and passionate volunteers the Fallbrook Regional Health District endeavors to offer health and wellness services to our served communities of Bonsall, De Luz, Fallbrook and Rainbow.

Category	Avg. Score
Overall Physical Improvement	4.19
Flexibility	4.16
Balance	4.03
Strength	3.97
Joint Pain Relief	3.64
Mental/Emotional Improvement	4.47

Participants overwhelmingly report feeling better physically and mentally, with mental/emotional well-being receiving the highest marks.

Qualitative Feedback Highlights

- **Physical Progress:** Participants reported feeling more stable, stronger, and capable in everyday tasks. Several expressed renewed independence and decreased reliance on support devices.
- **Mental/Emotional Gains:** Participants frequently mentioned increased calm, improved sleep, and greater ability to manage stress.
- **Social Connection:** Responses consistently mention the program's social value. The class has grown into a mutually supportive group, often checking on and helping one another outside of class.

Instructor Observations (Leslie Salmon):

"The group has become a cohesive and social support for one another. Some participants help others set up, check in when someone is absent, and offer support beyond class. Caregivers and individuals with significant health challenges find comfort and understanding here."

Leslie also shared several participant quotes that illustrate the program's real-life impact:

- "I feel more confident bending over to pick up objects."
- "Mindful breathing affects my BP positively."
- "I had become reliant on support when putting on my pants; the other day I just stood up..."

Referral Sources

Participants heard about the class primarily through word-of-mouth and direct district communications:

- Friend: 10
- Newsletter: 7
- Social Media: 5
- Other: 9
- Not reported: 11

By directing resources to community nonprofits and engaging highly skilled staff, partners and passionate volunteers the Fallbrook Regional Health District endeavors to offer health and wellness services to our served communities of Bonsall, De Luz, Fallbrook and Rainbow.

Chair Yoga Testimonials:

Email received from participants adult child who wanted to attend the board meeting to share but is unable.

“Good Afternoon Theresa,

I want to thank the Fallbrook Regional Health District for an outstanding Chair Yoga program. Our mom, Joan, has been attending several months now and we are so pleased with the many improvements in her well-being.

Her balance and stability is so much better and she has not had any bad falls since starting this program with Leslie. Her memory is stable and some days even sharper than a couple of years ago when she received a diagnosis of "Mild Cognitive Disorder of the Alzheimer's sort." She also is enjoying the socialization with the other students and looks forward to this class twice a week. Her strength is amazing and we attribute these improvements to this program and Leslie's wise teaching.

Joan has been doing physical therapy as well as monthly massages and personal training sessions. Nothing compares to how good she feels and how well she sleeps on Tuesdays and Fridays after Chair Yoga. Thank you and Leslie so much and we look forward to having her continue.

Kudos! Sincerely,

Joan's Daughters- Susan Holmes & Wendy Jones”

“To whom it may concern, I want to reach out to thank Fallbrook Regional Health For offering a life changing chair yoga class that my Mom has been attending twice weekly over the last year.

Joan was diagnosed with early stages of Alzheimer's and her neurologist and primary care suggested that she enroll in an exercise class to help slow memory loss progression. I am happy to report that not only has Joans memory loss been stable this last year, but her strength and stability has greatly increased.

We are truly grateful to Fallbrook Regional Health for offering this opportunity!

Thank you so much”

“I have been dealing with back issues with pain. This has helped me keep moving in spite of it.”
— *Kathy, Fallbrook Resident*

“If I fall down I can now get up unassisted on carpeted floor. I have not tried hardwood or concrete! I am age 95 plus a few days. Hope to be able to on any surface by completion of next session. I highly recommend chair yoga for seniors to improve health.”

— *Charles, Fallbrook Resident*

“This is my first time practicing yoga. I didn’t see myself having the patience to meditate but was surprised that Leslie knew exactly how to make me believe yoga really impacts change and that I can actually do it! I like yoga because I feel more connected with people and myself. I love what we are taught about benefit of every posture we practice—it helps connect me with my body!! Taking this opportunity I want to say thank you to our instructor for their dedication, time, encouragement, and effort!! I love yoga. Thank you.”

— *Marie, Fallbrook Resident*

“This chair yoga class has provided my husband (age 95) and I (age 73) a shared activity that’s both special and physical! We’ve really enjoyed doing it together and definitely look forward to the next 8-week session. We’re grateful for Fallbrook Regional Health District’s expansive view of promoting wellness and healthy living, especially for seniors. As my husband’s sole caregiver, I fully realize my personal responsibility to stay as healthy as possible. If I don’t, I can’t adequately care for him—and I don’t want to force him to care for me, based on my own negligence. Thanks for providing this wonderful support system to our community! The Board of Directors are to be commended for their forward thinking, planning, and execution of their vision and mission statements. Also, the wonderful staff and associated organizations provide necessary and valuable services.”

— *Elizabeth, Fallbrook Resident*

“Leslie is a very thoughtful instructor who takes the time to listen to the class and incorporate yoga techniques that are relevant to individual needs in the class. I enjoy how she translates Sanskrit philosophy and principles of yogic history. A very illuminating class!”

— *Participant*

“My experience with chair yoga was pretty limited before I took the classes with Leslie. Leslie has an excellent reputation in the Fallbrook/Bonsall area. Now I know why! She’s personable, caring, and shares her knowledge with her students. You always feel a little better after spending an hour in her class. Thank you, Fallbrook Regional Health District, for bringing this class to our community!”

— *Karen, Fallbrook Resident*



Chair Yoga Class Survey

Thank you for participating in our Chair Yoga Program! Your feedback is invaluable to us. Please take a few minutes to share your experience. Your responses will help us improve the program and demonstrate its impact.

Date: _____

How did you hear about the Chair Yoga class?

- Wellness Center Newsletter
- Social Media
- Referred by a Friend
- Other: _____

How long have you attended Chair Yoga Class?

- 1-2 Series
- 2-3 Series
- 3+ Series

How would you rate your overall physical improvement since starting the class?

(1= No Improvement, 10= Significant Improvement)

- 1
- 2
- 3
- 4
- 5

Please indicate how the class has benefitted you physically (check all that apply).

Increase flexibility

- 1
- 2
- 3
- 4
- 5

Improve balance

- 1
- 2
- 3
- 4
- 5

Reduced joint pain

- 1
- 2
- 3
- 4
- 5

Increased strength

- 1
- 2
- 3
- 4
- 5

How would you rate your overall mental or emotional well-being since starting the class?

(1= No Improvement, 10= Significant Improvement)

- 1
- 2
- 3
- 4
- 5

Please indicate how the class has benefitted you mentally or emotionally (check all that apply).

- Reduced Stressed
- Improved Focus
- Increase Sense of Calm
- Better Sleep
- Other: _____

Have you noticed improvements in your daily activities (e.g. walking, standing, household tasks).

- Yes
- No
- Not Sure

If "Yes," please describe the specific improvements you've noticed:

What do you enjoy most about the Chair Yoga class?

What improvements or changes would you suggest for the class?

Thank You!

We appreciate your time and feedback. Your input helps us continue offering the programs that support health and wellness in our community.

NAME: _____

Cohort #	Referral Source	Referral - Other (Specify)	Attendance Duration	Overall Physical Improvement (1-5)	Flexibility Improvement (1-5)	Balance Improvement (1-5)	Reduced Joint Pain (1-5)	Increased Strength (1-5)	Mental/Emotional Improvement (1-5)	Mental Health Benefit	Other Mental/Emotional Benefit (Specify)	Noticed Daily Improvements?	Describe Daily Improvements	What do you enjoy most?	Suggestions for improvement
6	Social		1-2 series	5	3	4	1	5		increase sense of calm		Yes	Standing Longer	Leslie	3 days a week
6	Friend		2-3 series	5	5	5	5	5		better sleep		Yes	Walking	The social	
6	Newslett er		1-2 series	5	5	4	3	3		better sleep	Energized after class	Not Sure	easier to complete some tasks	Learning how each pose helps our body	
6	Newslett er		3+ series	4	4	4	4	4		improved focus		Yes	mobility, straight back	Awareness of our bodies	
6	Social		1-2 series	5	5	5	5	5		increase sense of calm		Yes	Household task getting better	Enjoyed the stretching & being social w/others	
6	Other	Lifestyle change class	3+ series	3	4	4	2	4		increase sense of calm		Yes	Stronger legs, better flexibility	Leslie cares about students	Better chairs
6	Social		3+ series	5	5	4	5	4		better sleep		Yes	Able to pick up stuff from floor	Stretching/Bal ance	Start class earlier
6	Friend		1-2 series	5	4	4	5	4		better sleep		Yes	Balance, walking	I can do it!	
6	Friend		3+ series	5	5	5	4	4		increase sense of calm		Yes	Better movement w/tasks	Exercise & Friendships	
6	Friend		2-3 series	4	4	3		3		increase sense of calm		Not Sure		Excellent instructor & enjoy the social aspect	
6	Other		3+ series	4	4	5		4		increase sense of calm		Yes	Better balance & able to get up from floor	Instructors instructions	Better chairs
6	Other	Returning	3+ series	4	4	4	4	5		increase sense of calm		Yes	Walking faster	Instructors instructions	
6	Friend		2-3 series	5	5	5	5	5		better sleep		Yes			
6	Friend		1-2 series	3	4	3	3	4		increase sense of calm		Yes			
3	Friend		1-2 series	4	4	5				increase sense of calm		Not Sure		Great Instructor	
3--5	Friend		2-3 series	4	5	5	5	5		increase sense of calm	movement	Yes	Flexible & movement	Calm strength	

Cohort #	Referral Source	Referral - Other (Specify)	Attendance Duration	Overall Physical Improvement (1-5)	Flexibility Improvement (1-5)	Balance Improvement (1-5)	Reduced Joint Pain (1-5)	Increased Strength (1-5)	Mental/Emotional Improvement (1-5)	Mental Health Benefit	Other Mental/Emotional Benefit (Specify)	Noticed Daily Improvements?	Describe Daily Improvements	What do you enjoy most?	Suggestions for improvement
3--5	Other	PSG	1-2 series	4	4	3	3	3	4	better sleep	Sense of Well Being	Yes	Able to perform Household tasks	Sense of calm & commarodity	
3--5	Other	PSG	1-2 series	3	3	3	3	3	4	increase sense of calm		Yes	Helps motivation	Calmness of instructor	
3--5			1-2 series	3	3	2	1	3	3	increase sense of calm		Not Sure		Instructor & participants	
3--5	Newslett er		3+ series	4	4	4	4	3	5	better sleep		Yes	Standing has improved	Commardity & gentle exercise	
3--5	Friend		1-2 series		5	5		5	5	increase sense of calm		Not Sure		Being part of group & chair exercise	
3--5	Other		3+ series	3	4	4	2	3	4	increase sense of calm		Yes	Less hip pain	Like Teacher	
3--5	Newslett er		1-2 series	5	5	5	5	5	4	better sleep		Yes	Walking	Calm atmosphere,h elpful ways to relax	
3--5	Newslett er		2-3 series	4	3	3	3	3	3	improved focus		Yes	Posture & Endurance	Social & Stretching	
3--5	Friend		3+ series	5	5	4	5	5	5	increase sense of calm		Yes	Balance & household tasks	Everything	New Stretching & Poses
3--5	Other	Internet	1-2 series	5	3	4	3	5	4	better sleep		Yes	Have more energy	The instructor	Offer 5 days a week
3--5	Other	Lifestyle change class	3+ series	4	4	3	3	3	5	increase sense of calm		Yes	Improved Posture, relaxed breathing	The instructor	Add additional Classes
3--5	Newslett er		2-3 series	4	4	4	3	3	4	better sleep		Yes	Balance improved	Great Teacher & Students	
3--5	Newslett er	Bianca	1-2 series	4	4	4	4	3	4	better sleep	Better Body /mind Discipline	Yes	Posture,sitting Reg. exercise	Holding Poses	Better chairs
3--5	Other	Daughter	2-3 series	3	3	3	3	3	3	better sleep		Yes	More Flexibility	Group Interaction	Better acoustics
3--5	Social		2-3 series	5	5	5	5	5	5	better sleep		Yes	More energy less pain	Time w/good peolpe	Smaller groups & smaller room

Cohort #	Referral Source	Referral - Other (Specify)	Attendance Duration	Overall Physical Improvement (1-5)	Flexibility Improvement (1-5)	Balance Improvement (1-5)	Reduced Joint Pain (1-5)	Increased Strength (1-5)	Mental/Emotional Improvement (1-5)	Mental Health Benefit	Other Mental/Emotional Benefit (Specify)	Noticed Daily Improvements?	Describe Daily Improvements	What do you enjoy most?	Suggestions for improvement
3--5	Social		1-2 series	4	4	4	4	4	5	reduced stress		Not Sure	Flexibility in shoulder improved 99%	The Breathing exercise	Classes 3 times a week
1--2													knowledge & practice of movement when seated	Yoga practice without knee involvement	More core strengthening
1--2													Aware of my Body & breathing. I am able to use when I can't sleep	Getting out of the house & meeting a supportive community	Enjoyed everything
1--2													Good stretching for strength & stability	Allowing me to learn Yoga without injuring myself	Very engaging group & all seniors is very important for social
1--2													I am more active & less TV	Learning about Yoga meaning & exercise	Another full session
1--2													Walk,move & bend easier	Teacher & learning new moves	Chairs & tile floors
1--2													Meets our needs & gears class for us	Leslie is Great	Chairs
1--2													Makes me more mindful about using my core	Good Teacher & explained all our moves	More traditional Yoga moves
1--2													Feel better, feel flexible,strong & calm	Enjoy class & all the people	More options for next level poses
1--2													Easy movement & body tone	Peaceful	
1--2													Standing up straight less hunched	How conscious movement & stretching can help	Earlier classes

MINUTES
FINANCE COMMITTEE MEETING

Wednesday, April 2, 2025, at 10:00 am
138 S. Brandon Road, Fallbrook, CA 92028
1st floor Conference room

**All meetings are hybrid unless otherwise noted*

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

Finance Committee Members- Treasurer/Chair Howard Salmon & Director Sally DeVito

1. Call to Order/Roll Call-

In Attendance- Chair/Treasurer Howard Salmon, Vice-Chair Sally DeVito, Chief Executive Officer Rachel Mason, Chief Programs Officer Theresa Geracitano, Executive Assistant Raquel Williams, CPA Susan Woodward

2. Public Comments – Announcement- NONE

3. Review of Financial Statements for February 2025

Report 1 – Balance Sheet of **February 2025**

Report 2 – Income Statement for the Month Ended **February 2025 & FY to Date**

Report 3 – Profit & Loss Actual vs YTD Budget – **February 2025**

Report 4 – Local Agency Investment Fund (LAIF) Statement **February 2025**

Report 5 – CalTrust Statement – **February 2025**

Report 6 – California CLASS Statement- **February 2025**

FRHD Compliance Report

Report 7 - Check Detail Report as of **February 2025**

Report 8 – VISA Credit Card Statements– **February 2025**

Report 9 – Community Development Disbursement as of **February 2025**

Chair Salmon inquired on Reports 3 for both facilities, CEO Mason gave him the response he was hoping for.

4. Discussion Items-

- a. Investigate New District Operating Bank Options- CEO Mason expressed her dismay with the current bank and shared that their antiquated online site is

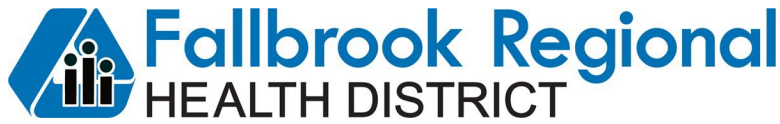
not working for what we need from a banking institution. The committee agrees to move forward with researching new bank options.

- b. Consider and investigate the addition of an Investment Advisor- CEO Mason opened the discussion explaining that she is not an investment advisor, and the current markets are so volatile that they require one. The committee agrees with the consideration of an investment advisor. –

5. Board Member Comments and Future Agenda Item- NONE

- 6. Adjournment-** There being no further business the meeting was adjourned at 10:58 am.

Raquel A Williams
Executive Assistant/Board Clerk



MINUTES BOARD OF DIRECTORS MEETING

Wednesday, April 9, 2025, 6:00 pm

Community Health & Wellness Center
1636 E. Mission Road, Fallbrook, CA 92028
Building A-2

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BOARD MEMBERS:

Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Secretary Bill Leach, Member Anabel Canseco

A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE -

Chair Jennifer Jeffries called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance. In attendance: Chair Jeffries, Directors Howard Salmon, Sally DeVito, Anabel Canseco, Bill Leach and Accountant Susan Woodward. Staff members: CEO Rachel Mason, Chief Administrative Officer Judith Oswald, Chief Programs Officer Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams,

B. APPROVAL OF THE AGENDA –

Action: It was moved by Director Salmon, seconded by Director Leach to approve the agenda as presented.

Motion carried (5-0)

Director Canseco. Aye
Director DeVito...Aye
Director Jeffries...Aye
Director Salmon...Aye
Director Leach.....Aye

C. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS - None

D. CONSENT ITEMS -

- D1. Minutes of March 5, 2025, Finance Committee Meeting
- D2. Minutes of March 12, 2025, Facilities Committee Meeting
- D3. Minutes of March 12, 2025, Board of Directors Meeting
- D4. Chief Programs Officer Report- Theresa Geracitano
- D5. Chief Executive Officer Report – Rachel Mason

Action: It was moved by Director DeVito, seconded by Director Salmon to approve the consent items as presented.

Motion carried (5-0)

Director Canseco. Aye
Director DeVito...Aye
Director Jeffries...Aye
Director Salmon...Aye
Director Leach.....Aye

E. DISCUSSION ITEMS-

E1. Consider and Approve the Community Health Contracts Grant Fiscal Year 2025/2026

Action: It was moved by Director Jeffries, seconded by Director Salmon to approve the grant applications listed in green and yellow to approve to be awarded and the funding amounts are to be discussed.

Motion carried (5-0)

Director Canseco. Aye
Director DeVito...Aye
Director Jeffries...Aye
Director Salmon...Aye
Director Leach.....Aye

Chair Jeffries shared that the CEO has set the grants budget at \$400,000.00 to leave room for other programs and the possibility of providing clinical services. Chair Jeffries suggests that there be a 10% reduction on the grants except for Fallbrook Food Pantry and Fallbrook Senior Center. That should be enough to bring the totals down to make the budget.

Action: It was moved by Director Salmon, seconded by Director Jeffries to reduce the green and yellow applications by 10%.

Motion carried (3-2)

Director Canseco. No
Director DeVito...Aye
Director Jeffries...Aye
Director Salmon...Aye
Director Leach.....No

F. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS – Director Leach shared that this is his last meeting as he is leaving the Board of Directors. He gave his appreciation to the staff, grantees and the community. He was presented with a beautiful trophy.

G. ADJOURNMENT- There being no further business the meeting was adjourned at 6:20pm.

Raquel A Williams

Executive Assistant / Board Clerk



MINUTES
BOARD OF DIRECTORS
SPECIAL MEETING
Wednesday, April 30, 2025, 6:00 pm
138 S. Brandon Rd., Fallbrook, CA 92028
Administrative Office, 1st Floor Community Room

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BOARD MEMBERS:

Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Interim Secretary Anabel Canseco

A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE –

Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Interim Secretary Anabel Canseco, CEO Rachel Mason, CAO Judith Oswald, Accountant Susan Woodward, General Counsel Aleks Giragosian, EA/Board Clerk Raquel Williams, Property Manager Roy Moosa, Mr. Acosta, Jeff Egkan, Ross Pike

B. APPROVAL OF THE AGENDA –

Action: It was moved by Director Jeffries, seconded by Director Salmon to approve the agenda as presented.

Motion carried (4-0)

Director Canseco...Aye
Director DeVito...Aye
Director Jeffries...Aye
Director Salmon...Aye

C. PUBLIC COMMENTS – ANNOUNCEMENT -

Board Members Jeff Egkan and Ross Pike from North County Fire Protection District spoke on behalf of Board Candidate Cindy Acosta, they both expressed their appreciation and admiration of Cindy saying she served on North County Fire Protection District Board of Directors with deference.

D. DISCUSSION ITEMS -

D1. Consideration of the Appointment of a New Board Member to Zone 3

- Introductory comments from the Board Chair and interviews of the Applicants by the Board
- Board nominations and potential appointment of new Director
- Consideration of Resolution 467 Appointing New Director to Serve as the Representative from Zone 3 on the Board of Directors until the next District General Election in November
- Administer Oath of Office to new Director

Director Salmon spoke to both candidates and thanked them both for their interviews. He explained why he was choosing Cindy Acosta and asked Lillith Miller if she would like to be a part of the District, we would be happy to have her and her amazing skills.

Action: It was moved by Director Salmon, seconded by Director Canseco to appoint Cindy Acosta to Serve as the Representative from Zone 3 on the Board of Directors until the next District General Election in November 2026.

Motion carried (4-0)

Director Canseco. Aye
Director DeVito...Aye
Director Jeffries...Aye
Director Salmon...Aye

General Counsel Aleks Giragosian Administered the Oath of Office to new Director Cindy Acosta.

E. ADJOURMENT -

There being no further business the meeting was adjourned at 6:43 pm.

Raquel Williams

Executive Assistant/Board Clerk



MINUTES

GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE

Wednesday, April 16, 2025, at 6:00 P.M.

1st Floor Community Room,
138 S. Brandon Rd., Fallbrook, CA 92028

In accordance with California Government Code Section 54953, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

Committee Members- Chair Jennifer Jeffries and Director Anabel Canseco

1. **Call to Order/Roll Call-** In attendance Chair Jennifer Jeffries, Anabel Canseco, CEO Rachel Mason, CAO Judith Oswald, CPO Theresa Geracitano, Communications & Outreach Coordinator Jasmine Thomas, EA/Board Clerk Raquel Williams
2. **Public Comments – Announcement-** None
3. **Discussion Items -**
 - a.) Review of CPO Report – Theresa Geracitano shared her report with the committee and highlighted the numbers from her Wellness Center statistics. The Wellness Center is meeting and exceeding its expectations and is well on its way to being a lighthouse of wellness for the community.
 - b.) Outreach to Community Leaders and Organizations- Chair Jeffries suggests that a quarterly newsletter to the community might be a good tool to showcase the district. There is a distrust of government at the time and showing the community how and where their tax dollars go might be a win for us. As elected officials we need to be out there spending our reputational capital. CEO Mason informed the committee that our grant impact reports will be an integral part of the potential newsletter.
4. **Board Comments and Future Agenda Items – None**
5. **Adjournment –** There being no further business the meeting was adjourned at 6:47pm

Raquel A Williams

Executive Assistant/Board Clerk

Fallbrook Regional Health District

Financial Statements and Analysis
Period Ending March 31, 2025



Business Overview

Fallbrook Regional Health District (FRHD) is a government entity under California Local Health Care District Law. The District serves residents of the Bonsall, De Luz, Fallbrook, and Rainbow areas of northern San Diego County. FRHD focuses its efforts on providing community health and wellbeing services through programming at the Community Health and Wellness Center, grant funding to nonprofit community organizations, and collaborative partnerships. FRHD has invested in direct care services to address illnesses related to lifestyle and empower self-advocacy in pursuit of available resources.

Board of Directors

Jennifer Jeffries
Sally DeVito
Howard Salmon
Anabel Canseco

Staff

Rachel Mason
Raquel Williams
Judith Oswald
Jasmine Thomas
Jess Lopez
Theresa Geracitano
Bianca Heyming
Katia Marquez
Patty Taylor

Entity Type	Tax Basis	Financial Year	State of Incorporation
Special District	Accrual	Fiscal (July to June)	California

Fallbrook Regional Health District

Financial Statements and Analysis
Period Ending March 31, 2025



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18. Report #7 Check Detail
23. Report #8 Umpqua/Five Star Credit Card Statement
27. Report #9 Community Development Disbursements

Treasurer's Report – March 2025

Report 1 Summary

Balance Sheet Summary

As of March 31, 2025, the balance sheet for Fallbrook Regional Health District presents a financial overview including assets, liabilities, and equity. Total assets amounted to \$13,468,789.86, consisting of current assets such as bank accounts and receivables, fixed assets including land, buildings, and equipment, and other assets held in various investment funds. Total liabilities were recorded at \$118,238.26, primarily comprising accounts payable and payroll-related obligations. Equity totaled \$13,350,551.60, inclusive of community development disbursements, the unrestricted operations fund, and net income for the fiscal year. This report provides a comparative view against the previous month, highlighting percentage changes across all major categories without interpreting performance trends.

Report 2 Summary

Profit & Loss Summary

The Profit and Loss report for Fallbrook Regional Health District covering March 2025 and the fiscal year-to-date from July 2024 to March 2025 details the organization's revenue, expenditures, and net income. Total income for the month of March was \$837,446.65, comprised of property tax revenue and rental income, bringing the year-to-date total income to \$2,476,158.47. Monthly expenses amounted to \$150,622.43, with cumulative fiscal year expenses totaling \$1,821,643.17. These include costs associated with community health contracts, payroll, office operations, legal and accounting services, and direct care services. Additional revenue streams from other income sources such as grants, investment returns, and unrealized gains brought total other income for the year to \$388,351.82. After accounting for depreciation and other expenses, net income was reported as \$736,216.60 for March and \$1,656,885.90 for the year to date.

Report 3 Summary

Budget vs. Actual: Admin Report Administrative Class

The Budget vs. Actual report for Fallbrook Regional Health District's administrative operations from July 2024 through March 2025 provides a detailed comparison of actual financial performance against the approved budget. Total income amounted to \$2,473,613.47, primarily from property tax revenue, surpassing the budgeted figure of \$2,198,953.83. Expenses totaled \$1,366,620.99, slightly exceeding the budget of \$1,325,997.67. These expenses included allocations for community health contracts, direct care services, payroll, insurance, office operations, legal and accounting services, and utilities. Several individual line items came in over or under budget, including higher spending on advertising, software, and education, while costs such as employee benefits and postage were lower than expected. Other income sources, such as grants and investment earnings, contributed an additional \$388,351.82. After accounting for other expenses, including depreciation and community development disbursements, the net income for the period stood at \$2,145,394.58, compared to a budgeted net income of \$982,719.90.

Budget vs. Actual: Wellness Center Report Wellness Center Class

The Budget vs. Actual report for Fallbrook Regional Health District's Wellness Center from July 2024 through March 2025 compares actual financial activity to budgeted expectations. Total income was \$2,545.00, falling short of the budgeted \$4,500.00. Actual expenses totaled \$455,022.18, under the projected budget of \$601,712.89. Key expense categories included payroll, direct care services, office operations, and utilities. Payroll expenses were closely aligned with budget, while spending in areas such as health services, legal, and office operations was significantly below projections. The report also records \$36,031.50 in depreciation costs. Net operating income was -\$452,477.18, and total net income after depreciation stood at -\$488,508.68, compared to the budgeted net loss of -\$597,212.89.

Report 9 Summary

The Community Development Disbursements report for Fallbrook Regional Health District covers expenditures from July 2024 through March 2025, detailing financial allocations toward facility improvements. The total disbursements for this period amounted to \$747,907.06. Of this, \$20,835.00 was spent on administrative improvements related to S. Brandon Road, including painting, engineering, and title services. The remaining \$727,072.06 was allocated to the Wellness Center for enhancements at the E. Mission Road site. These included architectural design, planning services, engineering, and extensive construction costs. Disbursements occurred monthly and reflect ongoing investment in infrastructure and community health facilities.

This report includes the 3rd quarter FY 24 - 25 with a recommendation for reimbursement of \$429,387.99

COMPLIANCE REPORT SUMMARY

This summary covers several financial reports from Fallbrook Regional Health District, spanning **July 2024 to March 2025**. It provides a detailed view of assets, liabilities, income, expenses, and budget performance. The Fallbrook Regional Health District continues to balance its operations effectively, controlling costs and relying on tax revenue and investments. The district's financial health remains stable, with significant support allocated to community health programs and services. Despite some operational losses, the district ends the reporting period with a positive net income, largely driven by strong investment returns. The district operates under conservative financial management, with expenses consistently under budget. Payroll remains the largest expense category, followed by community health contracts and services. Investment income and unrealized gains on investments helped offset operating losses.

LOCAL AGENCY

Through the Pooled Money Investment Account (PMIA), the State Treasurer invests taxpayers' money to manage the State's cash flow and strengthen the financial security of local governmental entities. PMIA policy sets as primary investment objectives safety, liquidity, and yield.

The District's month-end balance was \$817,994.51. This represents 10.122% of the District's portfolio. The Average Monthly Effective Yield was 4.313%. The District reported \$0.00 in quarterly earnings.

CalTRUST

The CalTRUST Board works closely with the investment manager, State Street Global Advisors, to ensure that public dollars are managed securely and efficiently and are in full compliance with California Law. The primary objective is to safeguard the preservation of principal.

The district is invested in two CalTRUST Funds: Medium Term Fund and Liquidity Fund. The District's closing Net Asset Value was \$6,172,145.31. This represents 76.375% of the District's investment portfolio.

The District earned \$21,919.83 in dividend income and reported \$5,149.13 in unrealized gains. The One Year Yield on the Medium-Term Fund was 4.25% and the One Year Yield on the Liquidity Fund was 5.15%.

California CLASS

The California Cooperative Liquid Assets Securities System (California CLASS) is a pooled investment option that invests in high-quality, short-to-medium-term securities that prioritizes principal preservation. The California CLASS management has appointed Public Trust Advisors, LLC to serve as the Investment Advisor and Administrator. The District's month-end balance was \$1,091,152.80. This represents 13.503% of the District's investment portfolio.

The District reported \$4,057.95 in earnings. The 30-day yield was 4.3961%.

The investments of the District are in compliance with the District's 2024-2025 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next twelve (12) months.

Fallbrook Regional Health District

Report #1 - Balance Sheet Comparison

As of March 31, 2025

	TOTAL		
	AS OF MAR 31, 2025	AS OF FEB 28, 2025 (PP)	% CHANGE
ASSETS			
Current Assets			
Bank Accounts			
Banc of California - Checking	722,583.25	756,259.45	(4.45 %)
Five Star Bank Account	192,814.09	192,814.09	0.00 %
Petty Cash	0.00	138.47	(100.00 %)
Total Bank Accounts	\$915,397.34	\$949,212.01	(3.56 %)
Other Current Assets			
Interest Receivable - LAIF	0.00	0.00	
Loan Receivable - FRHD Foundation	24,420.00	25,420.00	(3.93 %)
Prepaid Expenses	0.00	0.00	
Prepaid Insurance	9,148.53	12,198.05	(25.00 %)
Reimbursement Receivable - CDD	(957.01)	(957.01)	0.00 %
Tax Apportionment Receivable	836,641.65	71,720.79	1,066.53 %
Total Other Current Assets	\$869,253.17	\$108,381.83	702.03 %
Total Current Assets	\$1,784,650.51	\$1,057,593.84	68.75 %
Fixed Assets			
Accumulated Depreciation - All Buildings	(344,688.40)	(340,095.40)	(1.35 %)
Construction in Progress	442,206.52	442,206.52	0.00 %
E. Mission Road	1,441,539.86	1,441,539.86	0.00 %
E. Mission Road - Improvements	1,144,818.64	1,144,818.64	0.00 %
E. Mission Road - Land	360,629.00	360,629.00	0.00 %
Total E. Mission Road	2,946,987.50	2,946,987.50	0.00 %
Equipment	85,471.17	85,471.17	0.00 %
Equipment - Depreciation	(72,560.82)	(71,669.40)	(1.24 %)
S. Brandon Road	161,578.00	161,578.00	0.00 %
S. Brandon Road - Improvements	254,190.76	254,190.76	0.00 %
S. Brandon Road - Land	129,662.00	129,662.00	0.00 %
Total S. Brandon Road	545,430.76	545,430.76	0.00 %
Total Fixed Assets	\$3,602,846.73	\$3,608,331.15	(0.15 %)
Other Assets			
California Class	1,091,152.80	1,087,094.85	0.37 %
CalTrust - Liquidity Fund	1,072,029.39	1,068,026.85	0.37 %
CalTrust - Medium Term Fund	5,100,115.92	5,077,049.50	0.45 %
LAIF	817,994.51	817,994.51	0.00 %
Note Receivable - East Alvarado Street	0.00	0.00	
Total Other Assets	\$8,081,292.62	\$8,050,165.71	0.39 %
TOTAL ASSETS	\$13,468,789.86	\$12,716,090.70	5.92 %

Fallbrook Regional Health District

Report #1 - Balance Sheet Comparison

As of March 31, 2025

	TOTAL		
	AS OF MAR 31, 2025	AS OF FEB 28, 2025 (PP)	% CHANGE
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable (A/P)	28,953.25	18,649.90	55.25 %
Total Accounts Payable	\$28,953.25	\$18,649.90	55.25 %
Credit Cards			
Five Star Bank - CC			
Five Star Bank - CC	0.00	0.00	
Umpqua Bank - Credit Card			
Umpqua Bank - Credit Card	0.00	0.00	
Total Credit Cards	\$0.00	\$0.00	0.00%
Other Current Liabilities			
Payroll - Tax Payable			
Payroll - Tax Payable	9,511.44	8,881.64	7.09 %
Payroll - Vacation & Sick Payable			
Payroll - Vacation & Sick Payable	50,964.10	47,119.17	8.16 %
Payroll - Wages Payable			
Payroll - Wages Payable	23,307.06	21,469.51	8.56 %
Refundable Deposits - Rental Security			
Refundable Deposits - Rental Security	480.00	480.00	0.00 %
Simple IRA Plan - Payable			
Simple IRA Plan - Payable	5,022.41	5,155.48	(2.58 %)
Total Other Current Liabilities	\$89,285.01	\$83,105.80	7.44 %
Total Current Liabilities	\$118,238.26	\$101,755.70	16.20 %
Total Liabilities	\$118,238.26	\$101,755.70	16.20 %
Equity			
Community Development Disbursement			
Community Development Disbursement	8,821,943.70	8,821,943.70	0.00 %
Opening balance equity			
Opening balance equity	0.00	0.00	
Retained Earnings			
Retained Earnings	0.00	0.00	
Unrestricted Operations Fund			
Unrestricted Operations Fund	2,871,722.00	2,871,722.00	0.00 %
Net Income			
Net Income	1,656,885.90	920,669.30	79.97 %
Total Equity	\$13,350,551.60	\$12,614,335.00	5.84 %
TOTAL LIABILITIES AND EQUITY	\$13,468,789.86	\$12,716,090.70	5.92 %

Fallbrook Regional Health District

Report #2 - Profit and Loss & Fiscal YTD

March 2025

	TOTAL	
	MAR 2025	JUL 2024 - MAR 2025 (YTD)
Income		
Property Tax Revenue	836,641.65	2,468,073.47
Rental Income	805.00	7,310.00
Wellness Center Income - Event/Space Rental		775.00
Total Income	\$837,446.65	\$2,476,158.47
GROSS PROFIT	\$837,446.65	\$2,476,158.47
Expenses		
Advertising & Promotions	683.70	9,329.20
Ask My Accountant		0.00
Auto Expenses	219.03	1,835.94
Community Health Contracts		
Bonsall/Fallbrook Little League		5,000.00
Boys & Girls Club No County - Fitness Grant		5,000.00
Boys & Girls Club of North County		52,077.17
Boys Warriors Soccer Booster, Inc.		5,000.00
D'Vine Path		38,250.00
Fallbrook Band Boosters		5,000.00
Fallbrook Food Pantry		63,750.00
Fallbrook Senior Citizens		37,500.00
Foundation for Senior Care		74,587.50
NC Fire JPA (Ambulance)		200,000.00
Palomar Family Counseling		36,621.00
Reins Therapeutic Horsemanship Program		18,750.00
San Diego Children's Discovery Museum		15,000.00
Vista Community Clinic		30,000.00
Voices for Children		11,250.00
Total Community Health Contracts		597,785.67
District Direct Care Services		
District Sponsored Events	7,809.01	8,561.57
Health Services & Clinics	13,077.91	118,158.07
Total District Direct Care Services	20,886.92	126,719.64
Dues & Subscriptions	140.60	19,500.15
Education & Conferences	4,964.43	40,877.41
Equipment Lease	1,592.55	14,635.33
General Insurance	2,668.36	24,015.24
IT Services	600.00	5,400.00
Legal & Accounting services		
Accounting	3,500.00	31,500.00
Independent Audit		18,500.00

Fallbrook Regional Health District

Report #2 - Profit and Loss & Fiscal YTD

March 2025

	TOTAL	
	MAR 2025	JUL 2024 - MAR 2025 (YTD)
Legal	12,487.00	10,484.50
Total Legal & Accounting services	15,987.00	60,484.50
Medical Records Expense	3,093.63	35,912.60
Meeting Expenses	235.24	3,445.21
Office Expenses		
General Office Expenses	296.61	11,545.63
Maintenance & Repairs	5,861.93	58,031.93
Office Equipment & Fixtures	2,131.76	3,027.75
Office Supplies	1,997.36	8,189.60
Postage & Shipping	150.00	1,015.91
Software & Website	359.54	21,684.49
Total Office Expenses	10,797.20	103,495.31
Payroll Expenses		
Board Stipends	1,984.50	15,103.25
Employee Benefits	9,820.53	77,194.97
Payroll Processing Fees	455.75	3,226.42
Payroll Taxes	4,778.05	46,200.21
Salaries	60,436.91	565,501.33
Simple IRA Match	1,864.57	14,896.41
Vacation & Sick Leave	3,844.93	10,756.49
Workers Compensation	381.16	3,033.94
Total Payroll Expenses	83,566.40	735,913.02
Property Management Fees		825.00
Utilities		
Cell Phones	510.16	3,470.34
General Utilities	3,027.51	26,070.83
Internet/Telephone	1,649.70	11,927.78
Total Utilities	5,187.37	41,468.95
Total Expenses	\$150,622.43	\$1,821,643.17
NET OPERATING INCOME	\$686,824.22	\$654,515.30
Other Income		
Credit Card Rebate		401.63
Grants - Other Income	23,749.89	52,699.89
Interest/Dividend Income	25,977.78	263,744.61
Other Income		1,080.90
Unrealized Gain/Loss - LAIF		4,987.03
Unrealized Gain/Loss CalTrust - Medium Term	5,149.13	65,437.76
Total Other Income	\$54,876.80	\$388,351.82
Other Expenses		
Community Development Disbursements Expense		(663,378.56)

Fallbrook Regional Health District

Report #2 - Profit and Loss & Fiscal YTD

March 2025

	TOTAL	
	MAR 2025	JUL 2024 - MAR 2025 (YTD)
Depreciation Expense		
Depreciation Expense - Brandon Road	1,480.92	13,328.28
Depreciation Expense - Mission Road	4,003.50	36,031.50
Total Depreciation Expense	5,484.42	49,359.78
Total Other Expenses	\$5,484.42	\$ (614,018.78)
NET OTHER INCOME	\$49,392.38	\$1,002,370.60
NET INCOME	\$736,216.60	\$1,656,885.90

Fallbrook Regional Health District
Report #3 - Budget vs. Actuals: FY 24-25 - Administration
 July 2024 - March 2025

	Administrative			
	Actual	Budget	over Budget	% of Budget
Income				
Property Tax Revenue	2,468,073.47	2,190,272.83	277,800.64	112.68%
Rental Income	5,440.00	8,681.00	(3,241.00)	62.67%
Wellness Center Income - Event/Space Rental	100.00		100.00	
Total Income	\$ 2,473,613.47	\$ 2,198,953.83	\$ 274,659.64	112.49%
Gross Profit	\$ 2,473,613.47	\$ 2,198,953.83	\$ 274,659.64	112.49%
Expenses				
Advertising & Promotions	4,192.12	2,250.00	1,942.12	186.32%
Ask My Accountant	0.00		0.00	
Auto Expenses	1,089.75	1,009.68	80.07	107.93%
Community Health Contracts			0.00	
Bonsall/Fallbrook Little League	5,000.00	5,000.00	0.00	100.00%
Boys & Girls Club No County - Fitness Grant	5,000.00	5,000.00	0.00	100.00%
Boys & Girls Club of North County	52,077.17	52,077.17	0.00	100.00%
Boys Warriors Soccer Booster, Inc.	5,000.00	5,000.00	0.00	100.00%
D'Vine Path	38,250.00	38,250.00	0.00	100.00%
Fallbrook Band Boosters	5,000.00	5,000.00	0.00	100.00%
Fallbrook Food Pantry	63,750.00	63,750.00	0.00	100.00%
Fallbrook Senior Citizens	37,500.00	37,500.00	0.00	100.00%
Foundation for Senior Care	74,587.50	74,587.50	0.00	100.00%
NC Fire JPA (Ambulance)	200,000.00	200,000.00	0.00	100.00%
Palomar Family Counseling	36,621.00	36,621.00	0.00	100.00%
Reins Therapeutic Horsemanship Program	18,750.00	18,750.00	0.00	100.00%
San Diego Children's Discovery Museum	15,000.00	15,000.00	0.00	100.00%
Vista Community Clinic	30,000.00	30,000.00	0.00	100.00%
Voices for Children	11,250.00	11,250.00	0.00	100.00%
Total Community Health Contracts	\$ 597,785.67	\$ 597,785.67	\$ -	100.00%
District Direct Care Services			0.00	
District Sponsored Events	7,881.55	1,500.00	6,381.55	525.44%
Health Services & Clinics	42,373.28		42,373.28	
Total District Direct Care Services	\$ 50,254.83	\$ 1,500.00	\$ 48,754.83	3350.32%
Dues & Subscriptions	19,040.62	24,534.00	(5,493.38)	77.61%
Education & Conferences	26,692.79	17,107.09	9,585.70	156.03%
Equipment Lease	7,394.99	7,470.00	(75.01)	99.00%
General Election		0.00	0.00	
General Insurance	12,007.62	13,779.00	(1,771.38)	87.14%
IT Services	2,700.00	3,150.00	(450.00)	85.71%
Legal & Accounting services			0.00	
Accounting	31,500.00	31,500.00	0.00	100.00%

Independent Audit	18,500.00	15,500.00	3,000.00	119.35%
Legal	9,978.08	14,000.00	(4,021.92)	71.27%
Total Legal & Accounting services	\$ 59,978.08	\$ 61,000.00	\$ (1,021.92)	98.32%
Medical Records Expense	35,912.60	27,628.92	8,283.68	129.98%
Meeting Expenses	3,000.38	1,314.11	1,686.27	228.32%
Office Expenses			0.00	
General Office Expenses	6,161.18	8,768.70	(2,607.52)	70.26%
Maintenance & Repairs	33,410.55	39,750.00	(6,339.45)	84.05%
Office Equipment & Fixtures	3,027.75		3,027.75	
Office Supplies	3,543.72	2,925.00	618.72	121.15%
Postage & Shipping	993.50	325.00	668.50	305.69%
Software & Website	15,870.68	8,840.83	7,029.85	179.52%
Total Office Expenses	\$ 63,007.38	\$ 60,609.53	\$ 2,397.85	103.96%
Payroll Expenses			0.00	
Board Stipends	15,103.25	33,750.00	(18,646.75)	44.75%
Employee Benefits	31,910.12	65,565.00	(33,654.88)	48.67%
Payroll Processing Fees	2,952.97	1,397.00	1,555.97	211.38%
Payroll Taxes	30,917.59	27,729.34	3,188.25	111.50%
Salaries	366,365.59	346,616.37	19,749.22	105.70%
Simple IRA Match	9,722.97	10,398.51	(675.54)	93.50%
Vacation & Sick Leave	5,897.18		5,897.18	
Workers Compensation	1,318.72	2,079.00	(760.28)	63.43%
Total Payroll Expenses	\$ 464,188.39	\$ 487,535.22	\$ (23,346.83)	95.21%
Property Management Fees	825.00	1,800.00	(975.00)	45.83%
Utilities			0.00	
Cell Phones	1,960.28	1,800.00	160.28	108.90%
General Utilities	10,029.06	11,089.45	(1,060.39)	90.44%
Internet/Telephone	6,561.43	4,635.00	1,926.43	141.56%
Total Utilities	\$ 18,550.77	\$ 17,524.45	\$ 1,026.32	105.86%
Total Expenses	\$ 1,366,620.99	\$ 1,325,997.67	\$ 40,623.32	103.06%
Net Operating Income	\$ 1,106,992.48	\$ 872,956.16	\$ 234,036.32	126.81%
Other Income				
Credit Card Rebate	401.63		401.63	
Grants - Other Income	52,699.89		52,699.89	
Interest/Dividend Income	263,744.61	109,763.74	153,980.87	240.28%
Other Income	1,080.90		1,080.90	
Unrealized Gain/Loss - LAIF	4,987.03		4,987.03	
Unrealized Gain/Loss CalTrust - Medium Term	65,437.76		65,437.76	
Total Other Income	\$ 388,351.82	\$ 109,763.74	\$ 278,588.08	353.81%
Other Expenses				
Community Development Disbursements Expense	(663,378.56)		(663,378.56)	
Depreciation Expense			0.00	
Depreciation Expense - Brandon Road	13,328.28		13,328.28	
Total Depreciation Expense	\$ 13,328.28	\$ -	\$ 13,328.28	
Total Other Expenses	\$ (650,050.28)	\$ -	\$ (650,050.28)	

Net Other Income	\$ 1,038,402.10	\$ 109,763.74	\$ 928,638.36	946.03%
Net Income	\$ 2,145,394.58	\$ 982,719.90	\$ 1,162,674.68	218.31%

Wednesday, Apr 23, 2025 12:35:36 PM GMT-7 - Accrual Basis

Fallbrook Regional Health District
Report #3 - Budget vs. Actuals FY 24-25 - Wellness Center
July 2024 - March 2025

	Wellness Center			
	Actual	Budget	over Budget	% of Budget
Income				
Program Fees		3,750.00	(3,750.00)	0.00%
Rental Income	1,870.00		1,870.00	
Wellness Center Income - Event/Space Rental	675.00	750.00	(75.00)	90.00%
Total Income	\$ 2,545.00	\$ 4,500.00	\$ (1,955.00)	56.56%
Gross Profit	\$ 2,545.00	\$ 4,500.00	\$ (1,955.00)	56.56%
Expenses				
Advertising & Promotions	5,137.08	7,499.97	(2,362.89)	68.49%
Auto Expenses	746.19	585.00	161.19	127.55%
District Direct Care Services			0.00	
District Sponsored Events	680.02	7,500.00	(6,819.98)	9.07%
Health Services & Clinics	75,784.79	138,754.97	(62,970.18)	54.62%
Total District Direct Care Services	\$ 76,464.81	\$ 146,254.97	\$ (69,790.16)	52.28%
Dues & Subscriptions	459.53	1,255.00	(795.47)	36.62%
Education & Conferences	14,184.62	32,600.00	(18,415.38)	43.51%
Equipment Lease	7,240.34	7,173.00	67.34	100.94%
General Insurance	12,007.62	13,500.00	(1,492.38)	88.95%
IT Services	2,700.00	3,150.00	(450.00)	85.71%
Legal & Accounting services			0.00	
Legal	506.42	9,500.00	(8,993.58)	5.33%
Total Legal & Accounting services	\$ 506.42	\$ 9,500.00	\$ (8,993.58)	5.33%
Meeting Expenses	444.83	450.00	(5.17)	98.85%
Office Expenses			0.00	
General Office Expenses	5,384.45	13,850.00	(8,465.55)	38.88%
Maintenance & Repairs	24,621.38	49,500.00	(24,878.62)	49.74%
Office Equipment & Fixtures		10,000.00	(10,000.00)	0.00%
Office Supplies	4,645.88	4,500.00	145.88	103.24%
Postage & Shipping	22.41	150.00	(127.59)	14.94%
Software & Website	5,813.81	8,053.72	(2,239.91)	72.19%
Total Office Expenses	\$ 40,487.93	\$ 86,053.72	\$ (45,565.79)	47.05%
Payroll Expenses			0.00	
Employee Benefits	45,284.85	52,452.00	(7,167.15)	86.34%
Payroll Processing Fees	273.45	1,098.00	(824.55)	24.90%
Payroll Taxes	15,282.62	15,651.24	(368.62)	97.64%
Salaries	199,135.74	195,640.27	3,495.47	101.79%
Simple IRA Match	5,173.44	5,958.00	(784.56)	86.83%
Vacation & Sick Leave	4,859.31		4,859.31	
Workers Compensation	1,715.22	1,701.00	14.22	100.84%

Total Payroll Expenses	\$ 271,724.63	\$ 272,500.51	\$ (775.88)	99.72%
Utilities			0.00	
Cell Phones	1,510.06	1,350.00	160.06	111.86%
General Utilities	16,041.77	15,207.25	834.52	105.49%
Internet/Telephone	5,366.35	4,633.47	732.88	115.82%
Total Utilities	\$ 22,918.18	\$ 21,190.72	\$ 1,727.46	108.15%
Total Expenses	\$ 455,022.18	\$ 601,712.89	\$ (146,690.71)	75.62%
Net Operating Income	\$ (452,477.18)	\$ (597,212.89)	\$ 144,735.71	75.76%
Other Expenses				
Depreciation Expense			0.00	
Depreciation Expense - Mission Road	36,031.50		36,031.50	
Total Depreciation Expense	\$ 36,031.50	\$ -	\$ 36,031.50	
Total Other Expenses	\$ 36,031.50	\$ -	\$ 36,031.50	
Net Other Income	\$ (36,031.50)	\$ -	\$ (36,031.50)	
Net Income	\$ (488,508.68)	\$ (597,212.89)	\$ 108,704.21	81.80%

Wednesday, Apr 23, 2025 12:39:22 PM GMT-7 - Accrual Basis

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 14, 2025

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

DISTRICT ADMINISTRATOR
138 SOUTH BRANDON ROAD
FALLBROOK, CA 92028

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

March 2025 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	817,994.51
Total Withdrawal:	0.00	Ending Balance:	817,994.51



CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

03/01/2025 through 03/31/2025

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Mar 31 (\$)	Value on Mar 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund	██████████	516,729.070	9.87	5,100,115.92	5,171,387.27	(71,271.35)
CalTRUST Liquidity Fund	██████████	1,072,029.390	1.00	1,072,029.39	1,072,029.39	0.00
Portfolios Total value as of 03/31/2025				6,172,145.31		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		FALLBROOK REGIONAL HEALTH DISTRICT					Account Number: ██████████	
CalTRUST Medium Term Fund								
Beginning Balance	03/01/2025			514,913.742	9.86	5,077,049.50		
Accrual Income Div Reinvestment	03/31/2025	17,917.29	1,815.328	516,729.070	9.87	5,100,115.92	0.00	0.00
Change in Value						5,149.13		
Closing Balance as of	Mar 31			516,729.070	9.87	5,100,115.92		
		FALLBROOK REGIONAL HEALTH DISTRICT					Account Number: ██████████	
CalTRUST Liquidity Fund								
Beginning Balance	03/01/2025			1,068,026.850	1.00	1,068,026.85		
Accrual Income Div Reinvestment	03/31/2025	4,002.54	4,002.540	1,072,029.390	1.00	1,072,029.39	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Mar 31			1,072,029.390	1.00	1,072,029.39		



Summary Statement

March 31, 2025

Page 1 of 3

Investor ID: [REDACTED]

0000078-0000337 PDF 763882

Fallbrook Regional Health District
138 South Brandon Road
Fallbrook, CA 92028

California CLASS

California CLASS

Average Monthly Yield: 4.3961%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
[REDACTED]	FRHD_CLASS_Prime	1,087,094.85	0.00	0.00	4,057.95	11,782.04	1,087,225.75	1,091,152.80
TOTAL		1,087,094.85	0.00	0.00	4,057.95	11,782.04	1,087,225.75	1,091,152.80



Account Statement

March 31, 2025

Page 2 of 3

Account Number: [REDACTED]

FRHD_CLASS_Prime

Account Summary

Average Monthly Yield: 4.3961%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	1,087,094.85	0.00	0.00	4,057.95	11,782.04	1,087,225.75	1,091,152.80

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
03/01/2025	Beginning Balance			1,087,094.85	
03/31/2025	Income Dividend Reinvestment	4,057.95			
03/31/2025	Ending Balance			1,091,152.80	

Fallbrook Regional Health District

Report #7 - Check Detail

March 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
Banc of California - Checking				
03/01/2025	Check	14830	U.S. Department of Education	(437.50) 437.50
03/01/2025	Check	14831	Department of Education - MOHELA	(437.50) 437.50
03/04/2025	Bill Payment (Check)	14832	Amazon Capital Services	(471.37) (471.37)
03/04/2025	Bill Payment (Check)	14833	CellGate	(88.20) (88.20)
03/04/2025	Bill Payment (Check)	14834	Darren Key	(70.00) (70.00)
03/04/2025	Bill Payment (Check)	14835	Foundation for Senior Care	(200.00) (200.00)
03/04/2025	Bill Payment (Check)	14836	Fowler Pest Control, Inc.	(158.00) (158.00)
03/04/2025	Bill Payment (Check)	14837	Iron Mountain	(2,967.35) (2,967.35)
03/04/2025	Bill Payment (Check)	14838	Jasmine Thomas	(50.40) (50.40)
03/04/2025	Bill Payment (Check)	14839	Juana Diaz	(180.00) (180.00)
03/04/2025	Bill Payment (Check)	14840	Leslie Salmon	(768.50) (768.50)
03/04/2025	Bill Payment (Check)	14841	Portero Services	(2,000.00) (2,000.00)
03/04/2025	Bill Payment (Check)	14842	Rotary Club of Fallbrook Village	(35.00) (35.00)
03/04/2025	Bill Payment (Check)	14843	Spectrum - Mission	(538.72) (538.72)
03/04/2025	Bill Payment (Check)	14844	Spectrum Business-Brandon	(326.22) (326.22)

Fallbrook Regional Health District

Report #7 - Check Detail

March 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
03/04/2025	Bill Payment (Check)	14845	Springston Design LLC	(600.00) (600.00)
03/04/2025	Bill Payment (Check)	14846	Susan Woodward	(1,500.00) (1,500.00)
03/04/2025	Expense		CalPERS	(9,320.89) 5,748.74 3,572.15
03/05/2025	Expense		ADP, LLC	(21,469.51) (21,469.51)
03/05/2025	Expense		ADP, LLC	(8,881.64) (8,881.64)
03/06/2025	Expense		Fallbrook Waste & Recycling - E. Mission	(305.36) 305.36
03/07/2025	Expense		American Funds Investment	(7,193.84) (7,193.84)
03/07/2025	Expense		ADP, LLC	(96.71) 96.71
03/10/2025	Expense		FPUD - 7720-002 - E. Mission Rd.	(52.48) 52.48
03/10/2025	Expense		FPUD - 7720-001	(203.16) 203.16
03/10/2025	Expense		FPUD - 7720-003 - E. Mission Rd.	(324.30) 324.30
03/10/2025	Expense		FPUD - 7721-000	(52.48) 52.48
03/11/2025	Bill Payment (Check)	14847	24 Hour Elevator Inc.	(260.78) (260.78)
03/11/2025	Bill Payment (Check)	14848	Amazon Capital Services	(218.59) (218.59)
03/11/2025	Bill Payment (Check)	14849	Colantuono, Highsmith & Whatley, PC	(4,312.00)

Fallbrook Regional Health District

Report #7 - Check Detail

March 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
				(4,312.00)
03/11/2025	Bill Payment (Check)	14850	Culligan of Escondido	(66.44)
				(66.44)
03/11/2025	Bill Payment (Check)	14851	Culligan of San Diego	(155.95)
				(155.95)
03/11/2025	Bill Payment (Check)	14852	Fallbrook Chamber of Commerce	(25.00)
				(25.00)
03/11/2025	Bill Payment (Check)	14853	Fallbrook Glass, Inc.	(135.78)
				(135.78)
03/11/2025	Bill Payment (Check)	14854	Five Star Bank - CC	(2,241.89)
				(2,241.89)
03/11/2025	Bill Payment (Check)	14855	Juana Diaz	(180.00)
				(180.00)
03/11/2025	Bill Payment (Check)	14856	Knight Security & Fire Systems	(44.00)
				(44.00)
03/11/2025	Bill Payment (Check)	14857	LDC Always Green Landscape	(1,440.00)
				(1,440.00)
03/11/2025	Bill Payment (Check)	14858	Safe and Sound Security	(75.87)
				(75.87)
03/11/2025	Bill Payment (Check)	14859	SDRMA	(720.67)
				(720.67)
03/11/2025	Bill Payment (Check)	14860	T-Mobile	(80.08)
				(80.08)
03/11/2025	Bill Payment (Check)	14861	UMPQUA Bank	(2,577.85)
				(2,577.85)
03/11/2025	Expense		SDG&E - 5971 - E. Mission	(742.87)
				742.87
03/11/2025	Expense		SDG&E - 5971 - E. Mission	(1,399.34)
				1,399.34
03/12/2025	Expense		Pitney Bowes - Purchase Power	(150.00)

Fallbrook Regional Health District

Report #7 - Check Detail

March 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
				150.00
03/14/2025	Expense		ADP, LLC	(195.52)
				195.52
03/15/2025	Check	14862	Skinny Gene Project	(4,200.00)
				4,200.00
03/18/2025	Bill Payment (Check)	14863	Amazon Capital Services	(1,170.26)
				(1,170.26)
03/18/2025	Bill Payment (Check)	14864	America's Janitorial Service	(1,175.00)
				(1,175.00)
03/18/2025	Bill Payment (Check)	14865	Darren Key	(110.00)
				(110.00)
03/18/2025	Bill Payment (Check)	14866	Fowler Pest Control, Inc.	(88.00)
				(88.00)
03/18/2025	Bill Payment (Check)	14867	Iron Mountain	(2,726.88)
				(2,726.88)
03/18/2025	Bill Payment (Check)	14868	Juana Diaz	(180.00)
				(180.00)
03/18/2025	Bill Payment (Check)	14869	Michelle's Place Cancer Resource Center	(3,541.66)
				(3,541.66)
03/19/2025	Expense		ADP, LLC	(20,470.19)
				(20,470.19)
03/20/2025	Expense		ADP, LLC	(8,843.54)
				(8,843.54)
03/21/2025	Check	52501741	Department of Education - MOHELA	(437.50)
				437.50
03/25/2025	Bill Payment (Check)	14870	Juana Diaz	(180.00)
				(180.00)
03/25/2025	Bill Payment (Check)	14871	Village News	(358.00)
				(358.00)
03/25/2025	Expense		Equip Financing	(1,592.55)

Fallbrook Regional Health District

Report #7 - Check Detail

March 2025

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
				796.28
				796.27
03/28/2025	Expense		ADP, LLC	(163.52)
				163.52
03/31/2025	Check	14903	Five Star Bank - CC	(12,277.94)
				(12,277.94)



ACCOUNTS PAYABLE

Account Number: [REDACTED]

ACCOUNT SUMMARY	
Credit Limit	\$15,000.00
Credit Available	\$2,722.00
Statement Closing Date	March 31, 2025
Days in Billing Cycle	31
Previous Balance	\$2,241.89
- Payments & Credits	\$2,241.89
+ Purchases & Other Charges	\$12,277.94
+ Cash Advances	\$0.00
+ Finance Charges	\$0.00
= New Balance	\$12,277.94
Questions?	Call Cardmember Services 1-855-401-4743
Or Write:	PO Box 332509 Murfreesboro, TN 37133-2509
Or visit:	MyApexCard.com

PAYMENT INFORMATION	
New Balance	\$12,277.94
Minimum Payment Due	\$12,277.94
Payment Due Date	April 25, 2025

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			TOTAL [REDACTED]	\$2,241.89-
03/25	03/25	85593252N00XVEB08	PAYMENT - THANK YOU	2,241.89-
		JUDITH OSWALD	TOTAL [REDACTED]	\$8,767.26
03/01	03/01	55432861W5VZJKBL5	VBS*VONAGE BUSINESS 866-901-0242 GA	392.60
03/03	03/03	57540241YLXAHG4KY	ADOBE *ADOBE 4085366000 CA	149.93
03/07	03/07	12302022201W8SE65	INDEED USI25-01098757 AUSTIN TX	63.18
03/14	03/14	0543684298PKXS65Y	WAL-MART BUSINESS+ BENTONVILLE AR	105.60
03/17	03/17	05436842Q8PK81WG6	WALMART.COM 8009256278 BENTONVILLE AR	9.76
03/18	03/18	55500362D826HHRRL	WALMART.COM WALMART.COM AR	9.58
03/19	03/19	05436842F5SAJ1B56	WALMART.COM 8009256278 BENTONVILLE AR	1,474.80
03/20	03/20	05436842F5SAJ1B2X	WALMART.COM 8009256278 BENTONVILLE AR	40.24
03/24	03/24	55131582K87YGMH8M	MICROSOFT*STORE MSBILL.INFO WA	99.00
03/25	03/25	05436842N2X66SA3S	WALMART.COM 8009256278 BENTONVILLE AR	2,710.74
03/26	03/26	05436842M5SAED3FJ	WALMART.COM 8009256278 BENTONVILLE AR	7.53

Transactions continued on next page

Please detach bottom portion and submit with payment using enclosed envelope



Cardmember Services
PO BOX 332509
Murfreesboro TN 37133

Payment Information

Account Number: XXXX XXXX XXXX 0944
Payment Due Date April 25, 2025
New Balance \$12,277.94
 Minimum Payment Due \$12,277.94
 Past Due Amount \$0.00

Make Check
Payable to:

Amount Enclosed: \$ [REDACTED]

ACCOUNTS PAYABLE
FALLBROOK REGIONAL HD
138 S BRANDON RD
FALLBROOK CA 92028-2205



Cardmember Services
PO BOX 306005
Nashville TN 37230-6005



TRANSACTIONS (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/26	03/26	05436842M5SAED3M8	WALMART.COM 8009256278 BENTONVILLE AR	2,521.32
03/27	03/27	05436842N5SAJ651T	WALMART.COM 8009256278 BENTONVILLE AR	790.88
03/30	03/30	55432862T5VKBP31D	VBS*VONAGE BUSINESS 866-901-0242 GA	392.10
		JASMINE THOMAS	TOTAL [REDACTED] \$290.17	
02/28	03/01	55432861V5VEM6ZB1	FACEBK *DWDZXH4H42 FB.ME/ADS CA	3.94
02/28	03/01	15270211V00DXY5KA	FACEBK *CA2R5JYH42 MENLO PARK CA	61.24
03/09	03/09	575402424MKMJY7N3	FACEBK *JQC73KUH42 6505434800 CA	83.00
03/21	03/21	55432862G62418EBT	FACEBK *YFQ65KGH42 FB.ME/ADS CA	92.00
03/30	03/30	55432862T5VGJZ6K3	FACEBK *UKKBEL4J42 FB.ME/ADS CA	3.34
03/30	03/30	57540242TMK3H6TRN	FACEBK *RPWUZKQH42 6505434800 CA	46.65
		RACHEL MASON-RUNNELLS	TOTAL [REDACTED] \$2,174.84	
02/28	03/01	22303791W001FYK9T	82518 - ALADDIN AIRPOR SAN DIEGO CA	92.00
02/28	03/01	57540241VMM2LE9V7	UBER *TRIP 8005928996 CA	35.58
03/13	03/13	5526352297XYHGZK5	ALBERTSONS #4786 FALLBROOK CA	15.19
03/14	03/14	55421352AJ82KJAHR	CALIFORNIA SPECIAL DIS SACRAMENTO CA	1,390.00
03/14	03/14	827047729EVFVL335	EDCO AWARDS AND SPECIA FT LAUDERDALE FL	200.85
03/17	03/17	55263522D81DQZ9SA	FRG*MLBSHOP.COM JACKSONVILLE FL	64.64
03/17	03/17	82711162DEHMANZ9S	SP REYN SPOONER INC. HONOLULU HI	139.25
03/21	03/21	55432862J62G4LMLE	127 WEST SOCIAL HOUSE FALLBROOK CA	64.95
03/21	03/21	55500802H85JLESFD	FALLBROOK ACE HARDWARE FALLBROOK CA	33.37
03/22	03/22	82711162JEHMBESJZ	VOICEOFSANDIEGO.ORG SAN DIEGO CA	10.53
03/26	03/26	55432862N5SQEFJYV	SQ *HARRY'S SPORTS BAR FALLBROOK CA	9.48
03/27	03/27	75418232N6HW7EM06	EIG*CONSTANTCONTACT.C WALTHAM MA	119.00
		RAQUEL WILLIAMS	TOTAL [REDACTED] \$345.13	
03/04	03/04	8230509200001BJLG	PALOMARCOL* PALOMAR CO SAN MARCOS CA	60.00
03/12	03/12	054368428BLJZQA6V	SAMS CLUB #4822 MURRIETTA CA	75.46
03/12	03/12	5526352287WXRQ1D9	ALBERTSONS #4786 FALLBROOK CA	32.14
03/22	03/22	05436842J5S9X4F7J	DOMINO'S 8375 FALLBROOK CA	106.31
03/27	03/27	55500802P8BJTF6JM	FALLBROOK ACE HARDWARE FALLBROOK CA	10.10
03/29	03/29	05436842TEHWP4ERE	LITTLE CAESARS 1104 00 FALLBROOK CA	61.12
		THERESA GERACITANO	TOTAL [REDACTED] \$700.54	
03/03	03/03	05140471Z2X47WWSF	MAJOR MARKET FALLBROOK CA	36.34
03/03	03/03	05140481YMHE0A52L	GROCERY OUTLET OF FA FALLBROOK CA	4.30
03/17	03/17	55421352DJ83VJKV7	CALIFORNIA SPECIAL DIS SACRAMENTO CA	565.00
03/25	03/25	75418232L6HR73GWZ	SHAREFILE LLC FORT LAUDERD FL	70.40
03/28	03/28	55506292P8Q5TX3TM	MAIN STREET CAFE. FALLBROOK CA	24.50

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Expiration Date	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	23.99% (v)	-	\$0.00	31	\$0.00
Cash Advances	21.00% (f)	-	\$0.00	31	\$0.00

(v) = variable (f) = fixed

**Account Summary**




Billing Cycle		03/31/2025
Days In Billing Cycle		31
Previous Balance		\$2,577.85
Purchases	+	\$3,781.70
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$2,577.85-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$3,781.70**

Credit Summary

Total Credit Line	\$12,000.00
Available Credit Line	\$8,218.30
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

-  Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
-  Go to www.umpquabank.com
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	\$3,781.70
MINIMUM PAYMENT	\$3,781.70
PAYMENT DUE DATE	04/25/2025

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$2,577.85-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
03/24	03/24	0000000LBX2503240431007	PAYMENT - THANK YOU	\$2,577.85-

Cardholder Account Summary

JUDITH OSWALD ██████████	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,169.05	Cash Advances \$0.00	Total Activity \$1,169.05
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/21	03/23	PPLN01	24239005080900014200030	GML OFFICE FURNITURE VISTA CA	\$1,169.05

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT - *

UMPQUA BANK
 PO BOX 35142 - LB1181
 SEATTLE WA 98124-5142



Account Number
 ██████████

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
03/31/25	\$3,781.70	\$3,781.70	04/25/25

\$



██████████
 FALLBROOK REG HEALTH DIST
 138 SOUTH BRANDON ROAD
 FALLBROOK CA 92028

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
 PO BOX 35142 - LB1181
 SEATTLE WA 98124-5142

Cardholder Account Summary

RACHEL MASON ██████████	Payments & Other Credits \$0.00	Purchases & Other Charges \$2,612.65	Cash Advances \$0.00	Total Activity \$2,612.65
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/18	03/20	PPLN01	24692165078103491241645	SOUTHWES 5262323741199 800-435-9792 TX RUNNELLS/RACHEL MASO 062825 SAN LAS WN C RNO WN C LAS WN A SAN WN A	\$354.35
03/18	03/20	PPLN01	24071055078627113016468	CALIFORNIA SPECIAL DIS SACRAMENTO CA	\$1,215.00
03/25	03/27	PPLN01	24445005085200171910553	WALMART.COM 8009256278 800-966-6546 AR	\$962.71
03/26	03/27	PPLN01	24445005085200171910637	WALMART.COM 8009256278 800-966-6546 AR	\$80.59

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$3,781.70
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

Fallbrook Regional Health District
Report #9 - Community Development Disbursements
July - March, 2025

	Date	Num	Name	Memo/Description	Split	Amount
Administration						
	10/07/2024	Quote #2201	Vivify Painting		S. Brandon Road:S. Brandon Road - Improvements	15,000.00
	12/15/2024	121684	Nasland Engineering		S. Brandon Road:S. Brandon Road - Improvements	4,835.00
	01/07/2025	Cust 06243-AD13821333	First American Title Company	Administration	S. Brandon Road:S. Brandon Road - Improvements	1,000.00
Total for Administration						\$ 20,835.00
Wellness Center						
	07/08/2024	726	Arch 5 Design	CDD - SF Studios as-built measure	E. Mission Road:E. Mission Road - Improvements	1,800.00
	07/11/2024		County of San Diego Planning Services	CDD	E. Mission Road:E. Mission Road - Improvements	2,672.71
	07/11/2024		County of San Diego Planning Services	CDD	E. Mission Road:E. Mission Road - Improvements	2,667.48
	07/30/2024		SiteLogIQ		E. Mission Road:E. Mission Road - Improvements	49,000.00
July						\$ 56,140.19
	08/26/2024	754	Arch 5 Design		E. Mission Road:E. Mission Road - Improvements	2,500.00
	08/29/2024	7116	KARN Engineering & Surveying		E. Mission Road:E. Mission Road - Improvements	400.00
August						\$ 2,900.00
	09/01/2024	1755	Kuhlman Scott Architecture		E. Mission Road:E. Mission Road - Improvements	6,032.52
	09/24/2024		SiteLogIQ		E. Mission Road:E. Mission Road - Improvements	164,138.62
	09/30/2024	09302024-2	Five Star Bank - CC		E. Mission Road:E. Mission Road - Improvements	1,946.88
September						\$ 172,118.02
	10/25/2024	792	Arch 5 Design		E. Mission Road:E. Mission Road - Improvements	2,700.00
	10/31/2024	340764908	Dodge Construction Network	CDD - CHWC Bldg B Construction Notice	E. Mission Road:E. Mission Road - Improvements	625.00
October						\$ 3,325.00
	11/01/2024	1781	Kuhlman Scott Architecture	CDD - Rendering Views	E. Mission Road:E. Mission Road - Improvements	2,593.79
November						\$ 2,593.79
	12/30/2024	PUBCAL	SiteLogIQ	CDD - Rendering Views	Split	61,607.07
December						\$ 61,607.07
	01/01/2025	1805	Kuhlman Scott Architecture		E. Mission Road:E. Mission Road - Improvements	3,084.42
	01/13/2025	63208	Christian Wheeler Engineering		E. Mission Road:E. Mission Road - Improvements	1,305.00
January						\$ 4,389.42
	02/15/2025	PUBCAL 005320	SiteLogIQ		E. Mission Road:E. Mission Road - Improvements	423,826.17
	02/25/2025	2252025	Rachel Mason		-Split-	172.40
February						\$ 423,998.57
Total for Wellness Center						\$ 727,072.06
Grand Total						\$ 747,907.06

	ACTUAL Jul 23-Jun 24	ACTUAL Jul 22-Jun 23	BUDGET Jul 24-Jun25	ESTM'D Jul 24-Jun 25	PROPOSED Jul 25-Jun 26	% change 24/25 to 25/26
Income				<i>As of March 30</i>		
1 District Income						
2 Property Tax Revenue	2,511,314.04	2,333,422.67	2,414,575.56	2,680,285.60	2,894,708.45	8%
3 Interest / Dividends	341,209.79	182,428.20	142,977.64	280,865.54		
4 Rental Income-Admin					8,160.00	15%
5 Wellness Center Income/Rental	2,720.00	1324.5	11408	9,736.00	3,000.00	
6 Total Income	\$ 2,514,034.04	\$ 2,515,850.87	\$ 2,568,961.20	\$ 2,917,704.46	2,905,868.45	0%
7 Expense						
8 <u>Administrative Expenses</u>						
9 Advertising & Promotions	9,267.80	19,509.70	2,550.00	4,052.19	1,500.00	-63%
10 Auto Expenses	1,486.80	2,157.74	1,458.43	1,536.11	1,568.25	2%
11 <u>Community Health Contracts</u>						
12 Grants	460,733.68	541,106.40	516,477.54	521,905.06	404,995.79	-22%
30 NC Fire JPA (Ambulance)	195,000.00	147,091.68	200,000.00	200,000.00	200,000.00	0%
33 <u>District Direct Care Services</u>						
34 District Sponsored Events	0.00	534.04	2,000.00	8,381.15	0.00	-100%
35 Health Services and Clinics	10,251.39	4,883.79	0.00	34,151.62	500,000.00	1364%
36 Dues & Subscriptions	20,308.97	27,708.40	27,585.88	22,793.94	18,955.00	-17%
37 Education & Conferences	30,215.39	29,556.22	20,901.30	28,879.60	63,708.01	121%
38 Equipment Lease	9,864.52	10,332.54	9,960.00	10,637.70	9,555.36	-10%
39 General Election	0.00	46,250.00	35,000.00	35,000.00	0.00	-100%
40 General Insurance	16,401.93	20,554.53	18,372.00	11,079.44	16,020.00	45%
41 IT Services	4,370.00	5,843.76	4,200.00	3,800.00	4,200.00	11%
42 <u>Legal & Accounting Services</u>						
43 Accounting	40,871.25	22,068.96	42,000.00	42,000.00	42,000.00	0%
44 Independent Audit	15,084.27	22,068.96	15,500.00	18,500.00	18,500.00	0%
45 Legal	36,793.25	22,030.00	20,000.00	10,617.00	66,000.00	522%
46 Medical Records Expense	32,809.01	31,822.37	35,275.46	43,058.35	43,600.00	1%
47 Meeting Expenses	2,106.00	1,439.74	1,719.97	2,398.38	2,550.00	6%
48 <u>Office Expenses</u>						
49 General Office Expenses	3,234.40	19,264.36	12,135.84	9,265.49	3,275.00	-65%
50 Maintenance Services & Repairs	27,343.89	48,580.76	44,250.00	34,977.77	28,245.36	-19%
51 Office Equipment & Fixtures	0.00		0.00	3,027.75	0.00	-100%
52 Office Supplies	6,170.72		3,975.00	4,878.66	4,500.00	-8%
53 Postage & Shipping	386.70		400.00	1,079.46	1,079.46	0%
54 Software & website	15,953.57		9,975.97	17,430.99	16,680.16	-4%
55 <u>Payroll Expenses</u>						
56 Board Stipends	22,601.25	23,499.00	45,000.00	28,229.00	26,460.00	-6%
57 Employee Benefits	42,016.19	36,121.95	87,420.00	58,448.46	61,370.88	5%
58 Payroll Processing fees	1,664.93		1,829.00	3,392.38	2,149.21	-37%
59 Payroll Taxes	37,427.15	36,471.52	37,224.78	40,033.36	48,679.83	22%
60 Salaries	445,147.92	392,140.75	465,309.69	481,984.30	608,497.84	26%
61 Simple IRA Expense	12,634.39	9,186.91	13,959.29	13,065.44	18,254.94	40%
62 Workers Compensation	2,774.02	2,289.96	2,772.00	8,546.86	18,000.00	111%
63 Property Management Fees	3,262.50	18,000.00	2,400.00	800.00	1,000.00	25%
64 <u>Utilities</u>						
65 Cell Phones	8,171.34	9,186.53	2,400.00	2,520.34	2,400.00	-5%
66 General Utilities	14,524.30	13,428.96	14,306.66	14,669.06	15,402.51	5%
67 Internet/Telephone			6,180.00	7,320.67	7,320.67	0%
69 Total Administrative Expenses	\$ 1,513,933.44	\$ 880,724.74	\$ 1,702,538.80	\$ 1,730,720.85	2,256,468.27	30%

	ACTUAL Jul 23-Jun 24	ACTUAL Jul 22-Jun 23	BUDGET Jul 24-Jun25	ESTM'D Jul 24-Jun 25	PROPOSED Jul 25-Jun 26	% change 24/25 to 25/26
70	Comm. Health & Wellness Center					
71	7,858.52	10,651.86	10,000.00	7,967.58	11,000.00	38%
72		952.29	780.00	880.50	900.00	2%
73	District Direct Care Services					
74	877.51	534.04	7,500.00	8,005.31	10,000.00	25%
75	46,140.81	4,883.79	179,640.00	125,129.62	206,140.00	65%
76	763.00	10,651.86	1,540.00	568.53	3,155.00	455%
77	1,449.89		34,100.00	20,447.12	28,956.65	42%
78	4,777.62	3,331.86	9,564.00	10,401.34	9,555.24	-8%
79	8,146.74	7,278.24	18,000.00	10,955.44	16,020.00	46%
80	2,200.00	640.00	4,200.00	3,800.00	4,200.00	11%
81	4,616.75	0.00	12,500.00	3,000.00	0.00	-100%
82	317.78		600.00	404.31	600.00	48%
83	Office Expenses					
84	1,539.90	15,933.89	14,300.00	3,672.71	2,700.00	-26%
85	22,277.74	80,120.30	66,000.00	43,228.68	37,499.00	-13%
86	3,800.53	5,685.06	10,000.00	6,011.46	0.00	-100%
87	3,800.53		6,000.00	5,560.49	4,800.00	-14%
88			200.00	57.41	115.00	100%
89			11,926.93	5,723.30	19,016.00	232%
90	Payroll Expenses					
91	30,417.83	40,938.48	69,936.00	113,801.48	72,000.00	-37%
92	1,401.71		1,476.00	498.00	1,432.81	188%
93	10,532.01	13,834.66	20,981.26	21,960.67	21,525.62	-2%
94	139,779.86	186,073.40	262,265.70	280,742.81	270,168.52	-4%
95	3,880.08	3,657.65	8,034.00	7,846.14	30,476.33	288%
96	932.76		2,268.00	8,775.36	17,880.00	104%
97	Utilities					
98	900.00	5,924.35	1,800.00	2,160.36	1,800.00	-17%
99	8,339.82	16,720.94	19,150.69	20,958.46	24,400.00	16%
100			6,177.90	6,907.27	6,300.00	-9%
102	\$ 300,951.16	\$ 399,432.65	\$ 778,940.47	\$ 673,809.30	778,268.88	16%
103	1,814,884.60	2,091,704.26	2,481,479.27	2,404,530.15	3,034,737.15	26%
104	\$ 699,149.44	\$ 425,471.11	\$ 87,481.93	\$ 513,174.31	\$ (128,868.70)	-125%

	Jul 25	Jul 24	Jul 23	Jul 22	Aug 25	Aug 24	Aug 23	Aug 22	Sep 25	Sep 24	Sep 23	Sep 22	Oct 25	Oct 24
Income														
District Income														
Property Tax Revenue	49,530.90	45,861.94	39,707.87	33,039.59	22,548.14	20,877.91	18,369.18	19,112.02	50,933.57	47,160.71	39,158.93	38,254.42	233,258.29	215,979.90
Interest / Dividends		28,424.14	19,127.64	5,854.05		26,695.97	23,732.21	7,654.75		26,709.00	23,009.04	8,352.05		41,935.04
Rental Income-Admin	680.00				680.00				680.00				680.00	
Wellness Center Income/Rental	250.00	680.00			250.00	680.00	0.00	0.00	250.00	1,080.00		0.00	250.00	1,155.00
Total Income	49,780.90	46,541.94	39,707.87	38,893.64	22,798.14	48,253.88	18,369.18	26,766.77	51,183.57	74,949.71	62,167.97	46,606.47	233,508.29	259,069.94
Expense														
Administrative Expenses														
Advertising & Promotions	125.00	250.00	486.86	115.00	125.00	825.00	84.32	253.78	125.00	527.82	10.00	1,634.50	125.00	274.63
Auto Expenses	130.69	235.17	126.02	364.38	130.69	110.86	173.10	173.34	130.69	206.48	589.77	112.04	130.69	214.05
Community Health Contracts														
Grants	101,248.95	140,401.89	142,863.75	146,526.59			20,000.00							
NC Fire JPA (Ambulance)	100,000.00													
District Direct Care Services														
District Sponsored Events														
Health Services and Clinics	41,666.67	3,541.66			41,666.67			3,671.05	41,666.67	3,541.66			41,666.67	8,221.66
Dues & Subscriptions	8,980.00	8,743.54	8,880.02	10,516.23	145.00	140.53	35.00	712.13	70.00	70.00			8,735.00	8,672.00
Education & Conferences	20,778.47	4,133.26	5,048.68		4,551.77	3,151.54	5,076.99	3,751.41	6,639.58	7,577.05	4,827.10	782.77	3,140.70	4,757.77
Equipment Lease	796.28	796.28	796.28	899.85	796.28	796.28	796.28	899.85	796.28	873.57	873.57	899.85	796.28	796.28
General Election														
General Insurance	1,335.00	190.58	1,357.79	1,712.87	1,335.00	190.58	1,357.79	1,712.87	1,335.00	190.58	1,357.79	1,712.87	1,335.00	190.58
IT Services	350.00	300.00	300.00	380.00	350.00	300.00	300.00	380.00	350.00	300.00	300.00	400.00	350.00	300.00
Legal & Accounting Services														
Accounting	3,500.00	3,500.00	3,338.75	1,500.00	3,500.00	3,500.00	3,338.75	1,500.00	3,500.00	3,500.00	3,358.88	1,500.00	3,500.00	3,500.00
Independent Audit	11,000.00	11,000.00		0.00			8,000.00					5,000.00		
Legal	5,500.00			4,410.00	5,500.00	-2,002.50			5,500.00			4,655.00	5,500.00	
Medical Records Expense	2,800.00	12,109.35	2,586.47	2,626.34	12,800.00		2,625.46	2,619.95	2,800.00	2,711.26	2,742.75	2,536.34	2,800.00	2,978.02
Meeting Expenses	350.00	240.64	202.05	29.00	50.00	115.24	130.18	90.33	50.00		88.76	68.61	100.00	810.57
Office Expenses														
General Office Expenses	525.00	63.28	683.98	1,128.89	250.00	303.52	-41.69	2,215.85	250.00	257.16	336.87	921.93	250.00	208.35
Maintenance Services & Repairs	1,670.45	3,847.60	1,859.11	6,570.08	9,870.45	5,898.71	2,850.18	15,760.31	1,670.45	5,104.23	1,551.17	1,890.61	1,670.45	6,160.71
Office Equipment & Fixtures		895.99												
Office Supplies	375.00	215.27	351.78		375.00	338.83	132.20		375.00	145.11	794.93		375.00	511.56
Postage & Shipping	89.96	199.12	9.65		89.96	150.00	179.05		89.96	29.04	-77.29		89.96	15.00
Software & website	432.63	1,541.93	207.46		432.63	536.70	1,238.38		432.63	797.39	591.22		492.73	3,065.79
Payroll Expenses														
Board Stipends	2,205.00	1,764.00	1,764.00	1,890.00	2,205.00	992.25	2,535.75	1,433.25	2,205.00	1,764.00	1,874.25	1,212.75	2,205.00	1,323.00
Employee Benefits	4,001.89	3,811.32	5,193.66	2,366.96	5,624.02	5,356.21	3,465.48	2,743.15	4,023.73	3,832.12	3,344.16	2,563.27	3,733.15	3,555.38
Payroll Processing fees	179.10	276.39	263.23		179.10	276.39	263.23		179.10	272.44	263.23		179.10	268.49
Payroll Taxes	3,797.26	3,279.75	2,799.67	2,178.90	3,797.26	3,203.05	3,089.72	5,241.08	3,797.26	3,228.27	2,860.22	4,214.09	3,797.26	3,294.92
Salaries	47,465.79	41,017.91	34,571.25	26,443.97	47,465.79	40,847.49	37,702.99	29,370.26	47,465.79	40,344.91	35,416.19	53,778.52	47,465.79	41,696.37
Simple IRA Expense	1,423.97		874.45		1,423.97	1,197.74		796.90	1,423.97	1,197.74	1,775.53	813.19	1,423.97	1,197.74
Workers Compensation	1,500.00	1,489.64	155.46	230.33	1,500.00	1,489.64	155.46	230.33	1,500.00	1,737.64	913.46	479.33	1,500.00	845.14
Property Management Fees														
Utilities														
Cell Phones	200.00	200.00	200.00	869.46	200.00	200.00	200.00	553.07	200.00	200.00	200.00	691.24	200.00	200.00
General Utilities	1,475.03	1,404.79	1,326.55	1,067.82	1,680.54	1,600.51	1,458.31	1,427.43	1,523.42	1,450.88	1,304.53	1,511.76	1,500.57	1,429.11
Internet/Telephone	610.06	515.00	1,127.00		610.06	702.31	675.47		610.06	701.27	302.93		610.06	790.13
Total Administrative Expenses	364,762.18	245,849.46	217,373.92	213,165.42	146,654.17	70,220.79	95,822.40	97,644.58	128,709.58	82,589.64	86,892.43	97,197.09	133,922.36	95,262.25

	Jul 25	Jul 24	Jul 23	Jul 22	Aug 25	Aug 24	Aug 23	Aug 22	Sep 25	Sep 24	Sep 23	Sep 22	Oct 25	Oct 24
Comm. Health & Wellness Center														
Advertising & Promotions	750.00	600.88	82.10	1,511.27	750.00	351.79	1,284.75	358.00	750.00	138.25	85.00	716.37	750.00	1,880.14
Auto Expenses	75.00	227.33	51.48		75.00	88.84	52.66		75.00	148.81	51.16		75.00	58.64
District Direct Care Services														
District Sponsored Events							5.90		5,000.00		1,972.38			30.75
Health Services and Clinics	17,678.33	14,446.66			16,928.33	9,630.00	18.64		16,928.33	10,773.75	16.47		17,678.33	5,062.50
Dues & Subscriptions	845.00				210.00				210.00				210.00	182.00
Education and Conferences	12,775.00	6,025.00	950.00		1,672.22	2,952.95	-483.52		1,672.98	1,817.72	653.24		1,005.00	567.50
Equipment Lease	796.27	796.27	796.27		796.27	796.27	796.27	0.00	796.27	769.27	796.27	0.00	796.27	796.27
Insurance - General	1,335.00	190.58	1,357.79	606.52	1,335.00	190.58	1,357.79	606.52	1,335.00	190.58	1,357.79	606.52	1,335.00	190.58
IT Services	350.00	300.00	300.00		350.00	300.00	300.00	0.00	350.00	300.00	300.00	0.00	350.00	300.00
Legal								0.00				0.00		
Meeting Expenses	50.00				50.00	24.56	60.00		50.00		43.49		50.00	111.69
Office Expenses											116.84			
General Office Expenses	225.00	151.55	142.00	829.42	225.00	80.83	98.45	591.17	225.00	143.66		529.09	225.00	107.62
Maintenance Services & Repairs	5,018.75	2,329.13	5,418.75	2,217.21	2,178.00	2,809.25	5,215.44	4,009.47	2,178.00	2,790.87	5,886.97	3,530.51	5,018.75	1,648.75
Office Equipment & Fixtures			314.27				3,718.50	1,315.79			1,245.04			
Office Supplies	400.00	384.46			400.00	475.11	2,528.39		400.00	112.04	1,029.31		400.00	242.83
Postage & Shipping	115.00													22.41
Software & website	508.50	1,392.00	15.00		508.50		15.00		508.50	75.87	15.00		568.00	
Payroll Expenses														
Employee Benefits	6,000.00	6,050.03	2,694.00	4,084.34	6,000.00	3,807.57	4,413.64	2,143.26	6,000.00	6,029.23	4,413.64	2,323.14	6,000.00	5,617.77
Payroll Processing fees	119.40				119.40				119.40				119.40	
Payroll Taxes	1,757.19	1,686.88	1,365.99	716.40	1,757.19	1,654.89	1,486.19	739.09	1,757.19	1,645.69	1,394.69	887.21	1,757.19	1,703.65
Salaries	21,964.92	22,224.00	18,993.78	9,339.72	21,964.92	21,805.63	20,564.95	9,661.36	21,964.92	21,685.40	19,368.71	11,446.95	21,964.92	22,443.32
Simple IRA Expense	658.95		449.61		658.95	1,197.74		380.32	658.95	646.68	899.22	283.91	658.95	646.68
Workers Compensation	1,490.00	1,489.64	155.46		1,490.00	1,489.64	155.46		1,490.00	1,489.64	155.46		1,490.00	1,489.64
Utilities														
Cell Phones	150.00	150.00	150.00	345.91	150.00	150.00	150.00	345.91	150.00	150.00	150.00	410.91	150.00	150.00
General Utilities	3,500.00	4,908.74	1,820.93	1,426.15	3,500.00	409.53	2,288.64	940.65	3,500.00	2,481.11	1,728.28	1,032.80	2,500.00	1,828.15
Internet/Telephone	525.00	928.21	485.91		525.00	518.68	565.71		525.00	1,166.13	570.71		525.00	39.94
Total Comm. Health & Wellness Center	77,087.32	64,281.36	35,543.34	21,076.94	61,643.78	48,264.10	44,592.86	21,091.54	66,644.55	55,136.67	45,511.53	20,444.52	63,626.82	45,120.83
Total Expense	441,849.50	310,130.82	252,917.26	234,242.36	208,297.95	118,484.89	140,415.26	118,736.12	195,354.12	137,726.31	132,403.96	117,641.61	197,549.18	140,383.08
Net Ordinary Income	\$ (392,068.60)	\$ (263,588.88)	\$ (213,209.39)	\$ (195,348.72)	\$ (185,499.81)	\$ (70,231.01)	\$ (122,046.08)	\$ (91,969.35)	\$ (144,170.56)	\$ (62,776.60)	\$ (70,235.99)	\$ (71,035.14)	\$ 35,959.11	\$ 118,686.86

	Oct 23	Oct 22	Nov 25	Nov 24	Nov 23	Nov 22	Dec 25	Dec 24	Dec 23	Dec 22	Jan 26	Jan 25	Jan 24	Jan 23
Income														
District Income														
Property Tax Revenue	105,014.03	101,462.22	818,009.93	757,416.60	814,871.09	748,316.37	402,183.19	372,391.84	387,531.90	372,824.47	94,966.04	87,931.52	66,066.28	86,736.33
Interest / Dividends	40,048.43	15,243.78		25,138.54	24,886.47	10,442.93		10,625.60	25,820.00	11,142.25		38,649.44	43,605.44	21,149.61
Rental Income-Admin			680.00				680.00				680.00			
Wellness Center Income/Rental		0.00	250.00	980.00		0.00	250.00	909.00		587.00	250.00	1,360.00		
Total Income	145,062.46	116,706.00	818,259.93	758,096.60	839,757.56	758,759.30	402,433.19	383,926.44	413,351.90	384,553.72	95,216.04	127,940.96	109,671.72	107,885.94
Expense														
Administrative Expenses														
Advertising & Promotions	1,080.95	412.20	125.00	119.00	137.00	1,090.00	125.00	1,200.00	1,643.07	7,270.28	125.00		413.50	69.95
Auto Expenses	220.81	44.33	130.69	84.12	31.61	63.13	130.69	43.80	15.72	159.48	130.69	20.33	37.52	0.00
Community Health Contracts														
Grants			101,248.95	138,691.89	125,638.75									
NC Fire JPA (Ambulance)		131,526.60									100,000.00			
District Direct Care Services														
District Sponsored Events	332.91													
Health Services and Clinics			41,666.67	3,541.66			41,666.67			0.00	41,666.67	8,221.66		
Dues & Subscriptions	8,402.00	583.16	70.00	105.00	335.00	1,269.21	395.00	1,061.43	654.00	1,567.09	125.00	224.95	480.00	9,887.56
Education & Conferences	648.62	9,768.85	687.50	-551.72	78.00	1,349.03	587.50	60.00	240.00	0.00	16,838.24	599.47	1,577.00	1,424.00
Equipment Lease	796.28	902.85	796.28	796.28	796.28	902.85	796.28	830.00	873.57	902.85	796.28	1,666.45	796.28	0.00
General Election														
General Insurance	1,516.20	1,712.87	1,335.00	190.58	1,357.79	1,712.87	1,335.00	1,531.00	1,357.79	1,712.87	1,335.00	1,334.18	1,357.79	1,712.87
IT Services	300.00	500.00	350.00	300.00	300.00	400.00	350.00	350.00	300.00	400.00	350.00	300.00	300.00	400.00
Legal & Accounting Services														
Accounting	3,318.62	1,500.00	3,500.00	3,500.00	3,338.75	1,500.00	3,500.00	3,500.00	3,338.75	1,500.00	3,500.00	3,500.00	3,338.75	1,500.00
Independent Audit		0.00	7,500.00	7,500.00	7,500.00					6,068.96				0.00
Legal	2,397.50	0.00	5,500.00			2,800.00	5,500.00	1,500.00	4,585.00	0.00	5,500.00		2,572.50	0.00
Medical Records Expense	2,626.43	2,590.71	2,800.00	3,076.11	2,582.27	2,690.35	2,800.00	2,599.01	2,744.73	2,726.87	2,800.00	3,150.20	2,702.38	2,617.89
Meeting Expenses	90.90	33.58	800.00	11.13	142.74	37.18	800.00	115.74	140.78	89.10	100.00	238.70	542.60	236.56
Office Expenses														
General Office Expenses	427.41	751.51	250.00	63.28	137.58	1,238.32	250.00	2,119.56	330.38	4,252.21	250.00	346.59	213.28	1,747.78
Maintenance Services & Repairs	1,808.17	2,311.27	1,670.45	2,936.03	1,929.37	3,103.11	1,670.45	1,500.00	1,566.20	2,425.61	1,670.45	1,825.78	2,034.17	1,955.87
Office Equipment & Fixtures														
Office Supplies	156.09		375.00	369.12	241.95		375.00	350.00	894.25		375.00	331.05	403.72	
Postage & Shipping			89.96	150.00			89.96	25.00			89.96	130.72		
Software & website	944.21		432.63	1,140.01	323.22		522.63	552.37	801.10		6,822.63	5,024.33	4,767.34	
Payroll Expenses														
Board Stipends	2,425.50	1,764.00	2,205.00	1,984.50	1,874.25	1,212.75	2,205.00	3,750.00	1,653.75	1,764.00	2,205.00	1,984.50	2,315.25	2,315.25
Employee Benefits	3,880.74	2,563.38	3,723.63	3,546.31	3,052.90	2,563.28	7,649.25	7,285.00	3,843.16	7,060.35	4,020.74	3,829.28	3,553.24	3,500.84
Payroll Processing fees	259.46		179.10	311.69	131.62		179.10	144.00	131.61		179.10	572.19	219.07	
Payroll Taxes	2,840.20	2,379.96	3,797.26	3,230.40	2,861.24	2,752.41	3,797.26	3,033.86	3,113.88	2,806.84	4,316.04	4,976.34	3,260.02	3,956.50
Salaries	34,564.49	29,124.31	47,465.79	40,186.90	35,481.58	34,209.21	47,465.79	37,923.20	37,535.84	33,689.35	53,950.51	42,809.89	38,947.58	29,469.73
Simple IRA Expense		838.06	1,423.97	1,197.74	1,976.26	838.06	1,423.97	1,137.70	1,135.06	838.06	1,618.52	1,217.89	1,135.06	769.47
Workers Compensation	155.46	-131.17	1,500.00	1,489.64	155.46	230.33	1,500.00	231.00	155.46	230.33	1,500.00	190.58	155.46	230.33
Property Management Fees		2,677.50				0.00		200.00	1,012.50	1,338.75	250.00			1,338.75
Utilities														
Cell Phones	200.00	569.99	200.00	200.00	200.00	814.98	200.00	200.00	200.00	571.11	200.00	200.22	200.00	617.76
General Utilities	1,271.68	1,027.91	1,299.96	1,238.06	1,010.53	813.51	1,139.91	1,085.63	1,146.27	995.90	1,161.68	1,106.36	1,072.18	1,069.98
Internet/Telephone	1,083.09		610.06	406.07	39.92		610.06	515.00	1,087.57		610.06	705.22	715.74	
Total Administrative Expenses	71,747.72	193,451.87	231,732.89	216,113.80	213,433.77	82,251.07	127,064.52	72,843.30	70,500.44	87,949.64	252,486.55	84,568.18	73,110.43	64,821.09

	Oct 23	Oct 22	Nov 25	Nov 24	Nov 23	Nov 22	Dec 25	Dec 24	Dec 23	Dec 22	Jan 26	Jan 25	Jan 24	Jan 23
Comm. Health & Wellness Center														
Advertising & Promotions	1,191.79	922.31	750.00	368.53	1,795.64	276.89	750.00	833.33	476.42	34.00	2,750.00	486.51	751.00	581.00
Auto Expenses	143.77		75.00		46.57		75.00	65.00			75.00		34.51	
District Direct Care Services														
District Sponsored Events	599.57				51.92			7,500.00						
Health Services and Clinics	5,550.00		16,928.33	10,512.53	4,200.00		16,928.33	13,428.33	5,010.00		17,678.33	5,136.10	7,935.00	
Dues & Subscriptions	364.00		210.00				210.00	95.00			210.00	10.53	20.00	
Education and Conferences			943.95	506.45			10,887.50	5,200.00				437.50		
Equipment Lease	796.27	0.00	796.27	796.27	796.27	0.00	796.27	797.00	796.27	0.00	796.27	1,666.45	796.27	0.00
Insurance - General	1,416.20	606.52	1,335.00	190.58	1,357.79	606.52	1,335.00	1,500.00	1,357.79	606.52	1,335.00	1,334.18	1,357.79	606.52
IT Services	300.00	0.00	350.00	300.00	300.00	0.00	350.00	350.00	300.00	0.00	350.00	300.00	700.00	0.00
Legal		0.00				0.00				0.00				0.00
Meeting Expenses			50.00		75.00		50.00	50.00	140.77		50.00	17.03	108.65	
Office Expenses									66.00				133.96	
General Office Expenses	144.50	450.82	225.00	68.70	263.03	1,005.47	225.00	150.00		312.79	225.00	32.95		3,339.87
Maintenance Services & Repairs	5,628.75	7,999.42	2,178.00	2,141.25	3,923.00	7,842.00	2,178.00	5,500.00	5,216.00	4,110.04	5,018.75	3,750.44	7,791.25	8,284.35
Office Equipment & Fixtures	3,719.12	0.00						5,000.00					315.02	1,619.57
Office Supplies	764.50		400.00	755.31	374.00		400.00	500.00	1,782.91		400.00	621.75		
Postage & Shipping									57.90					
Software & website	15.00		508.50				598.50	321.08	15.00		10,116.50		3,233.00	
Payroll Expenses														
Employee Benefits	4,030.67	2,323.03	6,000.00	56,177.00	4,076.13	2,323.13	6,000.00	5,828.00	4,991.01	2,631.11	6,000.00	6,000.98	4,994.57	2,203.93
Payroll Processing fees			119.40		131.61		119.40	120.00	131.62		119.40		219.06	
Payroll Taxes	1,425.13	1,050.09	1,757.19	1,645.73	1,446.68	1,033.75	1,757.19	1,719.00	1,600.02	1,254.44	1,845.05	1,830.81	1,736.42	1,120.01
Salaries	19,766.69	13,410.63	21,964.92	21,686.12	20,048.40	13,431.13	21,964.92	21,487.47	21,281.89	15,768.74	23,063.17	22,862.58	22,187.11	14,176.52
Simple IRA Expense		283.91	658.95	646.68	899.22	283.91	658.95	647.00	646.68	283.91	691.89	646.68	646.68	302.66
Workers Compensation	155.46		1,490.00	1,489.64	155.46		1,490.00	189.00	155.46		1,490.00	190.58	155.46	
Utilities														
Cell Phones	150.00	435.91	150.00	150.00	150.00	435.91	150.00	150.00	150.00	515.91	150.00	150.00	200.00	605.91
General Utilities	1,515.06	1,034.75	1,600.00	1,578.50	1,464.79	1,512.90	1,700.00	1,664.52	1,539.12	1,470.60	1,100.00	1,054.34	1,625.12	1,687.01
Internet/Telephone	530.83		525.00	598.86	530.83		525.00	514.83	560.83		525.00	518.68	560.85	
Total Comm. Health & Wellness Center	48,207.31	26,988.56	59,015.52	48,926.88	40,244.13	27,868.20	69,149.07	73,609.55	46,275.69	26,347.54	73,989.37	49,966.09	55,501.72	33,339.83
Total Expense	119,955.03	220,440.43	290,748.40	265,040.68	253,677.90	110,119.27	196,213.58	146,452.85	116,776.13	114,297.18	326,475.92	134,534.27	128,612.15	98,160.92
Net Ordinary Income	\$ 25,107.43	\$ (103,734.43)	\$ 527,511.52	\$ 493,055.92	\$ 586,079.66	\$ 648,640.03	\$ 206,219.60	\$ 237,473.59	\$ 296,575.77	\$ 270,256.54	\$ (231,259.88)	\$ (6,593.31)	\$ (18,940.43)	\$ 9,725.02

	Feb 26	Feb 25	Feb 24	Feb 23	March 26	March 25	March 24	Mar 23	April 26	April 25	Apr 24	Apr 23	May 26	May 25
Income														
District Income														
Property Tax Revenue	77,458.45	71,720.79	73,755.63	59,639.30	903,572.98	836,641.65	838,085.01	692,696.24	197,430.34	182,805.87	179,661.79	141,580.75	22,594.86	20,921.16
Interest / Dividends		23,496.13	25,422.09	13,285.83		25,977.78	30,523.07	16,022.33		8,770.51	8,770.51	16,972.90		8,008.99
Rental Income-Admin	680.00				680.00	680.00			680.00				680.00	
Wellness Center Income/Rental	250.00	40.00	375.00	0.00	250.00	125.00	1,860.00	0.00	250.00	909.00		537.50	250.00	909.00
Total Income	77,708.45	95,256.92	99,552.72	72,925.13	903,822.98	863,424.43	870,468.08	708,718.57	197,680.34	192,485.39	188,432.31	159,091.15	22,844.86	29,839.15
Expense														
Administrative Expenses														
Advertising & Promotions	125.00	-102.96	748.05	1,558.00	125.00	658.70	904.40	989.00	125.00	100.00	300.00	3,528.34	125.00	100.00
Auto Expenses	130.69	50.40	40.20	0.00	130.69	122.15	59.23	623.99	130.69	60.46	154.34	13.17	130.69	42.65
Community Health Contracts														
Grants	101,248.95	118,691.89	125,638.75	131,526.59									101,248.95	124,119.39
NC Fire JPA (Ambulance)		200,000.00												
District Direct Care Services														
District Sponsored Events		200.00				7,681.15	1,100.00			500.00				
Health Services and Clinics	41,666.67	3,541.66		0.00	41,666.67	3,541.66		87.61	41,666.67			534.05	41,666.67	
Dues & Subscriptions	35.00	584.00	129.95	2,759.76	145.00	140.60	285.00	455.44	35.00	1,409.89	1,409.89	2,862.44	70.00	850.07
Education & Conferences	2,161.59	1,396.08	2,927.09	0.00	3,300.58	3,961.93	2,639.23	4,929.06	1,908.93	1,067.86	2,750.00	1,521.42	638.86	777.71
Equipment Lease	796.28	796.28	796.28	943.05	796.28	796.28	834.92	1,592.55	796.28	830.00	796.28	796.28	796.28	830.00
General Election														
General Insurance	1,335.00	1,334.18	1,357.79	1,712.87	1,335.00	1,334.18	1,357.79	1,712.87	1,335.00	1,531.00	1,357.79	1,712.87	1,335.00	1,531.00
IT Services	350.00	300.00	300.00	400.00	350.00	300.00	300.00	783.76	350.00	350.00	300.00	600.00	350.00	350.00
Legal & Accounting Services														
Accounting	3,500.00	3,500.00	3,338.75	1,500.00	3,500.00	3,500.00	3,500.00	1,500.00	3,500.00	3,500.00	3,338.75	1,500.00	3,500.00	3,500.00
Independent Audit				6,750.00				4,250.00				0.00		
Legal	5,500.00			0.00	5,500.00	5,119.50		3,990.00	5,500.00	2,000.00	5,000.00	50.00	5,500.00	2,000.00
Medical Records Expense	2,800.00	5,694.23	2,658.96	2,710.56	2,800.00	3,093.63	2,669.12	2,582.27	2,800.00	2,513.53	2,658.96	2,632.68	2,800.00	2,614.82
Meeting Expenses	50.00	249.75	260.50	0.00	50.00	210.74	48.17	30.47	100.00	176.99	150.00	212.39	50.00	112.19
Office Expenses														
General Office Expenses	250.00	2,318.94	63.28	1,004.81	250.00	217.66	63.28	929.17	250.00	542.51	202.31	554.24	250.00	603.22
Maintenance Services & Repairs	1,670.45	1,472.78	2,678.42	3,119.27	1,670.45	1,731.93	1,371.13	1,734.30	1,670.45	1,500.00	3,006.80	3,308.61	1,670.45	1,500.00
Office Equipment & Fixtures						2,131.76								
Office Supplies	375.00	539.35	529.06		375.00	1,028.37	942.67		375.00	350.00	438.00		375.00	350.00
Postage & Shipping	89.96	155.58			89.96	150.00	26.19		89.96	25.00			89.96	25.00
Software & website	2,881.13	3,154.02	2,452.80		2,932.63	483.33	644.29		432.63	378.37	350.00		432.63	378.37
Payroll Expenses														
Board Stipends	2,205.00	1,432.25	1,874.25	2,315.25	2,205.00	1,984.50	1,433.25	2,535.75	2,205.00	3,750.00	2,039.63	2,205.00	2,205.00	3,750.00
Employee Benefits	357.42	340.40	3,525.51	2,395.31	5,289.31	5,037.44	3,096.97	2,500.76	7,649.25	7,285.00	3,732.36	2,525.62	7,649.25	7,285.00
Payroll Processing fees	179.10	383.04	141.02		179.10	455.75	385.44		179.10	144.00	141.00		179.10	144.00
Payroll Taxes	4,316.04	3,215.91	3,023.02	2,623.23	4,316.04	3,075.40	2,979.50	2,523.26	4,316.04	3,165.16	2,981.00	2,400.29	4,316.04	3,165.16
Salaries	53,950.51	40,457.43	37,449.47	31,697.24	53,950.51	38,006.88	37,449.47	30,298.32	53,950.51	39,564.44	36,458.67	29,047.14	53,950.51	39,564.44
Simple IRA Expense	1,618.52	1,217.89		700.88	1,618.52	1,140.21	1,135.06	718.45	1,618.52	1,186.93	1,135.06	718.45	1,618.52	1,186.93
Workers Compensation	1,500.00	190.58	155.46	230.33	1,500.00	190.00	720.46	230.33	1,500.00	231.00	155.46	-131.17	1,500.00	231.00
Property Management Fees				1,338.75				1,338.75	250.00	200.00		1,938.75		200.00
Utilities														
Cell Phones	200.00	240.04	200.00	628.66	200.00	280.08	200.00	705.52	200.00	200.00	200.00	967.91	200.00	200.00
General Utilities	1,194.89	1,137.99	1,121.96	1,115.11	1,048.44	998.51	981.77	1,071.09	1,109.88	1,057.02	1,006.69	1,049.41	1,019.82	971.26
Internet/Telephone	610.06	329.72	312.93		610.06	1,110.95			610.06	515.00			610.06	515.00
Total Administrative Expenses	231,097.23	392,821.43	213,503.20	198,159.97	135,934.22	88,483.29	65,127.34	98,197.26	134,653.95	74,134.16	70,062.98	60,547.89	234,277.77	196,897.20

	Feb 26	Feb 25	Feb 24	Feb 23	March 26	March 25	March 24	Mar 23	April 26	April 25	Apr 24	Apr 23	May 26	May 25
Comm. Health & Wellness Center														
Advertising & Promotions	750.00	783.15		0.00	750.00	25.00	841.11	514.91	750.00	833.33	809.53	230.64	750.00	833.33
Auto Expenses	75.00		286.37		75.00	96.88			75.00	65.00	65.00		75.00	65.00
District Direct Care Services														
District Sponsored Events		347.10	525.30		5,000.00	127.46								
Health Services and Clinics	16,928.33	5,718.50	4,200.00		16,928.33	9,536.25	8,888.31		17,678.33	13,578.33	9,386.67		16,928.33	13,728.33
Dues & Subscriptions	210.00	0.00	15.00		210.00		364.00		210.00	95.00	20.00		210.00	95.00
Education and Conferences		437.50	720.00			1,002.50				1,500.00				
Equipment Lease	796.27	796.27	796.27	943.05	796.27	796.27	834.92	943.05	796.27	797.00	796.27	796.27	796.27	797.00
Insurance - General	1,335.00	1,334.18	1,357.79	606.52	1,335.00	1,334.18	1,357.79	606.52	1,335.00	1,500.00	1,357.79	606.52	1,335.00	1,500.00
IT Services	350.00	300.00	300.00	0.00	350.00	300.00	300.00	0.00	350.00	350.00	300.00	0.00	350.00	350.00
Legal				0.00				0.00		1,000.00	3,000.00	0.00		1,000.00
Meeting Expenses	50.00	26.53	47.36		50.00	24.50	93.09		50.00	50.00	50.00		50.00	50.00
Office Expenses														
General Office Expenses	225.00	2,408.45	83.44	4,366.36	225.00	78.95	90.44	1,320.18	225.00	150.00	146.28	549.76	225.00	150.00
Maintenance Services & Repairs	2,178.00	1,628.99	3,653.20	6,139.94	2,178.00	4,130.00	2,263.67	2,984.25	5,018.75	5,500.00	3,581.31	5,630.29	2,178.00	5,500.00
Office Equipment & Fixtures		1,011.46						2,388.41				0.00		
Office Supplies	400.00		1,255.20		400.00	968.99	747.43		400.00	500.00	500.00		400.00	500.00
Postage & Shipping										35.00				
Software & website	2,957.00	-17.88			508.50	79.00			508.50	2,521.08	321.08		508.50	321.08
Payroll Expenses														
Employee Benefits	6,000.00	159.24	4,994.57	2,252.96	6,000.00	6,647.66	4,993.77	6,991.81	6,000.00	5,828.00	4,994.57	4,588.25	6,000.00	5,828.00
Payroll Processing fees	119.40				119.40				119.40	126.00	126.00		119.40	126.00
Payroll Taxes	1,845.05	1,668.59	1,596.56	1,375.17	1,845.05	3,075.40	1,567.36	1,413.62	1,845.05	1,776.68	1,637.60	1,300.51	1,845.05	1,776.68
Salaries	23,063.17	21,915.96	21,548.62	17,757.36	23,063.17	38,006.88	21,284.58	20,104.34	23,063.17	22,208.49	20,470.02	18,179.20	23,063.17	22,208.49
Simple IRA Expense	691.89	646.68		302.66	691.89	692.00	646.68	302.66	691.89	692.00	646.68	302.66	691.89	692.00
Workers Compensation	1,490.00	190.58	155.46		1,490.00	190.00	155.46		1,490.00	189.00	155.46		1,490.00	189.00
Utilities														
Cell Phones	150.00	190.04	150.00	515.91	150.00	230.08	150.00	515.91	150.00	230.08	150.00	545.34	150.00	230.08
General Utilities	1,400.00	1,366.49	1,591.53	1,512.37	1,400.00	1,723.64	1,458.93	1,613.85	1,400.00	1,266.31	1,266.31	1,546.01	1,400.00	1,257.40
Internet/Telephone	525.00	538.72	312.93		525.00	538.75			525.00	514.83	514.83		525.00	514.83
Total Comm. Health & Wellness Center	61,539.12	41,450.55	43,589.60	34,222.73	64,090.62	69,604.39	46,037.54	37,635.03	62,681.37	61,306.12	50,295.39	32,642.02	59,090.62	57,712.22
Total Expense	292,636.35	434,271.98	257,092.80	232,382.70	200,024.84	158,087.68	111,164.88	135,832.29	197,335.31	135,440.28	120,358.37	93,189.91	293,368.38	254,609.42
Net Ordinary Income	\$ (214,927.90)	\$ (339,015.06)	\$ (157,540.08)	\$ (159,457.57)	\$ 703,798.14	\$ 705,336.75	\$ 759,303.20	\$ 572,886.28	\$ 345.03	\$ 57,045.11	\$ 68,073.93	\$ 65,901.24	\$ (270,523.53)	\$ (224,770.26)

	May 24	May 23	June 26	June 25	June 24	Jun 23	PROPOSED Jul 25-Jun 26	EST'D 24-Jun 25 Jul
Income								<i>As of April 1</i>
District Income								
Property Tax Revenue	20,561.34	14,777.15	22,221.76	20,575.70	20,221.82	24,874.81	2,894,708.45	2,680,285.60
Interest / Dividends	8,008.99	17,411.68		16,434.40	16,434.40	38,896.04		280,865.54
Rental Income-Admin			680.00				8,160.00	
Wellness Center Income/Rental		50.00	250.00	909.00			3,000.00	9,736.00
Total Income	28,570.33	32,238.83	22,471.76	37,919.10	36,656.22	63,770.85	2,905,868.45	\$ 2,917,704.46
Expense								
Administrative Expenses								
Advertising & Promotions	300.00	912.65	125.00	100.00	200.00	1,676.00	1,500.00	4,052.19
Auto Expenses	154.34	16.24	130.69	345.64	154.34	1,228.22	1,568.25	1,536.11
Community Health Contracts								
Grants	125,638.75	131,526.60					404,995.79	521,905.06
NC Fire JPA (Ambulance)		147,091.68					200,000.00	200,000.00
District Direct Care Services								
District Sponsored Events							0.00	8,381.15
Health Services and Clinics			41,666.67			1,125.13	500,000.00	34,151.62
Dues & Subscriptions	850.07	583.95	150.00	791.93	791.93	826.54	18,955.00	22,793.94
Education & Conferences	500.00	2,083.18	2,474.32	1,948.65	3,000.00	3,946.50	63,708.01	28,879.60
Equipment Lease	796.28	796.28	796.28	830.00	796.28	1,592.55	9,555.36	10,637.70
General Election				35,000.00			0.00	35,000.00
General Insurance	1,357.79	1,712.87	1,335.00	1,531.00	1,357.79	1,712.96	16,020.00	11,079.44
IT Services	300.00	600.00	350.00	350.00	300.00	600.00	4,200.00	3,800.00
Legal & Accounting Services								
Accounting	3,338.75	1,500.00	3,500.00	3,500.00	3,500.00	1,500.00	42,000.00	42,000.00
Independent Audit		0.00					18,500.00	18,500.00
Legal	5,000.00	0.00	5,500.00	2,000.00	5,000.00	6,125.00	66,000.00	10,617.00
Medical Records Expense	2,658.96	2,845.93	2,800.00	2,518.18	2,658.96	2,642.48	43,600.00	43,058.35
Meeting Expenses	50.00	398.75	50.00	116.69	25.00	213.77	2,550.00	2,398.38
Office Expenses								
General Office Expenses	202.31	781.87	250.00	2,221.42	202.31	3,737.78	3,275.00	9,265.49
Maintenance Services & Repairs	2,630.25	3,262.61	1,670.45	1,500.00	4,148.79	2,189.11	28,245.36	34,977.77
Office Equipment & Fixtures							0.00	3,027.75
Office Supplies	438.00		375.00	350.00	438.00		4,500.00	4,878.66
Postage & Shipping			89.96	25.00			1,079.46	1,079.46
Software & website	350.00		432.63	378.37	350.00		16,680.16	17,430.99
Payroll Expenses								
Board Stipends	2,039.63	2,866.50	2,205.00	3,750.00	2,039.63	1,984.50	26,460.00	28,229.00
Employee Benefits	3,732.36	2,500.76	7,649.25	7,285.00	3,732.36	2,838.27	61,370.88	58,448.46
Payroll Processing fees	141.00		179.10	144.00	141.00		2,149.21	3,392.38
Payroll Taxes	2,981.00	2,550.94	4,316.04	3,165.16	2,981.00	2,844.02	48,679.83	40,033.36
Salaries	36,458.67	30,303.54	53,950.51	39,564.44	36,458.67	34,709.16	608,497.84	481,984.30
Simple IRA Expense	1,135.06	718.49	1,618.52	1,186.93	1,135.06	1,436.90	18,254.94	13,065.44
Workers Compensation	155.46	230.33	1,500.00	231.00	155.46	230.33	18,000.00	8,546.86
Property Management Fees		2,438.75		200.00		1,838.75	1,000.00	800.00
Utilities								0.00
Cell Phones	200.00	582.91	200.00	200.00	200.00	1,613.92	2,400.00	2,520.34
General Utilities	925.01	1,143.15	1,248.39	1,188.94	1,132.32	1,135.89	15,402.51	14,669.06
Internet/Telephone			610.06	515.00			7,320.67	7,320.67
Total Administrative Expenses	192,333.68	337,777.18	135,172.85	110,937.36	70,898.90	137,082.32	2,256,468.27	\$ 1,730,720.85

	May 24	May 23	June 26	June 25	June 24	Jun 23	PROPOSED Jul 25-Jun 26	EST'D 24-Jun 25	Jul
Comm. Health & Wellness Center									
Advertising & Promotions	809.53	1,130.21	750.00	833.33	809.53	4,376.26	11,000.00	7,967.58	
Auto Expenses	65.00	76.83	75.00	65.00	65.00	234.88	900.00	880.50	
District Direct Care Services									
District Sponsored Events							10,000.00	8,005.31	
Health Services and Clinics	9,386.67		16,928.33	13,578.33	9,386.67		206,140.00	125,129.62	
Dues & Subscriptions	20.00		210.00	91.00	20.00	1,820.00	3,155.00	568.53	
Education and Conferences							28,956.65	20,447.12	
Equipment Lease	796.27	796.27	796.27	797.00	796.27		9,555.24	10,401.34	
Insurance - General	1,357.79	606.52	1,335.00	1,500.00	1,357.79	606.52	16,020.00	10,955.44	
IT Services	300.00	0.00	350.00	350.00	300.00	640.00	4,200.00	3,800.00	
Legal		0.00		1,000.00			0.00	3,000.00	
Meeting Expenses	50.00		50.00	50.00	50.00		600.00	404.31	
Office Expenses									
General Office Expenses	146.28	1,290.96	225.00	150.00	146.28	1,390.58	2,700.00	3,672.71	
Maintenance Services & Repairs	3,999.32	8,191.85	2,178.00	5,500.00	8,044.87	19,180.97	37,499.00	43,228.68	
Office Equipment & Fixtures		361.29					0.00	6,011.46	
Office Supplies	500.00		400.00	500.00	500.00		4,800.00	5,560.49	
Postage & Shipping							115.00	57.41	
Software & website	321.08		1,216.50	1,031.08	1,921.08		19,016.00	5,723.30	
Payroll Expenses									
Employee Benefits	4,994.57	4,438.50	6,000.00	5,828.00	4,994.57	4,585.99	72,000.00	113,801.48	
Payroll Processing fees	126.00		119.40	126.00	126.00		1,432.81	498.00	
Payroll Taxes	1,637.60	1,520.39	1,757.19	1,776.68	1,637.60	1,423.98	21,525.62	21,960.67	
Salaries	20,470.02	21,011.59	23,063.17	22,208.49	20,470.02	21,785.86	270,168.52	280,742.81	
Simple IRA Expense	646.68	310.35	691.89	692.00	646.68	620.70	30,476.33	7,846.14	
Workers Compensation	155.46		1,490.00	189.00	155.46		17,880.00	8,775.36	
Utilities									
Cell Phones	150.00	614.91	150.00	230.08	150.00	635.91	1,800.00	2,160.36	
General Utilities	1,257.40	1,358.34	1,400.00	1,419.73	1,419.73	1,586.51	24,400.00	20,958.46	
Internet/Telephone	514.83		525.00	514.83	514.83		6,300.00	6,907.27	
Total Comm. Health & Wellness Center	47,704.50	42,056.11	59,710.76	58,430.54	53,512.37	58,920.15	778,268.88	\$ 673,809.30	
Total Expense	240,038.18	379,833.29	194,883.61	169,367.90	124,411.27	196,002.47	3,034,737.15	2,404,530.15	
Net Ordinary Income	\$ (211,467.85)	\$ (347,594.46)	\$ (172,411.85)	\$ (131,448.80)	\$ (87,755.05)	\$ (138,331.03)	\$ (128,868.70)	\$ 513,174.31	

RESOLUTION 468

RESOLUTION OF THE FALLBROOK REGIONAL HEALTH DISTRICT ELECTING TO BE SUBJECT TO THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

RECITALS

WHEREAS, prior to the passage of Assembly Bill No. 1666, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

WHEREAS, Public Contract Code section 22000 et seq., the Uniform Public Construction Cost Accounting Act (the "Act"), establishes such a uniform cost accounting standard;

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects; and

NOW, THEREFORE, the Board of Directors of the Fallbrook Regional Health District does resolve as follows:

Section 1. Election. The Board hereby elects under Public Contract Code section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended.

Section 2. Notice. The Board directs the Executive Officer of the Fallbrook Regional Health District Board to notify the State Controller of this election.

Section 3. Purchasing Policy. The Board adopts the amended "Purchasing and Property Control" (Policy # FIN-09), included herein as Attachment A, to ensure the District's policies are consistent with the Act.

Section 4. Effective Date. This Resolution shall take effect upon its adoption.

RESOLUTION 468

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Fallbrook Regional Health District held on May 14, 2025, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Jennifer Jeffries, Chair
Board of Directors

ATTEST:

Anabel Canseco, Interim Secretary
Board of Directors

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	Title: PURCHASING AND PROPERTY CONTROL	
Policies and Procedures Manual	Board Approval Date: <u>05/14/2025</u>	

1. Purchasing Policy.

The Board of Directors shall adhere to the purchasing and contracting guidelines of the Local Health Care District Law including the competitive bidding requirements of Public Contract Code section 22000 et seq. and Health & Safety Code section 32132. All obligation authority shall reside in the Board of Directors. In order to facilitate the orderly conduct of the District's business, the Board has delegated the authority set forth in this Purchasing Policy.

2. Definitions.

- 2.1 "Design-build" means a method of project delivery in which the design and construction services are contracted from a single entity pursuant to Public Contract Code section 22160 et seq.
- 2.2 "Supplies and equipment" means equipment, materials, goods, parts, miscellaneous commodities and other supplies which are not included as part of a contract for a public improvement project, professional services, or for special services.
- 2.3 "Professional services" means those services provided to the District by independent consultants or contractors including, without limitation, architectural, landscape architectural, engineering, environmental, land surveying, construction management and other similar services under Government Code section 4525 et seq. which are incidental to the operation of the District.
- 2.4 "Public Improvement project" shall be defined to mean both a "district project" under Public Contract Code section 20801 and a "public project" under Public Contract Code section 22002.
- 2.5 "Special services" means those services provided to the District by independent consultants and contractors including, without limitation, financial, economic, accounting, engineering, legal, administrative, and other similar services under Government Code section 53060 which are incidental to the operation of the District.

3. Supplies & Equipment

- 3.1 Whenever a contract for supplies and equipment is \$75,000 or less, the Chief Executive Officer may award the contract without the need to call for bids.

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3.2 Whenever the expenditure required for the purchase of supplies and equipment exceeds \$75,000, the Board of Directors shall award the contract and the District may, in the Chief Executive Officer's discretion, procure bids for the purchase of supplies and equipment by any one of the following methods:

3.2.1 By publication of a notice inviting bids at least once in a newspaper of general circulation in the Fallbrook area or on a virtual bidding platform available to all eligible bidders. Such notice shall state the time and place for the opening of bids and shall state the specifications for the supplies and equipment to be purchased. Said publication must be made at least 10 days prior to the time set for the opening of bids.

(a) In addition to publication, the Chief Executive Officer may notify prospective bidders by written correspondence or telephone that bids are being called for.

(b) At the time and place fixed for the opening of bids, the bids shall be made available to the public, and the contract presented to the District Board for consideration at the next scheduled meeting.

3.2.2 In lieu of publication, the Chief Executive Officer may submit specifications to at least three prospective bidders and request that bids be submitted at a fixed time and place. The Chief Executive Officer shall open the bids at the time and place set for the same and present them to the District Board for consideration at the next scheduled meeting.

4. Public Improvement Projects

4.1 Whenever a contract for a public improvement project is \$75,000 or less, the Chief Executive Officer may award the contract without following the informal or formal bidding procedures.

4.2 Whenever a contract for a public improvement project is more than \$75,000 and less than \$220,000, the contract shall be awarded by the Board of Directors to the lowest responsible and responsive bidder in accordance with the following informal bid procedures:

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4.2.1 Notice shall be provided pursuant to Public Contract Code section 22034 to all contractors on the District's list of qualified contractors.

4.2.2 The District shall maintain a list of qualified contractors, identified according to categories of work. The list must be updated no less than annually to remove names of inactive contractors or to add names of contractors that requested listing.

4.2.3 A name may be deemed inactive if:

- (a) Letters addressed to the contractor at its last known address are returned without a forwarding address;
- (b) The contractor does not obtain plans for, or bid on, a public project for two years;
- (c) The contractor's license is revoked or suspended by the California State Licensing Board;
- (d) The contractor removes its name; or
- (e) For other good cause as determined by the Chief Executive Officer.

4.2.4 Before removing a qualified contractor from the Director's bid list, the Chief Executive Officer must make a good faith attempt to notify the contractor regarding the removal.

4.2.5 All contractors on the list for the category of work being bid shall be mailed, faxed, or emailed a notice inviting informal bids unless the product or service is proprietary. All mailings of notices to contractors pursuant to this paragraph shall be completed not less than 10 calendar days before bids are due.

4.2.6 The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

4.3 Whenever a contract for a public improvement project is greater than \$220,000, the contract shall be awarded by the Board of Directors to the

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lowest responsible and responsive bidder in accordance with the formal competitive bid procedures set out in the Act.

5. Professional Services and Special Services.

5.1 Whenever a contract for professional services or special services is \$50,000 or less, the Chief Executive Officer may award the contract without the need to call for bids.

5.2 Whenever a contract for professional services or special services exceeds \$50,000, the contract shall be awarded by the Board of Directors.

5.3 The District may, in its discretion, issue a request for proposals or qualifications for such services.

6. EXCEPTIONS.

6.1 The following contracts are exempt from the requirement to call for bids.

6.1.1 Competitive bidding already completed. When the authorized contracting party determines that a competitive bid procedure has been conducted by another public agency and the price to the District is equal to or better than the price to that public agency under Public Contract Code section 10298 et seq.

6.1.2 Design-build projects.

6.1.3 Emergencies. Pursuant to Public Contract Code 22035, in the case of an emergency declared under Public Contract Code section 1102, the District may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes pursuant to Public Contract Code sections 20806 and 22050.

6.1.4 No bids received. Pursuant to Public Contract Code section 22038, subdivision (a), when no bids are received the District Board may have the project done without following the procedures of this policy.

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Rejecting all bids. Pursuant to Public Contract Code section 22038, subdivision (c), the District can reject all bids and have the project done by force account.

7. Credit Cards.

The use of credit cards shall be in accordance with Policy FIN-06 "Credit Card Use."

8. Legal Review.

All contracts (a term which is defined as an all-inclusive description of contractual agreements whether on a District form or a vendor form) including purchase orders, leases, joint venture agreements, or grants shall be reviewed by the District's legal counsel and approved as to form prior to execution on behalf of the District.

9. Property Control.

Property purchased or leased by the District shall be recorded for purposes of accounting and an annual inventory to be completed in the month of July, for the prior fiscal year. The CAO shall be in charge of all property records.

10. Capitalization Threshold.

Purchases of long-lived assets of less than Five Thousand Dollars (\$5,000) will be expensed.

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1. ~~1.~~ Purchasing Policy.

The Board of Directors shall adhere to the purchasing and contracting guidelines of the Local Health Care District Law including the competitive bidding requirements of [Public Contract Code section 22000 et seq.](#) and Health & Safety Code section 32132. All obligation authority shall reside in the Board of Directors. In order to facilitate the orderly conduct of the District's business, the Board has delegated the authority set forth in this Purchasing Policy.

2. ~~2.~~ Definitions.

2.1 "Design-build" means a method of project delivery in which the design and construction services are contracted from a single entity pursuant to [Public Contract Code section 22160 et seq.](#)

2.2 "Supplies and equipment" means equipment, materials, goods, parts, miscellaneous commodities and other supplies which are not included as part of a contract for a public improvement project, professional services, or for special services.

2.3 "Professional services" means those services provided to the District by independent consultants or contractors including, without limitation, architectural, landscape architectural, engineering, environmental, land surveying, construction management and other similar services under [Government Code section 4525 et seq.](#) which are incidental to the operation of the District.

2.4 "Public Improvement project" shall be defined to mean both a "district project" under [Public Contract Code section 20801](#) and a "public project" under [Public Contract Code section 22002](#).

2.5 "Special services" means those services provided to the District by independent consultants and contractors including, without limitation, financial, economic, accounting, engineering, legal, administrative, and other similar services under [Government Code section 53060](#) which are incidental to the operation of the District.

3. ~~3.~~ Supplies & Equipment

3.1 Whenever a contract for supplies and equipment is \$75,000 or less, the Chief Executive Officer may award the contract without the need to call for bids.

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3.2 Whenever the expenditure required for the purchase of supplies and equipment exceeds \$75,000, the Board of Directors shall award the contract and the District may, in the Chief Executive Officer's discretion, procure bids for the purchase of supplies and equipment by any one of the following methods:

3.2.1 By publication of a notice inviting bids at least once in a newspaper of general circulation in the Fallbrook area or on a virtual bidding platform available to all eligible bidders. Such notice shall state the time and place for the opening of bids and shall state the specifications for the supplies and equipment to be purchased. Said publication must be made at least 10 days prior to the time set for the opening of bids.

(a) In addition to publication, the Chief Executive Officer may notify prospective bidders by written correspondence or telephone that bids are being called for.

(b) At the time and place fixed for the opening of bids, the bids shall be made available to the public, and the contract presented to the District Board for consideration at the next scheduled meeting.

In lieu of publication, the Chief Executive Officer may submit specifications to at least three prospective bidders and request that bids be submitted at a fixed time and place. The Chief Executive Officer shall open the bids at the time and place set for the same and present them to the District Board for consideration at the next scheduled meeting.

3.2.2

4. Public Improvement Projects

4.1 Whenever a contract for a public improvement project is \$75,000 or less, the Chief Executive Officer may award the contract without following the informal or formal bidding procedures.

4.2 Whenever a contract for a public improvement project is more than \$75,000 and less than \$220,000, the contract shall be awarded by the

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Board of Directors to the lowest responsible and responsive bidder in accordance with the following informal bid procedures:

4.2.1 Notice shall be provided pursuant to Public Contract Code section 22034 to all contractors on the District's list of qualified contractors.

4.2.2 The District shall maintain a list of qualified contractors, identified according to categories of work. The list must be updated no less than annually to remove names of inactive contractors or to add names of contractors that requested listing.

4.2.3 A name may be deemed inactive if:

- (a) Letters addressed to the contractor at its last known address are returned without a forwarding address;
- (b) The contractor does not obtain plans for, or bid on, a public project for two years;
- (c) The contractor's license is revoked or suspended by the California State Licensing Board;
- (d) The contractor removes its name; or
- (e) For other good cause as determined by the Chief Executive Officer.

4.2.4 Before removing a qualified contractor from the Director's bid list, the Chief Executive Officer must make a good faith attempt to notify the contractor regarding the removal.

4.2.5 All contractors on the list for the category of work being bid shall be mailed, faxed, or emailed a notice inviting informal bids unless the product or service is proprietary. All mailings of notices to contractors pursuant to this paragraph shall be completed not less than 10 calendar days before bids are due.

4.2.6 The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

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Whenever a contract for a public improvement project is greater than \$220,000, the contract shall be awarded by the Board of Directors to the lowest responsible and responsive bidder in accordance with the formal competitive bid procedures set out in the Act.

4.3

Professional Services and Special Services.

5.

5.1 Whenever a contract for professional services or special services is \$50,000 or less, the Chief Executive Officer may award the contract without the need to call for bids.

5.2 Whenever a contract for professional services or special services exceeds \$50,000, the contract shall be awarded by the Board of Directors.

5.3 The District may, in its discretion, issue a request for proposals or qualifications for such services.

EXCEPTIONS.

6.

6.1 The following contracts are exempt from the requirement to call for bids.

6.1.1 Competitive bidding already completed. When the authorized contracting party determines that a competitive bid procedure has been conducted by another public agency and the price to the District is equal to or better than the price to that public agency under Public Contract Code section 10298 et seq.

6.1.2 Design-build projects.

6.1.3 Emergencies. Pursuant to Public Contract Code 22035, in the case of an emergency declared under Public Contract Code section 1102, the District may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for

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those purposes pursuant to Public Contract Code sections 20806 and 22050.

6.1.4 No bids received. Pursuant to Public Contract Code section 22038, subdivision (a), when no bids are received the District Board may have the project done without following the procedures of this policy.

Rejecting all bids. Pursuant to Public Contract Code section 22038, subdivision (c), the District can reject all bids and have the project done by force account.

~~A. Specific Delegation of Authority.~~

~~(1) The Chief Executive Officer ("CEO") is authorized to make purchases and contractual commitments in amounts specifically authorized by the Board.~~

~~(2) The CEO shall have unilateral authority not to exceed Ten Thousand Dollars (\$10,000).~~

~~(3) The CEO shall have the authority to expend amounts not to exceed Ten Thousand Dollars (\$10,000) for needed supplies, equipment, and services without the prior authorization by a vote of the entire Board. Procurements shall be neither divided into smaller segments nor accomplished incrementally in order to satisfy the \$10,000 threshold.~~

~~(4) Routine, recurring, and budgeted items for which monthly billings are paid and for which annual outlay will exceed Ten Thousand Dollars (\$10,000), such as janitorial, security, general counsel, utilities, public relations consultant, legislative advocacy consultant, and the like, do not require separate Board approval from the authorized in the annual budget. Inclusion in the annual budget constitutes Board approval. However, any individual disbursement exceeding \$10,000 to pay such expenses shall require two (2) check signers, including at least one authorized Board member.~~

~~2. B. Petty Cash (Impress Fund).~~

~~Petty cash may be utilized for purchases of One Hundred Dollars (\$100) or less or to reimburse employees for job related out-of-pocket expenditures of \$100 or less. If a purchase under \$100 is to be made with petty cash, obtain a Petty Cash Receipt from the petty cash officer. The data to be provided on the Petty Cash Receipt should include the following:~~

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- ~~_____ (1) Date of request;~~
- ~~_____ (2) Name and signature of person drawing the funds; and~~
- ~~_____ (3) Purpose for which the purchase is being made.~~

~~Fill in the requested information and draw the petty cash advance. After the purchase has been made, the purchase receipt is to be given to the petty cash officer to be retained with the Petty Cash Receipt.~~

~~If an authorized purchase under One Thousand Dollars (\$1,000) has been made by an employee using personal funds, reimbursement will be made from petty cash upon presentation of a purchase receipt and a properly completed Petty Cash Receipt.~~

Commented [ARG1]: Shouldn't this be \$100 to be consistent with the paragraph above?

~~The petty cash officer must balance petty cash funds and submit a request for reimbursement at least quarterly. Reimbursements will be made only with appropriate receipts.~~

Commented [RM2R1]: We no longer keep a petty cash account.

~~12.7. _____ C. _____ Credit Cards.~~

The use of credit cards shall be in accordance with Policy FIN-06 "Credit Card Use."

~~13.8. _____ D. _____ Legal Review.~~

All contracts (a term which is defined as an all-inclusive description of contractual agreements whether on a District form or a vendor form) including purchase orders, leases, joint venture agreements, or grants shall be reviewed by the District's legal counsel ~~for legal sufficiency and approved as to form~~ prior to execution on behalf of the District.

~~14.9. 2. _____ Property Control.~~

Property purchased or leased by the District shall be recorded for purposes of accounting and an annual inventory to be completed in the month of July, for the prior fiscal year. The CAO shall be in charge of all property records.

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~~15.10.3.~~ Capitalization Threshold.

Purchases of long-lived assets of less than Five Thousand Dollars (\$5,000) will be expensed.



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

CALL FOR NOMINATIONS

April 25, 2025

TO: General Managers, Independent Special Districts

FROM: Erica Sellen, Commission Clerk

SUBJECT: **Call for Nominations |
 Appointment to Consolidated Redevelopment Oversight Board**

This communication serves as formal notice the San Diego Local Agency Formation Commission (LAFCO) is calling for nominations among independent special districts to appoint an eligible representative to serve on the San Diego County Consolidated Redevelopment Oversight Board. This nomination is ultimately tasked with appointing one regular district representative on the Oversight Board generated due to the recent resignation of Patrick Sanchez with Vista Irrigation District. The term is open-ended until a member resigns.

With the preceding in mind, San Diego LAFCO is now commencing with the **nomination period** to fill the position. To this end, and consistent with adopted policies, the presiding officers and/or their delegated alternates for all 57 independent special districts in San Diego County are encouraged to submit nominations using the attached form. A listing of all independent special districts allowed to participate in nominating an eligible candidate is provided in Attachment B.

In considering making potential nominations please note all of the following:

- As referenced all 57 independent special districts are eligible to make one nomination through their presiding officer or authorized delegate.
- Only board members from districts that receive redevelopment monies are eligible to be nominated to serve on the Oversight Board. This limits the pool of eligible nominees to the 17 independent special districts that are enrolled in the Redevelopment Property Tax Trust Fund (RPTTF). A listing of all enrolled independent special districts is provided in Attachment C.
- Nominations must be signed.

Administration Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103 T 619.321.3380 E lafco@sdcounty.ca.gov www.sdlafco.org	Joel Anderson County of San Diego Jim Desmond County of San Diego Vacant, Alt. County of San Diego	Kristi Becker City of Solana Beach Dane White City of Escondido John McCann Alt. City of Chula Vista	Chair Stephen Whitburn City of San Diego Marni von Wilpert, Alt. City of San Diego	Vice Chair Barry Willis Alpine Fire Protection Jo MacKenzie Vista Irrigation David Drake, Alt. Rincon del Diablo	Vacant General Public Brigitte Browning, Alt. General Public
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San Diego LAFCO

April 25, 2025

Call for Nominations | Redevelopment Oversight Board

Nominations must be received by San Diego LAFCO no later than by 5:00 p.m. on **Tuesday, June 24, 2025**. Nominations received after this date/time will be invalid.

Nominations may be submitted by mail, courier, or hand-delivered to the San Diego LAFCO office at 2550 Fifth Avenue, Suite 725, San Diego, California 92103. Additionally, and as an encouraged alternative, nominations may be submitted by e-mail and directed to Erica Sellen at Erica.Sellen@sdcounty.ca.gov noting in the subject: **Redevelopment Oversight Board Nomination**. Nominations received by e-mail will be confirmed by LAFCO and taken as consent to transmit subsequent communications – including ballots – by e-mail unless otherwise specified.

Should you have any questions or related follow up, please do not hesitate to contact me directly via e-mail at Erica.Sellen@sdcounty.ca.gov or telephone at (619) 321-3380.

Respectfully,



Erica Sellen
Commission Clerk

Attachments:

- A) List of the 57 Independent Districts Eligible to Make a Nomination
- B) List of the 17 Independent Special District Enrolled in RPTTF Whose Board Members are Eligible for Nominations
- C) Nomination Form

cc: Oversight Board Successor Agency
Rebecca Green, County of San Diego
SDAC Members

Attachment A

Independent Special Districts in San Diego County

- Eligible to Make a Nomination for Appointment to Oversight Board -

Alpine Fire Protection District	Pauma Municipal Water District
Bonita-Sunnyside Fire Protection	Pauma Valley Community Services District
Borrego Water District	Pomerado Cemetery District
Canebrake County Water District	Questhaven Municipal Water District
Cuyamaca Water District	Rainbow Municipal Water District
Deer Springs Fire Protection	Ramona Cemetery District
Descanso Community Services District	Ramona Municipal Water District
Fairbanks Ranch Community Services District	Rancho Santa Fe Community Services District
Fallbrook Regional Health District	Rancho Santa Fe Fire Protection
Fallbrook Public Utility District	Resource Conservation District of San Diego County
Grossmont Healthcare District	Rincon Del Diablo Municipal Water District
Helix Water District	Rincon Ranch Community Services District
Jacumba Community Services District	San Diego Unified Port District
Julian Community Services District	San Luis Rey Municipal Water District
Lake Cuyamaca Recreation & Park	San Miguel Fire Protection District
Lakeside Fire Protection District	Santa Fe Irrigation District
Lakeside Water District	South Bay Irrigation District
Leucadia Wastewater District	Tri City Hospital District
Lower Sweetwater Fire Protection	Upper San Luis Rey Resource Conservation District
Majestic Pines Community Services District	Vallecitos Water District
Mission Resource Conservation	Valley Center Cemetery District
Mootamai Municipal Water District	Valley Center Fire Protection
Morro Hills Community Services District	Valley Center Municipal Water District
North County Cemetery District	Vista Fire Protection District
North County Fire Protection	Vista Irrigation District
Olivenhain Municipal Water District	Whispering Palms Community Services District
Otay Water District	Wynola Water District
Padre Dam Municipal Water District	Yuima Municipal Water District
Palomar Health District	

Attachment B

Independent Special Districts in San Diego County | Enrolled in Redevelopment Property Tax Trust Fund (RPTTF)

- Elected or Appointed Board Members are Eligible for Nomination to Oversight Board -

Grossmont Healthcare District
Lakeside Fire Protection District
Lakeside Water District
Leucadia Wastewater District
North County Cemetery District
Olivenhain Municipal Water District
Otay Water District
Padre Dam Municipal Water District
Palomar Health District
Pomerado Cemetery District
Resource Conservation District of Greater San Diego County
Rincon del Diablo Municipal Water District
San Miguel Fire Protection District
Santa Fe Irrigation District
Tri-City Healthcare District
Vallecitos Water District
Vista Irrigation District

Attachment C

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE TO THE REDEVELOPMENT OVERSIGHT BOARD

The _____ is
(Name of Independent Special District)

pleased to nominate _____ as a candidate for
(Name of Candidate)

appointment as the SPECIAL DISTRICT REPRESENTATIVE.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.

(Signature)

(Print Name)

(Date)

(Print Title)

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form



138 South Brandon Road, Fallbrook CA 92028

(760) 731-9187

<https://www.fallbrookhealth.org/>

FALLBROOK REGIONAL HEALTH DISTRICT STAFF REPORT

DATE: May 14, 2025
TO: Board of Directors
FROM: Aleks Giragosian, General Counsel
SUBJECT: **Staff Vacancy Report**

Assembly Bill (AB) 2561

AB 2561 (McKinnor, Inglewood) amends the Meyers-Milias-Brown Act to address the growing impact of job vacancies on local government services and employee workloads. The legislation – signed into law in September 2024 - requires public agencies, to hold at least one public hearing each fiscal year to review staffing vacancies, recruitment, and retention efforts. This hearing must take place prior to final budget adoption. To the extent there are any recognized employee organizations, such organizations are permitted to make presentations during the hearing regarding the vacancies, retention, and recruitment efforts. For agencies with vacancies exceeding 20% of authorized full-time positions, additional disclosures may be required during the discussion.

RECOGNIZED EMPLOYEE ORGANIZATIONS

There are no recognized employee organizations at the Fallbrook Regional Health District

STATUS OF VACANCIES

This report is presented to comply with §3502.3 of the Government Code. Currently, Fallbrook Regional Health District has no vacancies. The vacancies are under continuous recruitment utilizing various recruitment efforts including internal referrals, internal and external job postings, social media networks and posts on educational institutions job websites.

CALENDAR YEAR 2024

In calendar year 2024, a total of zero (0) staff position(s) became vacant

HIRING OBSTACLES

AB 2561 requires agencies to identify any necessary changes to policies, procedures, and recruitment activities that may lead to hiring obstacles. Staff have identified no necessary changes that may present obstacles in the hiring process.

FISCAL IMPACT

There is no fiscal impact associated with this status update.

RECOMMENDATION

Staff recommends the Board of Directors receive and file this report.