

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Position Applying for: _____

Date Available: _____ Desired Salary/Rate of Pay:\$ _____

How did you hear about this position? _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Education

What is the highest level of education you have completed?
 Middle School High School Associate Degree Vocation certificate program
 College Additional Education not listed

Additional Skills

Are you bilingual? YES NO If yes, what languages? English/Spanish English/Other
 Computer Proficient YES NO How would you rate your overall level of computer literacy
 Low level ① ② ③ ④ ⑤ Highly Skilled

Other skills you believe you could bring to the District and this position:

Previous Employment Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Employment History – or attach Resume

Most Recent

Employer: _____

Location: _____

Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____

To: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? _____

YES

NO

Employer: _____

Location: _____

Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____

To: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? _____

YES

NO

Employer: _____

Location: _____

Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____

To: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? _____

YES

NO

References

Please list two professional references.

Full Name: _____

Relationship: _____

Company: _____

Phone: _____

Full Name: _____

Relationship: _____

Company: _____

Phone: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____

Date: _____