



**MINUTES**  
**BOARD OF DIRECTORS MEETING**

**Wednesday, June 11, 2025, 6:00 pm**  
**138 S. Brandon Rd., Fallbrook, CA 92028**  
**Administrative Office, 1<sup>st</sup> Floor Community Room**

*\*All meetings are hybrid unless otherwise noted.*

\*Please contact the Board clerk for language translation services 48 hours in advance of the meeting.

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

**BOARD MEMBERS:**

**Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Interim Secretary Anabel Canseco, Member Cindy Acosta**

- A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE –**  
Vice- Chair Sally DeVito called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance. In attendance: Directors Sally DeVito, Howard Salmon, Anabel Canseco, Cindy Acosta, General Counsel Aleks Giragosian Staff members: CEO Rachel Mason, Chief Administrative Officer Judith Oswald, CPO Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams. Members of the public: Tom Frew, Fallbrook Band Boosters Angela & Diego Leonardo, North County Fire Protection District Brian McMillan & Mary Murphy.  
Chair Jennifer Jeffries was absent
- B. APPROVAL OF THE AGENDA –**  
**Action:** It was moved by Director Salmon, seconded by Director Canseco to approve the agenda as presented.  
**Motion carried (4-0)**  
Director Canseco. Aye  
Director DeVito...Aye  
Director Salmon...Aye  
Director Acosta....Aye
- C. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS – None**
- D. PRESENTATIONS -**
- D1. Presentation from the Award-Winning Fallbrook Band Boosters – Mrs. Angela Leonardo and her son Diego presented the Board with a signed photo of the Fallbrook Band. They thanked the Board for the Youth Fitness Grant funds that have provided much needed band supplies and equipment.
- D2. Presentation from North County Fire Protection District – Deputy Fire Chief Brian McMillan and Medical Officer Mary Murphy shared new numbers on the emergency calls and response times in the District. They also brought the New Ambulance to share with the Board and staff.
- E. CONSENT ITEMS -**

- E1. Minutes of May 7, 2025, and June 4, 2025, Finance Committee Meeting  
(Staff Recommendation: Approve minutes of May 7 and June 4, 2025, Finance Meetings)
- E2. Minutes of May 14, 2025, Board of Directors Meeting  
(Staff Recommendation: Approve minutes of May 14, 2025, meeting)
- E3. Minutes of May 21, 2025, Strategic Planning Committee Meeting  
(Staff Recommendation: Approve minutes of the May 21, 2025, meeting)
- E4. Minutes of June 4, 2025, Special Board of Directors Meeting  
(Staff Recommendation: Approve minutes of the June 4, 2025, meeting)
- E5. Chief Programs Officer Report – Theresa Geracitano  
(Staff Recommendation: Receive and file report)
- E6. Chief Executive Officer Report – Rachel Mason  
(Staff Recommendation: Receive and file report)

**Action:** It was moved by Director Salmon, seconded by Director Acosta to approve the consent items except for E1.

**Motion carried (4-0)**

Director Canseco. Aye  
 Director DeVito...Aye  
 Director Salmon...Aye  
 Director Acosta....Aye

**Action:** It was moved by Director Salmon, seconded by Director Canseco to receive and approve the engagement letter from Nigro & Nigro to proceed with the audit.

**Motion carried (4-0)**

Director Canseco. Aye  
 Director DeVito...Aye  
 Director Salmon...Aye  
 Director Acosta....Aye

Board Treasurer Howard Salmon shared the June 4<sup>th</sup> Finance report with the Board and expressed that the Finances of the District are very good, the team is doing an excellent job. The Finance Report will be communicated for the meetings moving forward for the benefit of the public.

**Action:** It was moved by Director Salmon, seconded by Director Acosta to approve consent item E1.

**Motion carried (4-0)**

Director Canseco. Aye  
 Director DeVito...Aye  
 Director Salmon...Aye  
 Director Acosta....Aye

**F. DISCUSSION ITEMS-**

- F1. Consideration and Approval of Administrative Records Destruction 2024-2025  
(Staff Recommendation: Receive and Approve Administrative Records Destruction 24/25  
 CEO Rachel Mason shared with the Board the process of records destruction and conveyed that we will be shredding records this year and that this is part of the process.

**Action:** It was moved by Director Acosta, seconded by Director Salmon to receive and approve the Administrative Records Destruction 24/25.

**Motion carried (4-0)**

Director Canseco. Aye  
 Director DeVito...Aye

Director Salmon...Aye  
Director Acosta....Aye

- F2. Consider and Approve Special District Risk Management Authority (SDRMA) Workers' Compensation Program  
(Staff Recommendation: Receive and Approve Special District Risk Management Authority (SDRMA) Workers' Compensation Program)

CEO Rachel Mason informed the Board that after many years the District will be changing workers compensation insurance companies from BETA to SDRMA.

**Action:** It was moved by Director Salmon, seconded by Director Canseco to Receive and Approve Special District Risk Management Authority (SDRMA) Workers' Compensation Program Approving Resolutions 469 and 470.

**Motion carried (4-0)**

Director Canseco. Aye  
Director DeVito...Aye  
Director Salmon...Aye  
Director Acosta....Aye

**G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS – None**

**H. ADJOURNMENT-**

There being no further business the meeting was adjourned at 7:01 pm

*Raquel A Williams*

Executive Assistant / Board Clerk