



**AGENDA**  
**BOARD OF DIRECTORS MEETING**  
Wednesday, December 13, 2023, 6:00 pm  
1<sup>st</sup> floor Community Room, Administrative office  
138 S. Brandon Road., Fallbrook, CA 92028  
*\*All meetings are hybrid unless otherwise noted.*

**\*Please contact the Board clerk for language translation services 48 hours in advance of the meeting. In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link: <https://us02web.zoom.us/j/85092529608?pwd=Y21JN1IyVUc2T3pnditjS3pQNHkxZz09> Meeting ID: 850 9252 9608. Passcode: 336866 Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following number: +1-669-900-6833 Meeting ID: 850 9252 9608. Passcode: 336866**

- A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**
- B. ANNUAL ORGANIZATIONAL MEETING**
  - B1. Nomination and Election of Officers of the Board
    - Counsel Scott will conduct the process for the election of officers – the Board Chair who is elected, will then chair the meeting.
  - B2. Appointment of the Treasurer (Chair)
  - B3. Committee Assignment(s)
    - Finance Committee
    - Facilities Committee
    - Strategic Planning Committee
    - Government and Public Engagement Committee
- C. APPROVAL OF THE AGENDA**
- D. PUBLIC COMMENTS - ANNOUNCEMENT**

Members of the public may address the Board regarding any item listed on the Agenda at the time the item is being considered. Members of the public may also speak on any item not listed on the Agenda which falls within the subject matter jurisdiction of the District immediately prior to Board Comments & Items for Subsequent Meetings section below. Members of the public attending in-person need to fill-out a "Request to Speak" card and those attending by webinar need to raise their hand at this time and identify the Agenda item they would like to speak on. The Board has a policy limiting any speaker to not more than five minutes.
- E. PUBLIC HEARING -**
  - E1. Public Hearing to Consider Resolution No. 461 adopting certain findings approving energy service contract for energy related improvements to district facilities with SiteLogiQ.
    - a. Presentation of Project
    - b. Open the Public Hearing
    - c. Public Comments
    - d. Close Public Hearing
    - e. Board Comments and Discussion
    - f. Consideration of Resolution No. 461
- F. CONSENT ITEMS -**

- F1. Minutes of November 1, 2023, Finance Meeting
- F2. Minutes of November 8, 2023, Board of Directors Meeting
- F3. Minutes of November 15, 2023, Facilities Meeting
- F4. Minutes of November 15, 2023, Strategic Planning Meeting
- F5. Minutes of November 29, 2023, Special Board of Directors Meeting
- F6. Finance Committee Report – Directors Brown and Jeffries
- F7. Facilities Committee Report– Directors Jeffries and Mroz  
*Recommendation from Facilities Committee* to approve Verkada Security Camera system at the Community Health & Wellness Center.
- F8. Strategic Planning Committee Report– Directors Leach and Mroz
- F9. Governmental & Public Engagement Report– Directors Stanicek and Leach
- F10. Chief Executive Officer Report – Rachel Mason
- F11. General Counsel Report– Jeffrey Scott
- F12. Authorization to destroy outdated records (Gov Code 34090)

**G. INFORMATIONAL ITEM**

- G1. Proposed contract with SiteLogiQ (to be considered at January 10, 2024 Board of Directors meeting)

**H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -**

Other Director/Staff discussion item. Item(s) for future board agendas-

**Announcements of upcoming events:**

See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>

**Office Closed Friday, December 15, 2023, for Staff Development**

**Christmas Holidays - Office Closed Monday, December 25 & Tuesday, December 26, 2023**

**New Year's Holiday – Office Closed Monday, January 1, 2024**

**Finance Committee – 1<sup>st</sup> Wednesday, January 3, 2024, at 10:00 am.**

**Next Board of Directors Meeting – 2<sup>nd</sup> Wednesday, January 10, 2024, at 6:00 pm.**

**Strategic Planning Workshop- Saturday, January 13, 2024, at 10:00 am – 2:00 pm.**

**I. ADJOURNMENT-**

**NOTE:** I certify that on Friday, December 8, 2023 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.

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Executive Assistant / Board Clerk