



# MINUTES

## BOARD OF DIRECTORS MEETING

Wednesday, March 12, 2025, 6:00 pm  
138 S. Brandon Rd., Fallbrook, CA 92028  
Administrative Office, 1<sup>st</sup> Floor Community Room  
*\*All meetings are hybrid unless otherwise noted.*

\*Please contact the Board clerk for language translation services 48 hours in advance of the meeting.  
In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Members of the public were able to participate by webinar.

### BOARD MEMBERS:

**Board Chair Jennifer Jeffries, Vice-Chair Sally DeVito, Treasurer Howard Salmon, Secretary Bill Leach, Member Anabel Canseco**

**A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE-** Chair Jennifer Jeffries called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

In attendance: Chair Jeffries, Directors Howard Salmon, Sally DeVito, Anabel Canseco, Bill Leach and Accountant Susan Woodward. Staff members: CEO Rachel Mason, Chief Administrative Officer Judith Oswald, Chief Programs Officer Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams, Community Resource Navigator Katia Elizondo Marquez.  
Members of the public.

### B. APPROVAL OF THE AGENDA –

**Action:** It was moved by Director Salmon, seconded by Director Leach to approve the agenda as presented.

#### **Motion carried (5-0)**

Director Canseco. Aye  
Director DeVito...Aye  
Director Jeffries...Aye  
Director Salmon...Aye  
Director Leach.....Aye

### C. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA | ANNOUNCEMENTS – None

### D. PRESENTATION -

Katia Elizondo Márquez- Community Resource Navigator – 2024 Report Attached to the minutes  
Presentation on Local Government Agencies by Legal Counsel Aleks Giragosian- Power Point attached to the minutes.

### E. CONSENT ITEMS -

- E1. Minutes of February 5, 2025, Finance Committee Meeting
- E2. Minutes of February 12, 2025, Facilities Committee Meeting

- E3. Minutes of February 12, 2025, Board of Directors Meeting
- E4. Minutes of February 19, 2025, Strategic Planning Committee Meeting
- E5. Chief Programs Officer Report- Theresa Geracitano
- E6. Chief Executive Officer Report – Rachel Mason

**Action:** It was moved by Director Salmon, seconded by Director DeVito to approve the consent items as presented.

**Motion carried (5-0)**

Director Canseco. Aye  
Director DeVito...Aye  
Director Jeffries...Aye  
Director Salmon...Aye  
Director Leach.....Aye

**F. DISCUSSION ITEMS-**

F1. Review of January Financials – Treasurer Howard Salmon shared a few financial reports requested by Chair Jennifer Jeffries. The treasurer’s report is included in the minutes.

F2. CSDA Board of Directors Call for nominations Seat B- CEO Mason informed the Board that when these notices come in, we will place it in the packet. Recommendations are made when there is a change to the seat. For now, the incumbent is doing a great job.

F3. Letter of Support for Assembly Bill 259- Remote Brown Act Meeting Bill- CEO Mason shared that the District pays close attention to both CSDA (California Special District Association) and ACHD (Association of California Healthcare Districts)Lobbying activities when the two associations come together and ask for support on AB 2449. This Bill is allowing for the continuance of remote attendance for board meetings.

Legal Counsel Aleks Giragosian shared options on how the Board can give authorization to the Chair or CEO to move forward on this type of nominations and Letters of Support in a more expedited manner due to the time constraints that these type of requests of have.

**G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS – CEO Mason**

gave direction to the Board of Directors on the grant application binders. They have a month to review and score the applications.

**H. ADJOURNMENT-**

There being no further business, the meeting was adjourned at 7:25 pm.

*Raquel A Williams*

Executive Assistant / Board Clerk