



**MINUTES  
STRATEGIC PLANNING COMMITTEE**

**Wednesday, October 20, 2021 at 5:00 P.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

Committee Members: Jennifer Jeffries, Chair and Howard Salmon, Co-chair  
Staff: CEO Rachel Mason, Executive Assistant Linda Bannerman, Wellness Center Administrator Theresa Geracitano, Administrative Officer Judith Oswald

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 5:00 p.m.

2. Public Comments

None

3. Discussion Items

a. CHC-Grant Process and Timeline

CEO Rachel Mason presented proposed application questions and format for Fiscal Year 2022.23 grants. Discussion ensued regarding specific training and application process, collaboration of grant seeker to community resources, and proposed timelines. The application submission window will be advanced from March to February, with an Interrater Reliability training for the Board to occur in March.

b. Fallbrook Diabetes Prevention Program – “Diabetes Free Zone”

CEO Rachel Mason presented the proposed collaboration of the Skinny Genes Project at the Community Health & Wellness Center with soft start date of January 2022. Chair Jennifer Jeffries voiced concern over the naming of the project and how to market said collaboration. Discussion ensued with outcome of renaming collaboration for marketing to community.

c. Mental health services, support at the Community Health and Wellness Center

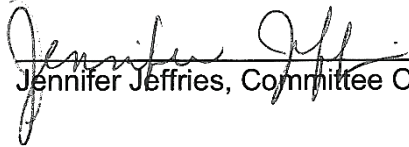
CEO Rachel Mason summarized the support groups that currently utilize Community Health & Wellness Center and the plan to seek partnership with the Palomar Family Counseling via MOU. Chair Jennifer Jeffries indicated preference for Board member Kate Schwartz's expertise to be utilized. Discussion ensued.

4. Board Member Comments and Future Agenda Items

Chair Jennifer Jeffries proposed to discuss the grant scoring process in the November meeting to standardize board members' scores.

5. Adjournment

There being no further business, the meeting was adjourned at 5:41pm

  
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Jennifer Jeffries, Committee Chair

  
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Board Secretary/Clerk