



**MINUTES
REGULAR BOARD MEETING/PUBLIC HEARING
Wednesday, April 14, 2021, 6:00 p.m.**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

In attendance: Directors Stephanie Ortiz, Kate Schwartz, Jennifer Jeffries, Barbara Mroz and Howard Salmon.

Legal Counsel Jeffrey G. Scott, CEO Rachel Mason, Accountant Susan Woodward and staff members Linda Bannerman, Mireya Banuelos, Wendy Lyon, Tracy Rosalee and Pamela Knox. Multiple members of the public attended as well.

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries, seconded by Director Mroz to approve the agenda as presented.

Motion carried by the following roll call vote. 4-0 (Director Schwartz absent – arrived thereafter)

Director Ortiz	Aye
Director Jeffries	Aye
Director Mroz	Aye
Director Salmon	Aye
Director Schwartz	Absent

C. PUBLIC COMMENTS

None

D. PUBLIC HEARING

D1. Public Hearing to Discuss and Consider the 2021/2022 District Fiscal Year Budget
Chief Executive Officer Rachel Mason presented the 2021/2022 draft District Fiscal Year Budget. She explained that included in the District’s Operating Budget are line items for the newly formed 501(c)(3) Fallbrook Regional Health District Foundation and the Wellness Center. Each of these new entities has a separate draft budget she reviewed as well. She noted that there is a significant decrease in funding for Community Health Contracts due to the development of the upcoming wellness center and grantees have been informed about the anticipated decrease moving forward. Chairman Salmon said

the purpose of this Public Hearing is to elicit comments from the members of the Board and the public. Discussion ensued. Board members thanked the finance team, including the CEO for their efforts in developing the draft budget. Questions were asked and answered.

Patty Sargent, Executive Director of the Foundation for Senior Care asked if the wellness center budget is expected to change moving forward. Ms. Mason said the budget is likely to increase as programs are developed, however the draft was created with consideration of more than just start-up costs. Chairman Salmon commented there could be an increase in revenue as well.

E. CONSENT ITEMS

- E1. Approval of February 2021 Financial Statements
- E2. Minutes of March 3, 2021 Finance Committee Meeting
- E3. Minutes of March 10, 2021 Regular Board Meeting
- E4. Minutes of March 17, 2021 Strategic Planning Committee Meeting
- E5. Minutes of March 19, 2021 Gov't & Public Engagement Committee Meeting

There were no items pulled for further discussion.

Action: It was moved by Director Schwartz, seconded by Director Mroz to approve the Consent Items as presented.

Motion carried by the following roll call vote (5-0)

Director Schwartz	Aye
Director Mroz	Aye
Director Jeffries	Aye
Director Ortiz	Aye
Director Salmon	Aye

F. REPORTS/POSSIBLE ACTION

- F1. Finance Committee – Directors Jeffries and Mroz
 Committee Chair Jeffries reviewed the financial statements through February 2021, noting that the negative balance on Report 2 (Income Statement) is largely due to the Community Health Contract grant payments made that month. She also commented that for the next fiscal year, Report 3 will include both monthly and annual percentages for the amount versus the budget.
 Disclosures: The investments of the District are in compliance with the District’s 2020-21 Investment Policy. The balances in the District’s investment accounts give the District the ability to meet its expenditure requirements for the next six (6) months.
Recommendation from the Finance Committee: That the draft budget be forwarded to the April 14th Public Hearing. (This recommendation was fulfilled in earlier discussion at this meeting.)
Recommendation from the Finance Committee: That the Financial Reserves Policy be forwarded to the board for consideration. (This recommendation was fulfilled as the policy will be reviewed during this meeting.)
- F2. Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Ortiz
 Committee Chair Schwartz reviewed legislative updates including the passage of H.R. 1319, the American Rescue Plan Act of 2021 and the announcement by President Joe

Biden making COVID-19 vaccine available to all adults 16 and older in the U.S. by mid-April. State of California legislative updates include that the state will reopen its economy June 15, as long as it has a sufficient supply of vaccines and hospitalizations are low. More than 2 million doses of COVID-19 vaccine have been delivered to the San Diego County region, and 1.9 million logged as administered to residents and workers. The County moved into the Orange Tier on April 7th further easing restrictions and allowing more indoor activities. As of April 15, those 16 and older are eligible for the vaccine (Pfizer only for ages 16-18). The County Board of Supervisors appropriated funding for implementation the Emergency Rental Assistance Program, and also for the Great Plates Delivered program which delivers meals to older adults and people with disabilities who meet eligibility criteria.

Regarding community engagement, Community Health Coordinator Mireya Banuelos said in the next couple of months the District Board of Directors will receive final data from Catalyst (the consulting firm hired to assist in the development of the upcoming wellness center at 1636 E. Mission Road). Ms. Banuelos noted that the District website www.fallbrookhealth.org has a great deal of updated COVID information in addition to the e-mail updates from the CEO provided monthly to more than 2,000 residents having expressed interest in receiving COVID-19 updates. Lastly, she reviewed ongoing collaborative efforts (Community Collaborative for Health & Wellness and Farmworker CARE Coalition). Jen Koester, Social Media Specialist for Fallbrook Regional Health District and North County Fire Protection District, provided an update on our social media activity. She said many of the posts are now provided in both English and Spanish and have been quite well received.

Committee Chair Schwartz recommended the District move forward with a Spanish speaking educational forum regarding COVID-19. Director Jeffries had mentioned that such a forum was held in South Bay and she was also working toward that goal for our District. In addition, Director Jeffries noted she had attended Supervisor Desmond's Town Hall meeting regarding the County's homelessness situation, and it was fantastic. A county-wide problem-solving group is being formed to establish a coordinated effort and develop a portfolio of techniques to add to what is already working.

- F3. Facilities Committee – Directors Mroz and Salmon
Committee Chair Mroz said there had not been a Facilities Committee meeting in March. The next meeting is scheduled for April 22nd at which time there will be an update regarding HVAC contractors for the District office building on S. Brandon Road.
- F4. Ad Hoc Steering Committee – Directors Schwartz-Frates and Ortiz
Committee Chair Schwartz said this committee will meet again this Friday with Catalyst representatives prior to a Special Board Meeting (tentatively scheduled for April 24th) at which time Catalyst will provide data regarding their findings.
- F5. Strategic Planning Committee – Directors Jeffries and Salmon
Committee Chair Jeffries said the draft language for the Financial Reserves Policy was discussed at the April meeting of this committee. As previously mentioned, the committee recommended the policy be considered by the full board and it is on this meeting's agenda.

- F6. Chief Executive Officer – Rachel Mason
 Ms. Mason said as the fire districts move toward fire season, their vaccination clinics will slow down significantly. She is pleased to announce that a joint effort between FRHD and Rite Aid Pharmacy has been confirmed for a weekly (Mondays) scheduling of COVID-19 vaccination clinics. The District will run the registration process, with Rite Aid providing the Pfizer vaccine beginning April 26th. A variety of offerings (later hours and weekend hours) will be considered.
 New applications for Community Health Contracts closed on March 29th. Board members will soon be provided the applications for review and assessment.
 Board members had been assigned webinars sponsored by Special Districts Risk Management Association (SDRMA) and California Special District’s Association (CSDA). Significant discounts in insurance rates have been realized for the District and Ms. Mason thanked the Board members for their added efforts.
 FRHD was scheduled for its Municipal Services Review by LAFCO in 2021. To date, there has been no further communication from LAFCO.
 Foundation for Senior Care Executive Director Patty Sargent thanked the District for collaborating with them in their efforts to assure COVID-19 vaccinations for seniors.
- F7. General Counsel – Jeffrey Scott
 COVID-19 Regulations relating to in-person Board meetings and the workplace.
 Mr. Scott addressed COVID-19 regulations, meetings, and the workplace. The isolation mandated by the pandemic has been difficult for most people. The current California Tier system allows for no more than three families to gather indoors. That is the closest category impacting our board and committee meetings. Masks and social distancing are still in place. Mr. Scott said until we receive some notice of changes in requirements from the County, he advised against holding public in-person meetings.
 Chairman Salmon said he and CEO Rachel Mason had discussed eventually having meetings in our conference room, with the Board of Directors and staff, with a Zoom option still available for members of the public.
 Mr. Scott said the remainder of his comments would be confined to Closed Session.

G. DISCUSSION/POSSIBLE ACTION ITEM

- G1. Consideration of Financial Reserves Policy
 Director Jeffries said the purpose of this policy was to publicly declare in a formal manner that the District will assure that certain set asides of resources are available to secure the funding necessary for large, multi-year efforts. She said three reserve funds, Multi-year Maintenance, Repair and Asset Improvement and Economic Uncertainties, will be established with dollar amounts yet to be determined. This policy has been recommended for consideration by both the Finance and Strategic Planning Committees, as well as having been vetted by legal counsel.
Action: It was moved by Director Jeffries, seconded by Director Schwartz to approve the Financial Reserves Policy as presented.

Discussion: Director Mroz said she agrees with the concept of this policy, however she has concern that it might be premature. Discussion ensued.

Motion carried by the following roll call vote. (5-0)

Director Jeffries Aye
 Director Ortiz Aye
 Director Mroz Aye
 Director Schwartz Aye
 Director Salmon Aye

H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

H1. Other Director/Staff discussion items

H1a. Item(s) for future board agendas

Director Schwartz said the Government & Public Engagement Committee had discussed holding COVID-19 Public Education forums in both English and Spanish. Included would be physicians and/or other medical providers. She said there is a group in Riverside County performing door-to-door canvassing providing vaccine information. Chairman Salmon said no formal board action would be required and the District could move forward with this plan.

Director Mroz cautioned that while the District can provide information, it cannot provide medical advice. Director Schwartz said the plan is to work with medical professionals.

H1b. Announcements of upcoming events:

- **Gov't and Public Engagement Committee meeting** – 2nd Friday, **April 9th**
10:30am, Virtual Meeting
- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting** – 3rd Wednesday, **April 21st** 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)
- **Strategic Planning Committee meeting** – 3rd Wednesday, **April 21st** 5:00pm, Virtual Meeting
- **Facilities Committee meeting** – 4th Thursday, **April 22nd** 10:30am, Virtual Meeting
- **FRHD/Catalyst Steering Committee meeting** – 4th Friday, **April 23rd** 10:30am, Virtual Meeting
- **COVID-19 Testing**
Vallecitos Elementary School – Friday, **April 30th** 9:00am-3:00pm
5211 St, Rainbow, CA 92028 (CANCELLED)
- **Finance Committee meeting** – 1st Wednesday, **May 5th** 4:30pm, Virtual Meeting
- **Woman of Wellness – Postponed**

H2. **Next Regular Board meeting** – Wednesday, **May 12th** 6:00pm, Virtual Meeting

The Board adjourned into Closed Session at 7:48 p.m. Zoom staff and public participants could leave the meeting or be placed in the waiting room until Return to Open Session

I. CLOSED SESSION

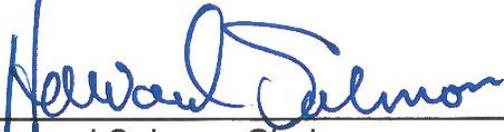
I1. Conference with Legal Counsel - Potential Litigation Pursuant to Government Code Section 54956.9(d)(2) (one case)

J. RETURN TO OPEN SESSION

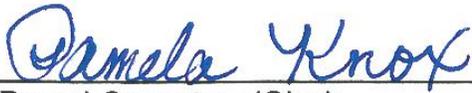
The Board reconvened into Open Session and the Board directed counsel to take appropriate action concerning the potential litigation matter.

K. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:04 p.m.

A handwritten signature in blue ink that reads "Howard Salmon". The signature is written in a cursive style with a large, looping initial "H".

Howard Salmon, Chairman

A handwritten signature in blue ink that reads "Pamela Knox". The signature is written in a cursive style with a large, looping initial "P".

Board Secretary/Clerk