

REGULAR BOARD MEETING
Wednesday, December 13, 2017, 6:00 p.m.
Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

MINUTES

A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

President Gordon Tinker called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Present: Stephen Abbott, William Leach, Barbara Mroz, Howard Salmon and Gordon Tinker.

Also present: Executive Director Bobbi Palmer and Legal Counsel Blaise Jackson.

A1. Annual Organizational Meeting: Election of Officers of the Board

Legal Counsel Blaise Jackson said the election of new officers typically is scheduled for the regular meeting of the board in December. He said officers include the following: President, Vice-President, Secretary and Treasurer. He then called for nominations for the office of President.

Action: It was moved by Director Salmon, seconded by Director Abbott to nominate Gordon Tinker for President for the ensuing year. There were no other nominations.

Roll call vote:

Director Leach: Aye

Director Salmon: Aye

Director Abbott: Aye

Director Mroz: Aye

Director Tinker: Aye

Motion carried. 5-0.

Action: It was moved by Director Tinker, seconded by Director Salmon that all other officers of the board continue in their current role for the ensuing year. These include the following: Vice President - Howard Salmon; Secretary - Stephen Abbott and Treasurer - Barbara Mroz.

Roll Call Vote:

Director Leach: Aye

Director Salmon: Aye

Director Abbott: Aye

Director Mroz: Aye

Director Tinker: Aye

A2. Commencement of Regular Monthly Meeting – Newly Elected President

B. ADDITIONS TO AGENDA

None

C. BOARD MEMBER AND PUBLIC COMMENTS

None

D. CONSENT ITEMS

- D1. Approval of October 2017 Financial Statements
 - D2. Minutes of November 1, 2017 Finance Committee Meeting
 - D3. Minutes of November 8, 2017 Regular Board Meeting
- President Tinker asked if any member of the board wanted to pull any Consent Item for further discussion. There was no further discussion.
- Action:** Director Abbott moved and Barbara Mroz seconded to approve the Consent Items as presented.
- Motion carried. 5-0**

E. REPORTS

- E1. Finance Committee – Committee of the Whole, Chair: Director Mroz
Chairperson Barbara Mroz provided the report for the December 6th Finance Committee meeting. She said the financial statements were reviewed and discussed. All variances were accounted for. The balance in the LAIF account was \$1,451,823 and the balance in the Cal-Trust account was \$4,259,953. Property tax revenue to date for the fiscal year was \$156,478, with additional funding anticipated in January.
- E2. Gov't/Public Relation/Community Relations Committee – Directors Salmon and Tinker
No Report
- E3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon
This report will be confined to Closed Session.
- E4. Executive Director – Bobbi Palmer
Executive Director Bobbi Palmer reported that the California Special Districts Association's magazine publishing in January 2018 will include information about Fallbrook Regional Health District regarding our community outreach efforts. FRHD again participated in the Fallbrook Christmas Parade. She said the District will be establishing a Wellness Committee in 2018.
- E5. General Counsel – Blaise Jackson
Legal Counsel reported that his comments would be confined to Closed Session and Discussion/Action Items

F. DISCUSSION/ACTION ITEMS

- F1. Retention Items – Authorization to Destroy Outdated Records (Gov. Code 34090, Per Board Resolution 393)
Legal Counsel said a list of old records was sent to the Board for authorization to destroy outdated records that are not permanent. He said he reviewed the list and with the exception of the Lease Agreement with CHS to operate the hospital, which is historical, and the Accounts Payable records to be destroyed only up to 2011, he recommended approval of the destruction of outdated records.
Action: It was moved by Director Abbott, seconded by Director Leach to authorize the destruction of outdated records.
Motion carried. 5-0
- F2. CHS – Requested Acknowledgement and Release of Unnecessary Repairs
Legal Counsel explained that CHS had requested the District's signature on a document verifying that the former OSHPD recommendation that was part of the settlement agreement between CHS and Fallbrook Healthcare District, for repairs to the roof of the old hospital building was no longer necessary. Crestwood

Behavioral Health (as buyer of the property) agreed as does Fallbrook Regional Health District (formerly Fallbrook Healthcare District) that the OSHPD mandated repairs were not necessary.

Action: It was moved by Director Salmon, seconded by Director Abbott, to empower the Executive Director to sign the Acknowledgement and Release of Unnecessary Repairs as requested by CHS.

Motion carried. 5-0

F3. Urgent Care Services Proposals Received

President Tinker said he, Director Salmon and Bobbi Palmer had interviewed all three responders to the RFP for Urgent Care Services. He asked Director Salmon to provide a report.

Director Salmon said proposals had been received from A+ Urgent Care, CHS, Inc. CA and Dr. Timothy Coen. Director Salmon said representatives from all three were asked specific questions. Criteria included that they demonstrate a record of success providing medical/urgent care services to the community; the qualifications and experience of staff; and the entity's willingness to commit to providing extended hours service on an indefinite time basis beyond the defined period of temporary support by the District. Discussion ensued. It was noted that A+ Urgent Care has the most support services, e.g. x-ray and a physician on-call at all times, of the three entities submitting proposals. Based on the submissions and the interviews, the recommendation to the full board is to continue with A+ Urgent Care. During the interview process, Dr. Kimes (owner of A+ Urgent Care) was asked to provide specific information regarding exactly what services would be supported by support from the District. Further discussion ensued.

Action: It was moved by Director Salmon, seconded by Director Leach to table this agenda item to the January board meeting for possible action at that time with the caveat that A+ Urgent Care provides the requested information a week to 10 days prior to the meeting.

Motion carried. 5-0

G. ITEMS FOR SUBSEQUENT MEETINGS

G1. Other Director/Staff discussion items

G1a. Item(s) for future board agendas

G1b. Announcements of upcoming events

- NCCCHI meeting – 1st Wednesday, January 3, 2018, 2:00-3:00pm
- Finance Committee meeting – 1st Wednesday, January 3, 2018, 5:00pm, Fallbrook Regional Health District Board Room, 138 S. Brandon Rd.
- Woman of Wellness – Thursday, January 4, 2018, 6pm – Fallbrook Library
- Community Collaborative for Health & Wellness Committee (CCH&W) meeting Monday, January 15, 2018, 9:00-10:30am, Fallbrook Public Utility District Board Room

G2. Next Regular Board meeting – Wednesday, January 10, 2018, Fallbrook Public Utility District Board Room

H. CLOSED SESSION

H1. Personnel Matters Pursuant to Government Code Section 54957 – Evaluation of Executive Director

The Board adjourned to Closed Session at 6:34 p.m.

I. RETURN TO OPEN SESSION

The Board returned to Open Session at 6:50 p.m. having completed the appraisal process.

J. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:51 p.m.



Gordon Tinker, President



Stephen Abbott, Secretary